



REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
CAMARINES SUR IMO – HEAD OFFICE

Date: August 10, 2021

The **MANAGER**
THESSON'S MARKETING
Corner Lerma, Panganiban Drive, Naga City

Quotation/Bid No. F501-CS-020-21
Purpose: Supply/Delivery of Office Supplies and Equipment's for use of
Camarines Sur IMO District I & II Office (LCPIIS) Handong, Libmanan, Camarines
Sur

REQUEST FOR QUOTATION

Please quote your lowest price on a CHARGE BASIS for the job / items or articles listed below the space provided and drop this FORM duly accomplished and SEALED at the bidding box located at **NIA Camarines Sur Irrigation Management Office - Head Office BAC Room**, Panganiban Drive, Naga City not later than **02:30 PM of August 17, 2021** with an ABC of **₱90,992.00** after which bids will be publicly opened. The articles shall be delivered FOB within thirty (30) working days from receipt of Purchase Order.

We presume your offer is NEW as specified below unless otherwise indicated. Price quotation must be firm and valid for at least thirty (30) days from opening of bids. NIA reserves the right to reject any or all bids, to waive any minor defect/s or informalities herein and to make such award most advantageous to NIA. **Deadline of submission of bids** is at exactly **02:00 PM** of the above said time and date.

Failure to observe any of the above requirements shall be at the risk of the bidder concerned.

(SGD) **EDMUNDO T. VILLALUZ**
BAC Chairperson

NOTE:

- ☐ 1. ALL ENTRIES MUST BE PRINTED AND TWO (2) COPIES.
- ☐ 2. CONTRACT DURATION IS 30 CALENDAR DAYS FROM RECEIPT OF NOTICE OF AWARD
- ☐ 3. WARRANTY SHALL BE FOR THE PERIOD OF ONE (1) YEAR FROM THE DATE OF COMPLETION
- ☐ 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF 90 CALENDAR DAYS
- ☐ 5. UPDATED PHILGEPS REGISTRATION CERTIFICATE, DTI/SEC, MAYOR'S PERMIT, INCOME TAX RETURN & OMNIBUS SWORN STATEMENT BE ATTACHED USING THE PRESCRIBED FORM.

ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
Supply/Delivery of Office Supplies and Equipments for use of Camarines Sur IMO District I & II Office (LCPIIS) Handong. Libmanan, Camarines Sur				
OFFICE EQUIPMENT				
Printer 3 in 1	unit	1.00		
USB Flash Drive (16GB)	unit	10.00		
External Hard Drive (2TB)	unit	1.00		
Ballpen	pc	100.00		
Puncher, Heavy Duty	pcs	6.00		
Calculator, Scientific	unit	8.00		
Audio/Voice Recorder	unit	1.00		
OFFICE SUPPLIES				
Alcohol	gallon	10.00		
Pencil	box	10.00		
Brown Envelop, Short	pcs	90.00		
Book Paper, A4 size, Substance 20	ream	56.00		
Book Paper, Long size, Substance 20	ream	50.00		
Paper Fastener	box	31.00		
Staple Wire #35	box	30.00		
Folder, Long, Ordinary	pc	200.00		
Pencil Sharpener, Heavy Duty	pc	5.00		
Battery	set	30.00		
TOTAL:				
Price in Words and Figures:				

After having carefully read and accepted the Request for Quotation including all supporting documents, we are submitting the above-mentioned price quotation.

NOTE: Subject to 5% VAT and 2% deduction per RA 9337 implemented on February, 2005.

Name & Signature of Owner/Authorized Representative

Name/Position in print of Owner/Representative

Signature/Date

Tel. No./Cellphone No.

E-mail Address

Panganiban Drive, Naga City, Camarines Sur, Philippines
Telephone Nos.: (054) 871-5603 • Email: r5.camarinessur-imo@nia.gov.ph
Website: www.region5.nia.gov.ph • Facebook: www.facebook.com/NIABicol
TIN: 000916415119



Master Doc ID: _____



REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
CAMARINES SUR IMO – HEAD OFFICE

Date: August 10, 2021

The **MANAGER**
PAPEL AT PLUMA
Balatas, Naga City

Quotation/Bid No. F501-CS-020-21
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Calculator, Scientific	unit	8.00		
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OFFICE SUPPLIES				
Alcohol	gallon	10.00		
Pencil	box	10.00		
Brown Envelop, Short	pcs	90.00		
Book Paper, A4 size, Substance 20	ream	56.00		
Book Paper, Long size, Substance 20	ream	50.00		
Paper Fastener	box	31.00		
Staple Wire #35	box	30.00		
Folder, Long, Ordinary	pc	200.00		
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Name & Signature of Owner/Authorized Representative

Name/Position in print of Owner/Representative

Signature/Date

Tel. No./Cellphone No.

E-mail Address





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NATIONAL IRRIGATION ADMINISTRATION
CAMARINES SUR IMO – HEAD OFFICE

Date: August 10, 2021

The **MANAGER**
EVANESS EDUCATIONAL SUPPLY
Abella St., Naga City

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