



Invitation to Bid for SUPPLY/DELIVERY/INSTALLATION AND COMMISSIONING OF SOLAR POWERED PUMP AND ACCESSORIES AND CANALIZATION WORKS OF BAHAY TABGON PIP (Phase 1), Caramoan, Camarines Sur

1. The *National Irrigation Administration CSIMO, Sta. Lucia, Magarao, Camarines Sur*, through the *GAA/EGPIP-SOLAR CY 2024* intends to apply the sum of **₱ 3,811,146.21** being the Approved Budget for the Contract (ABC) to payments under the contract for the **SUPPLY/DELIVERY/INSTALLATION AND COMMISSIONING OF SOLAR POWERED AND ACCESSORIES AND CANALIZATION WORKS OF BAHAY TABGON PIP (Phase 1) OF NIA-CSIMO DISTRICT IV OFFICE (CRIS), Caramoan, Camarines Sur** with *Contract Reference No. EGPIP-SOLAR-CS-CRIS-010-24*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *National Irrigation Administration CSIMO, Sta. Lucia, Magarao, Camarines Sur* now invites bids for the above Procurement Project. Completion of the Works is required **one hundred fifty (150) calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *National Irrigation Administration CSIMO, Sta. Lucia, Magarao, Camarines Sur* and inspect the Bidding Documents at the address given below from **8:00 AM of February 9, 2024 to 1:30 PM of February 29, 2024**.
5. A complete set of Bidding Documents may be acquired by interested bidders on **8:00 AM of February 9, 2024 to 1:30 PM of February 29, 2024** at the given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **₱ 5,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees to be presented in person only.
6. The *National Irrigation Administration CSIMO, Sta. Lucia, Magarao, Camarines Sur* will hold a Pre-Bid Conference¹ on **February 19, 2024 at 09:00AM** at *NIA-CSIMOHO, Sta. Lucia, Magarao, Camarines Sur*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address as indicated below, on or before **1:30 PM of February 29, 2024**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on **February 29, 2024 at 1:30 PM** at the given address below. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
10. The *National Irrigation Administration CSIMO, Sta. Lucia, Magarao, Camarines Sur* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

11. For further information, please refer to:

Mr. Albert Felix A. Madrid
The BAC Secretariat Head
NIA-CSIMOH
Sta. Lucia, Magarao, Camarines Sur
csimobac@yahoo.com
09394900511

12. You may visit the following websites:

For downloading of Bidding Documents: *Log-in to PhilGEPS website.*

February 8, 2024

(SGD) Engr. JUNE IVY C. MENDEZ
BAC Chairperson

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, **SUPPLY/DELIVERY/INSTALLATION AND COMMISSIONING OF SOLAR POWERED PUMP AND ACCESSORIES, AND CANALIZATION WORKS OF BAHAY TABGON PIP (Phase 1), Caramoan, Camarines Sur** with Project Identification Number **EGPIP-SOLAR-CS-CRIS-010-24**.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **GAA/EGPIP-SOLAR CY 2024** in the amount of **₱ 3,811,146.21**.

2.2. The source of funding is:

- a. GOCC and GFIs, the Corporate Operating Budget.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site and attached certificate of site inspection concurred by National Irrigation System (NIS) Head, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the PSA’s CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be “similar” to the contract to be bid if it has the major categories of work stated in the **BDS**.

5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

a. Subcontracting is not allowed.

7.1. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address ***February 19, 2024 at 09:00AM*** as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents Comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

10.2. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

10.3. A valid special PCAB License in case of Joint Ventures, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS. Valid PCAB License at least Small B for EE (Electrical Work), ME (Mechanical Work) and with SPECIALTY in SP-EE (Electrical Work), SP-ME (Mechanical Work), for Other Classification/s. Valid Import Permit/Clearances or Licenses for Solar Powered Pump and Controls.**

10.4. A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.

10.5. A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

11. Documents Comprising the Bid: Financial Component

11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

11.2. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

11.3. For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

13. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

14. Bid and Payment Currencies

13.1 Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2 Payment of the contract price shall be made in:

a. Philippine Pesos.

15. Bid Security

14.1 The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

14.2 The Bid and bid security shall be valid until **June 29, 2024**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

16. Sealing and Marking of Bids

Each Bidder shall submit one original copies of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

17. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address as indicated in paragraph 7 of the **IB**.

