

NATIONAL IRRIGATION ADMINISTRATION
REGION 5



CITIZEN'S CHARTER

2nd Edition



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Republic of the Philippines

Office of the President

National Irrigation Administration

(PAMBANSANG PANGASIWAAN NG PATUBIG)

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Foreword

Driven to keep a strong commitment to our primary client, the farmers, the National Irrigation Administration has continued to provide effective and efficient service to the Bicolano farmers with utmost pride and dedication over the years.

This Second Edition of the Citizens' Charter updates some of its profiles from the *first edition*, printed in 2009. With this new edition, our staff and employees continue to work together with great enthusiasm for the improvement of various irrigation programs, responsive to the increasing needs of the farmer stakeholders.

Mabuhay and may God bless all of us.

Engr. VICENTE R. VICMUDO, Ph.D.
Regional Manager

Preface

When Republic Act No. 9485, otherwise known as “***An Act to Improve Efficiency in the Delivery of Government Service to the Public by Reducing Bureaucratic Red Tape, Preventing Graft and Corruption, and Providing Penalties Therefor***”, was enacted and took effect on September 5, 2008, government agencies were mandated to initiate and undertake several activities related to its implementation.

Some of these activities are: the ***Establishment of Complaints and Assistance Desk***, which would provide for an avenue to receive and act on complaints with dispatch; ***Establishment of Feedback Mechanisms*** to create awareness of various services provided to its clientele; ***putting up of suggestion boxes***; and the ***publication of a Citizen’s Charter***. In addition to these, is the ***display of Anti-Fixer campaign tarpaulin banner and Fix-the-Fixer Calling Card***.

The objective of the Citizen’s Charter is primarily to inform the reader/client of the Agency’s Mission, Vision and Objectives, its Powers, Activities, Programs and the like. Most importantly, it aims to provide information on the different **FRONTLINE SERVICES** offered by the Agency.

It is, then, our hope that the publication of this Second Edition of the Citizen’s Charter will enlighten and guide our stakeholder/clients on the different services that our Agency - the NIA - offers.

Basic Information



The Agency

The **NATIONAL IRRIGATION ADMINISTRATION (NIA)** is a government-owned and controlled corporation created by Republic Act (RA) No. 3601 on June 22, 1963. With an initial capitalization of ₱ 30M, it absorbed and took over the functions of the Bureau of Public Work's Irrigation Division which was then in charge of irrigation development in the country. On September 11, 1974, RA No. 3601 was amended by Presidential Decree (PD) No. 552, the primary aim of which is to construct, operate and maintain national irrigation systems throughout the Philippines. This increased the agency's capitalization of ₱ 2B resulting in the expansion of irrigation development program in the 70s.

NIA was created to achieve optimal and diversified utilization of water through integrated irrigation projects. It hopes to bring about the "**Irrigation Age**" – a period when the maximum number of unirrigated farmlands in the country will be placed under irrigation for maximum crop productivity, thus ensuring adequate food supply for the Filipinos.

Over the years NIA has gained prominence in the irrigation industry. Since its creation, NIA proved that it can withstand the test of time. It continues to pursue its commitment to irrigate potential areas in the countryside, thus, earning a reputation worthy of emulation. NIA's accomplishments promise our country of becoming the agricultural bastion of Asia. With the support it is receiving from the government and its stakeholders, NIA will, undoubtedly, be at its helm as the country's exponent in irrigation development, thereby intensifying revenue generation for the government and maintaining its corporate viability.

NIA has introduced several reforms to further improve its operation and sustain its growth. At present, NIA supports President Gloria Macapagal-Arroyo's vision of rice self-sufficiency with the implementation of the ₱ 9.5 Billion worth of priority irrigation project.

Mission and Vision





OUR MISSION

To improve agricultural productivity through optimized use of water resource for irrigation consistent with integrated water resource management principles for increased farmers' income and food security



OUR VISION

A professional and efficient NIA contributing to sustainable socio-economic improvement in the quality of life through agricultural productivity growth

Powers and Objectives



NIA embraces the following vision

For the Irrigation Sector

Nationwide existence of efficient irrigation systems that are environmentally sound and socially acceptable; located in strategic agricultural areas; capably managed by viable and dynamic Irrigators' Associations, profitably producing good quality rice and diversified crops; progressively improving the welfare of the farm families, the rural communities; and sustainably supporting the Food Production Program of the Government; and



- To provide technical assistance to institutions in the development of water resources for irrigation;
- To support economic and social growth in the rural areas thru irrigation development and management; and



- To improve and sustain the operation of NIA as a viable corporation and service-oriented agency.

The NIA has the following powers:

- Investigates and studies all available and possible water resources in the country, primarily for irrigation purposes
- Plans, designs, constructs and/or improve all types of irrigation projects and appurtenant structures



- Operates, maintains and administers all national irrigation systems
- Supervises operation, maintenance and repair or otherwise, administers temporarily when necessary, all communal and irrigation systems constructed, improved and/or repaired wholly or partially with government funds





- Delegates partial or full management of national irrigation systems
- Charges and collects irrigation fees or administration charges from beneficiaries of systems constructed or administered by NIA
- Constructs multipurpose water resource projects that give other benefits aside from irrigation
- Imposes as administration and engineering overhead charge 5% of the total costs of projects it undertakes.



Service Pledge



SERVICE PLEDGE

WE, THE OFFICIALS AND EMPLOYEES OF THE NATIONAL IRRIGATION ADMINISTRATION, REGIONAL OFFICE NO. 5, COGNIZANT OF THE TIME-HONORED PRINCIPLE THAT “PUBLIC OFFICE IS A PUBLIC TRUST”, DO HEREBY PLEDGE TO DISCHARGE OUR DUTIES AND RESPONSIBILITIES PROMPTLY, WITH UTMOST INTEGRITY, COMPETENCE, LOYALTY, & COURTESY THROUGH ADEQUATE AND CONTINUOUS SERVICE AND TO UPHOLD PUBLIC WELFARE OVER PERSONAL INTEREST.