18. Opening and Preliminary Examination of Bids

17.1 The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2 The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

18.1 The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.

18.2 If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.

18.3 In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

20. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Bid Data Sheet

For _____ **USE ONLY.**
NIA Official Receipt #/Date: _____

ITB Clause																																				
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work completed within five (5) years ago from the date of bid opening (February 29, 2019 to February 29, 2024), which shall be: SUPPLY/DELIVERY/INSTALLATION AND COMMISSIONING OF SOLAR POWERED PUMP AND ACCESSORIES, AND CANALIZATION WORKS OF BAHAY TABGON PIP (Phase 1), Caramoan, Camarines Sur																																			
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9.4	<p>The full-time key personnel must meet the required minimum years of experience set below:</p> <table><tr><th colspan="3">Full-Time Key Personnel</th><th>General Experience</th><th>Relevant Experience</th></tr><tr><td>1.</td><td>P.I.C./Project Engineer</td><td>1</td><td>Relevant Experience (Solar Pumps)</td><td>1 year</td></tr><tr><td>2.</td><td>Mechanical Engineer</td><td>1</td><td>Relevant Experience (Solar Pumps)</td><td>1 year</td></tr><tr><td>3.</td><td>Electrical Engineer</td><td>1</td><td>Relevant Experience (Solar Pumps)</td><td>1 year</td></tr><tr><td>4.</td><td>Foreman</td><td>2</td><td>Relevant Experience (Solar Pumps)</td><td>1 year</td></tr><tr><td>5.</td><td>Materials Engineer</td><td>1</td><td colspan="2">Duly Accredited by Authorized Agency</td></tr><tr><td>6.</td><td>Safety Officer</td><td>1</td><td colspan="2">with COSH Training/Seminar in DOLE</td></tr></table> <p>Conditions regarding Full-Time Key Personnel:</p> <p>1. All proposed full-time key personnel must be available starting on the bid submission date with attached certification of availability of key personnel. If any of the proposed full-time key personnel is found to be committed to or deployed in any ongoing infrastructure project/contract, the said personnel shall not be considered. This becomes a ground for the bidder’s ineligibility or disqualification/post disqualification. The relevant qualifications, experience and abilities of the key personnel must be equivalent or better than those of the personnel stated in the List of Contractor’s Key Personnel that are within the conditions stated in Bid Data Sheet ITB Clause 5.2.</p> <p>2. For the purpose of procurement in NIA-CSIMO, the bidder may participate and submit the same set of full-time key personnel in the on-going procurement of NIA-CSIMO’ infrastructure projects. If any of these infrastructure projects is awarded to the bidder (through the issuance of NOA), this means that its proposed full-time key personnel are already committed to the awarded project and are no longer available for the other procurement projects. This becomes a ground for the bidder’s ineligibility or disqualification/post-disqualification when it comes to the other ongoing NIA-CSIMO’ procurement activities that are participated in by the bidder.</p> <p>3. All full-time key personnel proposed during the procurement shall be the default full-time key personnel upon commencement of the contract.</p> <p>4. During contract implementation, any proposed replacement of key personnel shall be subjected to NIA-CSIMO’ approval. The relevant qualifications, experience and abilities of the new key personnel must be equivalent or better than those of the personnel stated in the List of Contractor’s Key Personnel that are within the conditions stated in Bid Data Sheet ITB Clause 5.2. Reasons for personnel replacement shall be limited to the following: illness, death or resignation, provided that the proposed replacement is duly supported by relevant document/s.</p> <p>(c) Duly signed Bio-Data of Contractor’s Full-Time Key Personnel. For the Project Engineer, submit their valid PRC License general experience must be from the stated conditions of ITB Clause 5.2. For Foreman and skilled workers general experience must be from the stated conditions of ITB Clause 5.2. For Materials Engineer, submit their valid PRC License as Civil Engineer and copy of accreditation from authorized agency. For the Safety Officer, submit the copy of Certificate of Training issued by or in coordination with Bureau of Working Conditions (BWC) or Department of Labor and Employment (DOLE).</p> <p>(d) List of contractor’s equipment units, which are owned, leased, and/or under purchase agreements, supported by</p>	Full-Time Key Personnel			General Experience	Relevant Experience	1.	P.I.C./Project Engineer	1	Relevant Experience (Solar Pumps)	1 year	2.	Mechanical Engineer	1	Relevant Experience (Solar Pumps)	1 year	3.	Electrical Engineer	1	Relevant Experience (Solar Pumps)	1 year	4.	Foreman	2	Relevant Experience (Solar Pumps)	1 year	5.	Materials Engineer	1	Duly Accredited by Authorized Agency		6.	Safety Officer	1	with COSH Training/Seminar in DOLE	
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	proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project. No duplication of major equipment requirements (Motorized Road Grader, Dump Truck, Water Truck, Concrete Vibrator) on proposed technical documents (list of equipment pledge to the contract) and other on-going infrastructure projects;															
9.5	<div>The minimum major equipment requirements are the following:</div> <table><tr><td><u>Equipment</u></td><td><u>Capacity</u></td><td><u>Number of Units</u></td></tr><tr><td>Dump truck</td><td>9 cu.m</td><td>1.00</td></tr><tr><td>Backhoe</td><td>0.8 cu.m</td><td>1.00</td></tr><tr><td>Water Pump</td><td>4’’Ø 2,367 lpm (10hp)</td><td>1.00</td></tr><tr><td>Concrete Mixer</td><td>1-bagger</td><td>1.00</td></tr></table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>	Dump truck	9 cu.m	1.00	Backhoe	0.8 cu.m	1.00	Water Pump	4’’Ø 2,367 lpm (10hp)	1.00	Concrete Mixer	1-bagger	1.00
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Concrete Mixer	1-bagger	1.00														
12	<i>No instructions</i>															
15.1	<div>The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts:</div> <div><div>a.</div><div>The amount of not less than ₱ 76,222.92 or two (2%) of ABC, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit;</div></div> <div><div>b.</div><div>The amount of not less than ₱ 190,557.31 or five percent (5%) of ABC] if bid security is in Surety Bond.</div></div>															
19	Other appropriate licenses and permit required by law, to wit: Certificate of Site Inspection concurred by NIS/District Head and BIR Registration Certificate attached during bid opening. All notarized documents with documentary stamps.															
19.2	No Partial bids are allowed.															
20	Additional Contract Documents should be attached to the Technical Documents during bid opening with Specifications, General and Special Conditions of the Contract, Supplemental or Bid Bulletin, if any.															
21	Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods in narrative form, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.															