VICENTE R. VICMUDO, Ph.D.
Regional Manager

MARIA S. ILARDE
Division Manager
Administrative & Finance Division

WILFREDO C. PAPAYA
Division Manager
Engineering and Operations Division

ROGELIO C. KING
Division Manager
Camarines Norte Interim IMO

CRISTETA E. MESIAS
Acting Manager
Albay-Catanduanes Interim IMO

EDWIN G. RAMOS
Acting Manager
Camarines Sur Interim IMO

ALAN N. FABRICANTE
Acting Manager
Sorsogon-Masbate Interim IMO

JOSE E. FERRERAS
Principal Engineer A

EMERLITA L. JERUSALEM
Senior Engineer A

ROWENA M. ESCOBER
Administrative Services Chief A

SANDRA I. SALVA
Financial Planning Specialist

EDUARDO G. YU
Senior IRMO/PRO

NESTOR A. CORTES
OIC, THIRIS & LCPIS

EMILIANO C. PANGANIBAN
OIC, CRIS

EDWIN G. RAMOS
OIC, RIIS

SYLVIA B. CORNEJO

ABEL P. BRUSAS

LENIE N. ADOREMOS

MA. LOURDES L. HUIT

EDUARDO A. BALONDO

ERLINA O. SULIT

CITA A. CANIBA

ARNELFA P. AREJOLA

ANALENE J. ESCOLANO

JANE MITCHILLE VALERIE A. MADRID

ROEL R. RENTA

SERVICE PLEDGE

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CYRIL O. PUNCIA GEMABELLE M. DINEROS ELEANOR R. MONTES ALMERA A. CAMIGLA

LUISITO O. DEDASE ELIZABETH T. HERNANDEZ MELINDA B. DOMACENA TRINIDAD F. MONGE

JEREMY PAUL S. SAAVEDRA REYCIA N. NAYVE LAZARO A. VARGAS, V GRACE R. MARASIGAN

SEEMA S. GONZAGA MA. TERESA S. FRANCISCO MARY ANN G. FERRERAS EMMA L. MANLAGNGIT

DIOGEMMA C. RODRIGUEZ NOLI G. MERCADO NEIL JUAN T. CELEVANTE

JESSIE D. BAYNAS MARIVIC R. DE LIMA MARY JANE C. MIRABUENO PEDRO C. REYES, JR

ANDRE F. TEMPLONUEVO JAYMOND O. GOTLADERA JOEL S. AGUILAR, JR. ARIEL G. OLAES

JOCELYN L. ROSERO CARLA MARTHY T. JOVEN SALVACION A. PARDO

FELIX M. DEMATERA JR. CARLOS L. SAN JUAN SANTIAGO L. CLEDERA, III ARNILO E. ROJAS

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ELMER A. BONGON

DIONISIO C. DIEGO

ROBERTO S. PABLO

ROGER A. ESPERIDA, JR

JOSE E. VIBAR

DANILO B. TIPAY

CONRADO C. SENTILLAS

REYNALD A. ALARCON

OWEN P. DASCO

NELSON L. BALA

DON JOSE S. FLORIANO

Frontline Services



PROCESSING OF WATER PERMIT APPLICATION

(Frontline Service in the Provincial Irrigation Offices)

SCHEDULE OF AVAILABILITY OF SERVICE : Monday – Friday
8:00 AM – 5:00 PM

WHO MAY AVAIL OF THE SERVICE : 1. Private Individuals
2. Juridical Persons-Associations, Corporations

WHAT ARE THE REQUIREMENTS : 1. Accomplished Water Permit Application Form
2. Certificate of Incorporation, if applicant is an Association or Corporation
3. Brief description of the project
4. List of proposed project beneficiaries

WHERE TO FILE : NIA Provincial Irrigation Offices

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT/CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY	PERSON IN CHARGE	FEES
1	Submit duly accomplished Application Form together with required documents				NONE
2		Receive letter-request and forward to Technical Personnel	5 minutes	Office Clerk	NONE
3	(Advised to call/come back after four (4) office hours for the schedule of inspection)	Pre-assess/evaluate the completeness of submitted documents and prepare schedule date of inspection. (Only complete documents shall be processed)	4 hours	Technical Personnel	NONE
4	Provide guide/assistance during inspection	Conduct inspection of site	8 hours (depending on the location of the site)	Technical/Survey Personnel	NONE
5		Accomplish technical data in the Water Permit Application & Inspection Report	8 hours		NONE
6	(Advise to call after 8 office hours)	Endorse the request to other agencies for clearance (DPWH, LWUA, etc)	30 minutes	Technical Personnel	NONE
7	Follow-up clearance with other office/agencies and submit same for endorsement to NWRB				NONE
8		Endorse Application together with the clearances to NWRB	30 minutes	Provincial Irrigation Officer	NONE
9		Post Notice of Water Permit in the NIA Bulletin Board		Technical Personnel	NONE
10	(Wait for the completion of the 30-day post period and advise form NIA re: Result of Publication)	Advise client of expiration of the 30-day post period (if there is no adverse claims, client may pay the required fees)	15 minutes	Provincial Irrigation Officer	NONE
11	Pay Water Permit Fees in Postal Money Order Form				(Please refer to the schedule of fees and charges pursuant to EO No.159 and NWRB Res. No. 03-0697 dated 9 June 1997)
12		Forward documents and payment to NWRB	30 minutes	Technical Personnel/Provincial Irrigation Officer	NONE
13	Wait for the approved Water Permit from NWRB				
END OF TRANSACTION					

REQUEST FOR WATER DELIVERY

(Frontline Service in the Provincial Irrigation Offices)

SCHEDULE OF AVAILABILITY OF SERVICE : Monday – Friday
8:00 AM – 5:00 PM

WHO MAY AVAIL OF THE SERVICE : Farmer – Member of an Irrigators Association

WHAT ARE THE REQUIREMENTS : Water Request

WHERE TO FILE : NIA Provincial Irrigation Office concerned

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT/CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY	PERSON IN CHARGE	FEES	FORM
1	Request (written or verbal) for water delivery				NONE	
2		Receive/record the request and forward the same to the head of office	2 minutes	Receiving Clerk	NONE	
3	(Advise to wait in the lobby for the approval/disapproval of the request)	Evaluate/assess request for approval or disapproval	20 minutes	Irrigation Superintendent	NONE	
4	Receive notice of approval/disapproval and go back to the field to receive water delivery	If approved, instruct gatekeepers to open gates; If disapproved, inform client of the reason for the approval	15 minutes	Irrigation Superintendent /Water Resources Facilities Technician	NONE	
5	Acknowledge service				NONE	
6		Record area served	5 minutes	Water Resources Facilities Technician	NONE	Form B – 2
7		Issue certification if Irrigation user refuse to acknowledge service	5 minutes	Water Resources Facilities Technician	NONE	Form A – 1