For _____ **USE ONLY.**
NIA Official Receipt #/Date: _____



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL IRRIGATION ADMINISTRATION
CAMARINES SUR IMO – HEAD OFFICE

For _____ USE ONLY.
NIA Official Receipt #/Date: _____

BILL OF QUANTITIES/BID PROPOSAL SHEET
CR NO. *EGPIP-SOLAR-CS-CRIS-010-24*

Date: _____

I HEREBY propose to undertake the **SUPPLY/DELIVERY/INSTALLATION AND COMMISSIONING OF SOLAR POWERED PUMP AND ACCESSORIES, AND CANALIZATION WORKS OF BAHAY TABGON PIP (Phase 1), Caramoan, Camarines Sur** under **GAA/EGPIPSOLAR CY 2024** fund, per your invitation to bid posted **February 09, 2024** with an ABC of **₱ 3,811,146.21** and schedule of public bidding on **February 29, 2024 at 01:30 PM** following the two envelope systems, with the detailed items of work and unit costs as follows:

Scope of Work	Unit	Quantity	Unit Cost	Total Cost
I. CONTRACT WORKS				
I. PUMP SITE WORKS				
Pumphouse	l.s.	1.00		
Solar Powered Pumpwith Genset	lot	1.00		
II. CANALIZATION WORKS				
a. Class "B" Reinforced Concrete	cu.m.	47.37		
b. Canal Excavation	cu.m.	12.55		
c. Common Backfill	cu.m.	462.59		
II. PROJECT BILLBOARD	set	1.00		
III. CONSTRUCTION SAFETY & HEALTH PROGRAM	l.s.	1.00		
GRAND TOTAL				
Total Amount (in figures)				
Total Amount (in words)				

cash/manager’s check/bank guarantee/surety bond in the amount of _____ (₱ _____) which is two percent (2%)/five percent (5%) of the total Approved Budget Ceiling (ABC) or Bid Securing Declaration.

- Further enclosed herein, are the following documents to wit:
- 1. Bid Prices in the Bill of Quantities
 - 2. Detailed estimates including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rental used in coming up with the bid.

I further certify to complete the contract works within _____ calendar days.

Signature

Business Name

Name and Signature

Address

For _____ USE ONLY.
NIA Official Receipt #/Date: _____