END OF TRANSACTION

REQUEST FOR REPAIR OF IRRIGATION FACILITIES

(Frontline Service in the Provincial Irrigation Offices)

SCHEDULE OF AVAILABILITY OF SERVICE : Monday – Friday
8:00 AM – 5:00 PM

WHO MAY AVAIL OF THE SERVICE : Farmer – Member of an Irrigators Association

WHAT ARE THE REQUIREMENTS : Water Request/IA Resolution

WHERE TO FILE : NIA Provincial Irrigation Office concerned

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT/CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY	PERSON IN CHARGE	FEES
1	Submit request/IA Resolution				NONE
2		Receive/record the request and forward the same to the head of office for appropriate action	5 minutes	Receiving Clerk	NONE
3	Guide/assist in the conduct of inspection	Conduct walk – through/inspection	2 hours	Water Resources Facilities Technician	NONE
4	(At home waiting for approval of program of work and release of funds)	Prepare Program of Work (POW) and submit to the Regional Office for approval and funding	3 days	Project Personnel/Irrigation Superintendent	NONE
5	Attend NIA – IA meeting	Conduct NIA – IA meeting to discuss repair/rehab schedule	2 hours	Irrigation Superintendent /Water Resources Facilities Technician	NONE
6	Provide assistance/counterpart as per agreement during the NIA – IA meeting	Implement repair/rehab activities	(depends upon the volume of repair/rehab to be undertaken)	Project Personnel/Irrigation Superintendent	NONE
END OF TRANSACTION					

ISSUANCE OF CERTIFICATE OF IRRIGATION COVERAGE

(For Service in the Provincial Irrigation Offices and National Irrigation System Offices)

- SCHEDULE OF AVAILABILITY OF SERVICE** : Monday – Friday
8:00 AM – 5:00 PM
- WHO MAY AVAIL OF THE SERVICE** : All Landowners'
- WHAT ARE THE REQUIREMENTS** : 1. Landowners' letter requesting for certification
2. Transfer Certificate of Title or Real Property field Appraisal and Assessment Sheet (Tax Declaration)
3. Vicinity Map
4. Certification of Full Payment of ISF from Irrigators Association (If subject landholding is irrigated)
- WHERE TO FILE** : NIA Provincial Irrigation Office (PIO) or National Irrigation System Office (NISO)

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT/CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY	PERSON IN CHARGE	FEES
1	Submit letter – request together with required documents				NONE
2		Receive letter – request and forward to Technical Personnel	2 minutes	Office Clerk	NONE
3	(In the waiting area)	Review/evaluate the completeness of submitted documents and prepare schedule of field inspection (Only complete documents shall be processed)	30 minutes	Technical Personnel/ SWRFT/ IDO	NONE
4	Provide guide/ assistance to NIA personnel during inspection	Conduct inspection of subject landholding and advise client of the schedule of release of certification	2 hours	Technical Personnel/ SWRFT/ IDO	NONE
5	(At home waiting for the scheduled release of certification)	Prepare Investigation Report, Clearance and Certification of Irrigation Coverage and issue charge slip	3 hours	Technical Personnel/ SWRFT/ IDO/ Data Encoder	NONE
6	Pay the required fee				NONE
7		Receive payment and issue Official Receipt	10 minutes	Cashier	P 500.00
8	Present Receipt				NONE
9		Sign the certification	10 minutes	Chief of Office	NONE
10		Release the Certification of Irrigation Coverage	2 minutes	Office Clerk	NONE
11	Receive the certification				NONE
END OF TRANSACTION					

PAYMENT OF IRRIGATORS ASSOCIATIONS SHARE/INCENTIVE

(Frontline Service in the Provincial Irrigation Offices and National Irrigation System Offices)

- SCHEDULE OF AVAILABILITY OF SERVICE** : Monday – Friday
8:00 AM – 5:00 PM
- WHO MAY AVAIL OF THE SERVICE** : Irrigators Associations (IA) under different turnover stages
- WHAT ARE THE REQUIREMENTS** : 1. IA Request
2. IA Remittance List
3. IA Collection Report
- WHERE TO FILE** : NIA office concerned

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT/CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY	PERSON IN CHARGE	FEES
1	Submit request for payment of IA share/Incentive				NONE
2		Receive/record the request and forward same to the Senior Water Resources Facilities Technician	2 minutes	Receiving Clerk	NONE
3	Advised to call/comeback after 2 days for the result of the review/evaluation of documents	Review/evaluate request as to completeness of documents. If found complete, advise client to comeback after 2 days; If found incomplete, return documents for client's completion	4 hours	Senior Water Resources Facilities Technician	NONE
4		Review documents as to correctness of claim and return same if found incomplete/incorrect	1 day	Billing Clerk	NONE
5	Complete/correct documents	(If documents are found complete and correct, proceed to step 6)			NONE
6		Conduct audit of documents	1 day	Senior Accounting Processor B	NONE
7		Approve request for processing of payment	30 minutes	Chief of Office	NONE
8	Advised to come back after 11 to 12 days to collect payment	Prepare disbursement vouchers	30 minutes	Data Encoder	NONE
9		Obligate disbursement vouchers	5 minutes	Senior Accounting Processor B	NONE
10		Approve voucher for payment	5 minutes	Chief of Office	NONE
11		Prepare check for approval and release	15 minutes	Cashier/Chief of Office	NONE
12	Receive check and issue Official Receipt				NONE

PAID, PAY TO & PAID OFFICIAL

ISSUANCE OF CERTIFICATE OF GOOD STANDING TO NIA ASSISTED IAS

(Frontline Service in the Provincial Irrigation Offices and National Irrigation System Offices)

SCHEDULE OF AVAILABILITY OF SERVICE : Monday – Friday
8:00 AM – 5:00 PM

WHO MAY AVAIL OF THE SERVICE : Irrigators Associations (IA)

WHAT ARE THE REQUIREMENTS : Master List of IA Members

WHERE TO FILE : NIA Provincial Irrigation Office (PIO) or National Irrigation Systems Office (NISO)

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT/CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY	PERSON IN CHARGE	FEES
1	Request for Certificate of Good Standing				NONE
2		Review/verify Irrigators Associations (IA)	1 hour	Technical Personnel/ SWRFT/ IDO	NONE
3	(Advised to stay in the lobby or waiting area)	Prepare/ Encode Certificate of Good Standing and issue charge slip	30 minutes	Technical Personnel/ SWRFT/ IDO/ Data Encoder	NONE
4	Pay the required fee				P 250.00
5		Receive payment and issue Official Receipt (OR)	10 minutes	Cashier	NONE
6	Present Official Receipt (OR)				NONE
7		Sign certification	5 minutes	Chief of Office	NONE
8		Release the Certificate of Good Standing	2 minutes	Office Clerk	NONE
9	Receive the certification				NONE
END OF TRANSACTION					

REQUEST FOR EXEMPTION FROM PAYMENT OF IRRIGATION FEE
(Frontline Service in the Provincial Irrigation Offices and National Irrigation System Offices)

SCHEDULE OF AVAILABILITY OF SERVICE : Monday – Friday
8:00 AM – 5:00 PM

WHO MAY AVAIL OF THE SERVICE : Irrigators Associations (IA)

WHAT ARE THE REQUIREMENTS : Master List of IA Members

WHERE TO FILE : NIA Provincial Irrigation Office (PIO) or National Irrigation Systems Office (NISO)

HOW TO AVAIL OF THE SERVICE

STEP	APPLICANT/CLIENT	SERVICE PROVIDER	DURATION OF ACTIVITY	PERSON IN CHARGE	FEES
1	Submit letter – request for exemption from ISF indicating reason for request				NONE
2		Receive/record the request and forward same to the chief of office	2 minutes	Receiving Clerk	NONE
3	Guide or assist in the conduct of inspection	Conduct inspection/sampling	2 hours	Water Resources Facilities Technician	NONE
4	Secure certification from the Department of Agriculture (DA) Re: Extent of Damage due to crop infestation				NONE
5	(At home waiting for the approval or disapproval of the request)	Verify/check with the Department of Agriculture (DA) in the locality if damage is due to crop infestation	30 minutes	Water Resources Facilities Technician	NONE
6		If approved, record exemption to the Irrigation Fee Register and send notice of approval or disapproval to applicant	5 minutes	Billing Clerk/ Data Encoder/ Irrigation Superintendent	NONE
7	Receive notice approval/disapproval				NONE
END OF TRANSACTION					

Complaint and Feedback Mechanism



Complaint Mechanism

1

FILE LETTER—COMPLAINT

2

RECEIVING CLERK

Receive/
Record the
complaint

Forward the
complaint to the
Regional Manager

3

REGIONAL MANAGER

Evaluate the
complaint

- Call the attention of concerned employee & discuss the complaint, OR
- Indorse to the concerned Division Manager (DM), OR
- Indorse to the Committee on Discipline (COD)

4

DIVISION MANAGER OR COMMITTEE ON DISCIPLINE

Conduct
Investigation

Provide necessary/
Appropriate action/
decision

Client Feedback Questionnaire

Republika ng Pilipinas
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Region 5, Naga City

NIA CUSTOMER SERVICE SURVEY

Kindly take time to answer the following questions. This survey is designed to monitor and improve the level of service we provide to our clients.

How satisfied or dissatisfied are you with each of the following:

	Very Satisfied 4	Satisfied 3	Moderately Satisfied 2	Not Satisfied 1
Your experience with our security guards				
The helpfulness of the employee(s) who served you				
The speed by which we are able to act on your request				
Your overall impression about your visit/ transaction with NIA				
We value your opinion very much. Do you have any suggestions/comments on how to further improve our service? Kindly tell us. Thank you.				

Name : _____

Signature : _____

Address : _____

Contact No.: _____

Date : _____

Activities



1. Operation and maintenance of National Irrigation Systems (NIS)

National systems are irrigation systems operated and maintained by NIA and constructed either with foreign loan assistance or purely locally funded. Foreign loan assisted projects are those whose funding requirements are provided for partly by foreign lending institutions, such as: Asian Development Bank (ADB), International Bank for Reconstruction & Development (IBRD), United States Agency for International Development (USAID), World Bank, and Overseas Economic Cooperation Fund (OECF) of Japan. NIS usually has a service area of more than 1,000 hectares (has.). NIA jointly operates and maintains NIS with Irrigators Associations (IAs). Farmer-beneficiaries are charged with Irrigation Service Fee (ISF) for service rendered in the delivery of water.



The agency operated and maintained 191 National Irrigation Systems (NISs) covering a total service area of 689,113 has. and benefiting 518,485 farmers nationwide.



In Region 5 (Bicol Region), there are ten (10) NISs covering a total service area of 23,147 hectares serving 33,992 farmer. These NISs are: Daet-Talisay River Irrigation System (DTRIS) and Matogdon RIS (MRIS) in Daet, Camarines Norte; Tigman-Hinagyanan-Inarihan River Irrigation System (THIRIS) in Magarao, Camarines Sur; Cagaycay River Irrigation System (CRIS) in San Jose, Camarines Sur; Rinconada Integrated Irrigation System (RIIS) in Sta. Elena, Iriga City; Libmanan-Cabusao Pump Irrigation System (LCPIS) in Libmanan, Camarines Sur; Mahaba-Nasisi-Ogsong-Hibiga River Irrigation System (MNOH RIS); South Quinale River Irrigation System (SQRIS); and Cabilogan-San Juan River Irrigation System, in Tuburan, Ligao City, Albay; and San Ramon-San Francisco River Irrigation System (SRSFRIS) in Bulan, Sorsogon.

2. Construction and Rehabilitation of Communal Irrigation Systems (CIS)



Generally, these are small irrigation projects constructed by NIA with either foreign loan assistance or out of funds appropriated from existing Acts or Presidential Decrees appropriating sums for public works projects. With an area of less than 1,000 has., these projects are constructed with the participation of farmer-beneficiaries through their irrigators associations. After completion, these systems are turned over to irrigators associations for operation and maintenance. NIA charges a minimum of 1.5 cavans/hectare/year as annual amortization from beneficiaries. The association repay the construction cost in a period not more than fifty (50) years. Repayment accrue to the funds for further irrigation development. Under the program called *Balikatan Sagip Patubig Project (BSPP)*, the NIA, the IA and the Local Government Units provide counterpart funds in the construction or repair of irrigation project/system.

3. Groundwater/Pump Irrigation Project (GIP/PIP)

These are also known as shallow tube well (STW) or surface water pump irrigation projects constructed in areas where no surface water source is available or where surface water could not be delivered by gravity.



These schemes tap underground water through drilling of wells or surface water for irrigation by installation of pumps.

4. Investigation, survey, feasibility study

This covers identification and investigation of projects; topographic, cross section and canal location surveys; dam site surveys and feasibility studies of proposed projects.



5. Rehabilitation and upgrading of existing irrigation systems



This includes repair and upgrading of structures and facilities in existing systems, construction of access roads and improvement of water management practices and techniques.



6. Organization and development of Irrigators Associations (IAs)



This is being undertaken for communal and national irrigation systems to promote active participation in the development and management of irrigation systems.

In 1997, the *National Confederation of Irrigators Association (NCIA)* was organized as the aggrupation of all organized IAs in the entire country. NCIA at present boasts of over 821,232 members comprising irrigation-farmers organized in eighty-two (82) Provincial Federation of IAs (PFIAs). Its vision is to establish itself as the leading self-reliant national farmers' organization that is committed to uplift the quality of life of Filipino farmers and their families.

Programs and Projects



I. PROJECTS

Mandated to provide timely and efficient irrigation service to farmers, the NIA in the Bicol Region covers the six provinces of Camarines Norte, Camarines Sur, Albay, Sorsogon, and the island provinces of Catanduanes and Masbate.

With a potential irrigable area of 239,660 hectares, some 138,128 hectares of rice lands have already been provided with irrigation service by 10 national irrigation systems (NISs) and 433 communal irrigation systems (CISs) , pump irrigation systems (PISs) including those privately-owned, and constructed by other government agencies. A total of 74,689 farmers are being served by these NIA operated and assisted irrigation systems in the region.

Bicol Region has a total of 466 irrigators associations (IAs) representing 40,401 farmers of communal irrigation systems (CISs), while there are 80 IAs representing the 34,288 farmers of national irrigation systems (NISs).



To support cooperation among irrigators association, provincial federations of irrigators association were organized. Albay Federation has 98 members, Camarines Norte 47, Camarines Sur 155, Catanduanes 49, Masbate 36, and Sorsogon 81.



To represent all members of IAs in the region in all regional and national conferences and public hearings and consultation meetings, the Confederation of Irrigation System Associations of Bicol (CISAB), Inc., (formerly Bicol Region Confederation of Irrigators Associations (BIRCIA), Inc.) was organized on April 29, 1997 and registered with the Securities and Exchange Commission (SEC) on September 15, 1998.



II. PROGRAMS



I. Project Development and Implementation

NIA continued to implement projects and programs, either foreign assisted or locally funded. Other than the regular program, NIA also implements the irrigation components (IC) inter-agency projects, such as CARP-IC, ARCDP, ARISP, etc. These projects involved the generation of new areas and repair of existing areas.

Project development starts with the project identification and investigation of potentially viable irrigation projects. It also entails the formulation and development of short and long range plans, programs and preparation for the development of feasible irrigation and related water resources projects.

The support activities of the Agency also include watershed management studies, groundwater investigation studies, and assistance to the National Water Resources Board (NWRB) in the processing of applications for water permits.

2. Operation and Maintenance

The Agency operated and maintained 191 NISs and benefiting more than 500,000 farmers nationwide. These NISs are grouped under various responsibility centers or irrigation systems offices, each headed by an Irrigation Superintendent.

NIA also undertake research works geared toward the development of effective, appropriate and efficient irrigation and water management technologies.

One of the continuing programs/activities of NIA is the organization of Irrigators Associations (IAs), establishment of IA federations/confederations at various levels and providing assistance programs for IAs with emphasis on strengthening of existing IAs in the operation and maintenance and management of their association.



3. Research and Development

Research and Development undertaking were as follows:

- a. Monitoring and Improvement on mandatory installation of measuring devices on main canal and intake for improve water management.
- b. Laboratory support on water quality analysis for NIA projects cost by PDD, WRDP and CMIPP.
- c. Propagation of Sustainable System of Integrated Agriculture, a “3 in 1” system of farming using less water, more production yet environment friendly.
- d. Implementation and monitoring for the Clean Water Act specific to irrigation water use.

Planning and formulation of strategies for (Quick Turnaround) projects to increase play production areas.

4. Equipment Management

The agency maintained in operating condition several units of heavy, lights/ transport and other support equipment including special equipment in support to the operation and maintenance and/or rehabilitation of the national irrigation system (NIS) and construction of both national and communal irrigation projects.

5. Institutional Development

The organization and development of farmer-beneficiaries were continuously undertaken nationwide to facilitate implementation of irrigation development and management. Trainings were conducted to increase the capabilities of farmer-beneficiaries in the operation and maintenance in the facilities that are turned over to them as well as in running the affairs of their associations. Irrigators Association Trainings and Conferences were also conducted

6. Financial Management

NIA continue to exert various revenue-enhancing and cost-saving measures that enabled it to considerably sustain its financial condition.

Among the sources of operating and non-operating income of the Agency are: ISF, equipment rentals, pump amortization, and others. Non-operating income included management fees, CIS amortization and sale of fix assets/scraps and others.

ISF rates:

wet – 2 cavans/ha.

dry – 3 cavans/ha.

7. Administrative Services

NIA strives to promote the employees' career life starting from employment to retirement. Various civil service laws and rules on human resource transactions are administered and implemented giving emphasis on both the legality and humanitarian aspects of human resource development.

In support of the various programs of the Civil Service Commission, the NIA has adopted and continue to implement the following personnel mechanisms:

1. The NIA Program on Award and Incentives for Service Excellence or NIAPRAISE. Among others, this is designed to encourage creativity, innovativeness, efficiency, integrity and productivity in the public service by recognizing and rewarding officials and employees, individually or in groups for their suggestions, inventions, superior accomplishments and other personnel efforts which contributes to the efficiency, economy, or other improvement in government operations, or for other extraordinary acts or services in the public interest, The NIAPRAISE shall provide both monetary and non-monetary awards and incentives to recognize, acknowledge and reward productive, creative, innovative and ethical behavior of employees thru formal and informal mode. The NIAPRAISE Committee is composed of :



The Regional Manager as the Chairperson, Two (2) Division Managers, HR Officer and two (2) Employees Association Representatives, representing the 1st and 2nd Category as members. (*NIA MC 18, s. 2003*)

2. NIA-Merit Selection Plan. This aims to establish a system that is characterized by strict observance of the merit, fitness and equality principles in the selection of employees for appointment to positions in the career and non-career service in all levels. In addition to the NIA-MSP is the System of Ranking Positions (SRP) as an aide to an objective selection of personnel to occupy positions in the career service (*NIA MC 35, s. 2003*).
3. NIA- Grievance Machinery. This shall serve as an avenue/forum to address grievance between or among officials and employees of the NIA to create and maintain a harmonious working environment that will promote a pleasant and productive supervisor/supervisee relations and to ensure the right to an equal opportunity to air complaints and grievances to management and have them adjudicated as expeditiously and as fairly and equitably as possible. (*NIA MC No. 54, S. 2003*).
4. Administrative Disciplinary Rules on Sexual Harassment Cases (*NIA MC No. 16, S. 2002*).
5. Creation of a Committee on Discipline (CODI) and its Implementing Rules (*NIA MC No. 23, S. 2000, MC No. 70, S. 2001, Unnumbered Memo dated February 14, 2002, MC No. 27, S. 2005*).

6. Establishment of NIA Personnel Development Committee (NIA-PDC). *NIA MC No. 32, S. 1989, MC No. 10, S. 1997, MC No. 39, S. 1999*).

7. Pursuant to NIA Memorandum Circular No. 38, s.2012 implementing CSC MC No. 6, s.2012 relative to the establishment and implementation of Agency Strategic Performance Management System (SPMS), the NIA now adopts a Performance Evaluation System based on objectively measured output and performance of personnel and units.

The establishment and implementation of the SPMS is an effective mechanism to ensure that personnel performance shall be linked with organizational performance in order to enhance the performance orientation of the compensation system.

8. True to its commitment of a strong and lean organization, NIA has developed a system of performance both at agency and individual levels. For the past years and until to date, NIA gave annual awards to outstanding officials, employees and Irrigators Association in recognition of their excellent performance and contribution to the improved operation of the Agency. Monetary and non-monetary benefits are also granted to deserving and qualified employees.

NIA has continued to strengthen its partnership with the Employees Association resulting in the formulation of programs, particularly on employee welfare and benefits.

Popularly called the NIA Employees Association of the Philippines (NIAEASP), it was granted a Certificate of Accreditation No. 180 given on May 12, 1999 by the then CSC Chairman, Corazon Alma G. De Leon. It boasts of 200 members in Region 5 and, more or less, 4,000 members nationwide.

9. In its commitment to help government fight against graft and corruption, NIA has conducted several activities on Integrity Development Action Plan (IDAP). IDAP is a system-wide plan of action that aims to institutionalize preventive mechanisms against corruption. One of the activities was the conduct of a nationwide information dissemination of the Code of Conduct for officials and employees of the NIA.
10. NIA continue to implement measures to provide transparency in procurement and ensure timely delivery of supplies, good and equipment. Enhancement of procurement management has always been a priority concern of the Agency. Policies are reviewed and amended attuned to the needs of time and in accordance with the Government Procurement Act (GPA) and GPPB Resolution to further implement RA 9184 and its IRR.

In NIA, procurement is decentralized up to the systems level. However, policies on the delegation of authority and accountability are clearly defined as to the limits/ceiling of amount of projects to be undertaken at any level. Constitution of Bids and Awards Committee (BAC) are reviewed regularly and approved by the Administrator. Procurement of civil works, goods and services are included in the Annual Procurement Plan (APP) of the Agency and are based on the approved Program of Work (POW) and the approved budget.

Strategies



The Agency has continuously identified and introduced the following probable future operating environment strategies in pursuit of attaining its objectives:

1. Annotation Program

Sometime in the late '80s and until late '90s, NIA Region 5 introduced the Annotation Program as its main strategy in its campaign in the collection of Irrigation Service Fee (ISF). This program is the process of annotating the unpaid ISF of an irrigation-user as preferred liens on his or her landowner's land title. Its main objectives are: to sustain the operation and maintenance of the system by increasing the low collection efficiency of ISF in the region with the end in view of providing funds for the regular maintenance of the system; generate awareness and inculcate into the minds of NIA beneficiaries that non-payment of ISFs directly affects their irrigation systems, livelihood and the future of their children, and that it is not being tolerated nor condoned by the government. This strategy is backed up by RA 3601 and PD 552 which empowers NIA to charge and collect irrigation fees or administration charge from beneficiaries of systems constructed or administered by the NIA.

2. Compromise Agreement Program (CAP)

The NIA operates and maintains the NIS, with the participation of IAs under joint system management. It envisions a functional and dynamic NIA-IA partnership to accelerate irrigation development and provide efficient irrigation services.

Recently, it declared a policy in settling Irrigation Service Fee called the Compromise Agreement Program (CAP). Under this program, NIA adopts various strategies to fully collect ISF. As a government-owned and controlled corporation, NIA relies on self-generated funds for the operation and maintenance of NIS. The Irrigation Service Fee (ISF) is the primary source of funds for Operation and Maintenance.

The CAP provides incentives to farmers to promptly pay their current account (CA). This incentive is *“remission of penalty charges and portion of unpaid principal account not exceeding Php 100,000 through compromise settlement.”*

NIA Memorandum Circular No. 30, s. 2003, provide the Implementing Guidelines (IG) for the Compromise Agreement Program (CAP) in Settling Irrigation Service Fee-Back Account (ISF-BA) of Farmer Beneficiaries of National Irrigation Systems (NISs). Availment of this program was extended until June, 2005.

3. Joint System Management (JSM) for Communal Irrigation Systems (CIS)

This is a pilot program of NIA Region 5. Under the program, the NIA and the IA mutually agree to execute a Memorandum of Agreement (MOA) to jointly operate and manage the CIS the way the national irrigation systems are operated and managed. A hands-on process of operation, water distribution, billing and collection, as well as how to control their funds are the responsibility of the NIA.

In its initial operation, at least five (5) or more CISs will be selected in each province based on the following criteria:

- (1) High investment exposure of NIA with very minimal annual amortization payment
- (2) CIS with very high-accumulated back accounts on amortization no payments made for amortization with an area of not less than 100 has.

(3) Proximity to the provincial irrigation office for easier supervision and control

(4) Existence of an IA/cooperative managing the system

(5) Functional CIS

(6) CIS programmed for rehabilitation and has accumulated back accounts

The CIS selected were assessed on its physical, financial and institutional performances.

To date, the following CIS in Region 5 are under the Joint System Management (JSM):

National Irrigation Systems

NAME OF SYSTEM	NAME OF IA
Albay	1. San Francisco Gabon
	2. Betts—Bonga

Communal Irrigation Systems

CAMARINES NORTE	1. HINIPAAN CIS
	2. SANTOL CIS
	3. MINASAG BIDA CIS
	4. CAMAG MALAKI CIS
	5. NAGPANGYAN CIS
	6. MALAGONOT CIS
	7. MATOGDON EXTENSION CIS
CAMARINES SUR	1. ASLONG CIS
	2. PINIT CIS
	3. HIBAGO CIS
	4. TORAC CIS
	5. MATAOROC CIS
SORSOGON	CY 2003
	1. BUENAVISTA CIS
	2. CAWAYAN CIS-BGTP
	3. LAHONG CIS
	4. NW CARRIEDO CIS
	5. TABON-TABON CIS
	6. TAGDON CIS
	7. LAYOG CIS
	8. TIGBAO CIS
	CY 2004
	9. ALINAO CIS
	10. BIRIRAN CIS
	11. CARACDAN CIS
	12. CAWAYAN CIS-GBB
	13. CALAGOTO CIS
	14. LICTIN CIS
	15. RIZAL CIS
	16. TALINGA CIS

4. Irrigation Management Transfer (IMT)

The IMT Policy was presented to and approved by the NIA Board of Directors on May 26, 2008 during its 845th Regular Board Meeting, as evidenced by the NIA Board of Directors' Resolution No. 7497—08 series of 2008.

Irrigation Management Transfer refers to the processes involved in the takeover of the Irrigators Associations (IAs) of the management, operation and maintenance of the National Irrigation Systems (NIS), wholly or partially, depending on the size of the system and capacity of the IA.

IMT lies in the perception that increased ownership, decision—making authority, and active participation in the operation and maintenance (O&M) of irrigation systems would create or force a binding commitment from water users to be more effective and responsible towards their obligations.

IMT Model Contracts

- **Model 1**—NIA manages the entire NISs but transfers specific operation and maintenance activities to the IA such as:
 - 1) Maintenance of some canals;
 - 2) Operation activities such as discharge monitoring and distribution of water among turnouts;
 - 3) Distribution of ISF bills and campaign for payment

- **Model 2**—NIA manages the main system, from the head works to the main canal up to the head gates of lateral canals and transfers to the IA the management of the laterals, sub—laterals, and terminal facilities.
- **Model 3**—NIA manages the head works and portion of the main canal and transfers to the IA the management of the rest of the systems downstream of the specified junction.
- **Model 4**—NIA completely transfers to the IA the management of the entire system including the head works and stops all its activities on directly managing the system except on monitoring and evaluating the IA performance, collecting seasonal or annual payments from the IA, and periodic technical assistance to the IA by its Irrigation Management Office that has jurisdiction on the system.

STATUS OF IAS CONTRACTED

As of December 31, 2015

Name of IA	2015			
	MODEL 1	MODEL 2	MODEL 3	OTHER CONTRACT
ALBAY-CATANDUANES IMO				
NIS 1: Cabilogan-San Juan RIS				
1. Ligao-Oas Consolidated IA (LOCIA)				
Total NIS : 1				
NIS 2: MNOH RIS				
1. HRISIA				
2. MAZOIA				
3. OSMCIA				
4. TAPPSIA				
5. BAHAMAS IA				
6. ORISIA				
Total NIS : 6				
NIS 3: South Quinale RIS				
1. SOUTH QUINALE IA, INC				
Total NIS : 1				
Total for IMO : 8				
CAMARINERS NORTE IMO				
NIS 1: Daet-Talisay RIS				
1. DTRIS WMPA IA				
2. CIBAC IA				
3. ITOMANG SMALL FARMERS IA (ISF IA)				
4. GBGT IA				
5. COSAN IA				
6. PAMORANGON LAT BS-BS1 IA				
7. BACTAS-MATNOG-MAMPILI IA				
8. DTRIS DIVISION C IA				
9. NAPSAGUIN IA				
Total NIS : 9				
NIS 2: Matogdon RIS				
1. Guibasan IA				
Total NIS : 1				
Total for IMO : 10				

Name of IA	2015			
	MODEL 1	MODEL 2	MODEL 3	OTHER CONTRACT
CAMARINES SUR IMO				
NIS 1: LCPIS				
1. CLPT-FIA, Inc.				
2. BPCIA, Inc.				
3. LBIA, Inc.				
Total NIS : 3				
NIS 2: THIRIS				
1. HI-FARM IA				
2. CALABANGA DIVISION A IA				
3. CALABANGA DIVISION B IA				
4. BOMBON-QUIPAYO IA				
5. LIMBUAN IA				
6. BOMBON-HABAGATAN IA				
7. CENTRO-MAGARAO IA				
8. FRANC-BEL-CAS IA				
9. CANAMAN-MAGARAO IA				
Total NIS : 9				
NIS 3: CRIS				
1. TATISAN FIA				
2. BMCE FIA				
3. CLAB FIA				
4. LAGONOY FIA				
5. NAPUDIA				
6. MANTAM				
7. KFIA				
8. MATOON/LAT E				
Total NIS : 8				
NIS 4: BUHI-LALO RIS				
1..CAOFIA (formerly RAMC 3 & 4 FIA INC)				
2. SIAP FIA INC				
3. ULAFIA INC				
4. LABFIA (DABUL FIA INC & LAT G)				
5. SJSFIA INC				
6. STISNIFIA INC				
7. JANBAFIA INC				
8..SAJUFIA INC				
9. LAMSANFIA INC				
10. SASFIA INC				

Name of IA	2015			
	MODEL 1	MODEL 2	MODEL 3	OTHER CONTRACT
11. MASAFIA INC				
12. LATOFIA INC				
13. SAGLOYON FIA INC				
14. LOPAL FIA				
15. JEMASAGFIA				
16. UNITED ST.VINCENT FIA INC				
Total NIS : 16				
NIS 5: RIDA				
1. BARLIN IA INC				
2. RIDA DIV. B FIA INC				
3. SDAPIA INC				
4. BINTAG IA INC				
Total NIS : 4				
NIS 6: BARIT RIS				
1. BRISDAFIA INC				
2. MC LAT C FIA INC				
3. ANTILOSVICFIA INC				
4. SACSVMFIA INC				
5. JOMIFRANFIA INC				
6. LAPSEFIA INC				
7. Div. C Barit FIA INC				
Total NIS : 7				
Total for IMO : 47				
SORSOGON—MASBATE IMO				
NIS 1: SAN RAMON RIS				
1. SANDETARFAB IA				
2. JOHN PETER IA				
Total NIS : 2				
NIS 2: SAN FRANCISCO RIS				
1. POLOT BULAN IA				
2. SOMASTARIA IA				
3. AQUILALA IA				
Total NIS : 3				
Total for IMO : 5				
REGIONAL TOTAL : 70				

Organization



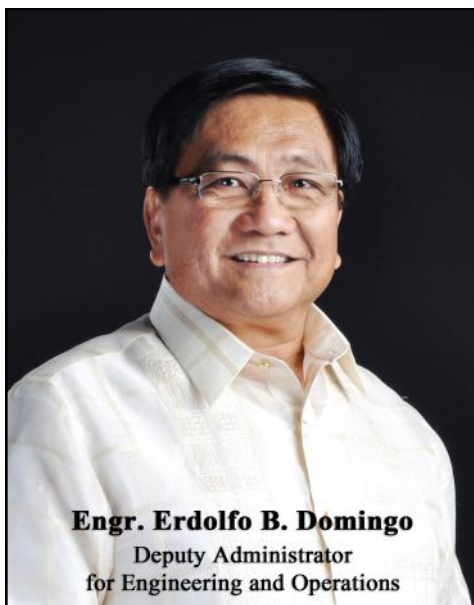
NIA is a government-owned and controlled corporation and its policy-making body is governed by the Board of Directors consisting of the following:

- a. *Secretary, Office of the Presidential Assistant for Food Security & Modernization*
- b. *NIA Administrator, Vice-Chairman*
- c. *Director-General, National Economic and Development Authority, Member*
- d. *Secretary, Department of Public Works & Highways, Member*
- e. *President, National Power Corporation, Member*
- f. *Private Sector, Member*

The ***Board of Directors*** formulates and adopts policies for management and operations of NIA. It prescribes, amends and/or repeals rules and regulations governing the manner in which the general business of NIA may be conducted.

The management of NIA is vested in the Administrator who is appointed by the President of the Republic of the Philippines. He directs the affairs and business of the NIA under the policies adopted by the Board of Directors. He is assisted by a Senior Deputy Administrator and two (2) Deputy Administrators, namely: Deputy Administrator for Engineering and Operation, Deputy Administrator for Administrative and Financial Management.

NIA *Top Officials*



In addition, NIA has different Regional Irrigation Offices (RIOs) headed by Regional/Operations Manager. He is ably supported by the different Division Managers of different divisions, and various Provincial Irrigation Offices (PIOs) and National Irrigation System Offices (NISO). The PIOs are headed by Provincial Irrigation Officers, who undertake the construction of communal irrigation projects, small pump distribution programs, and oversee activities of NIA assisted communal irrigation systems. On the other hand, Irrigation Superintendents take charge of operation and maintenance of national irrigation systems and collect irrigation fee from irrigation users.



Engr. VICENTE R. VICMUDO, Ph.D.
Regional Manager



Engr. WILFREDO C. PAPAYA
Division Manager, EOD



MARIA S. ILARDE
Division Manager, AFD



Engr. ROGELIO C. KING
Division Manager
CAMARINES NORTE IMO



Engr. EDWIN G. RAMOS
Acting Manager
CAMARINES SUR IMO



Engr. CRISTETA E. MESIAS
Acting Manager
ALBAY-CATANDUANES IMO



Engr. ALAN N. FABRICANTE
Officer-In-Charge
SORSOGON-MASBATE IMO

When Executive Order (EO) No. 366 or an Order Directing a Strategic Review of the Operation and Organizations of the Executive Branch and Providing Options and Incentives for Government Employees who may be affected by the Rationalization of the Functions and Agencies of the Executive Branch was passed and approved into law, the NIA, in compliance with said Executive Order, has formulated its own Rationalization Plan based on several parameters, among them, the provision of RA 3601, as amended by PD 552 and PD 1702, RA 8435—the Agricultural and Fisheries Modernization Act (AFMA), and RA 7606 (An Act Providing a Magna Carta of Small Farmers).



The Rationalization Plan of the NIA was approved pursuant to EO 718 (Authorizing the Phased Implementation of the RPlan and the Availment of the Separation Incentive Package). Said Order was approved on April 8, 2008.

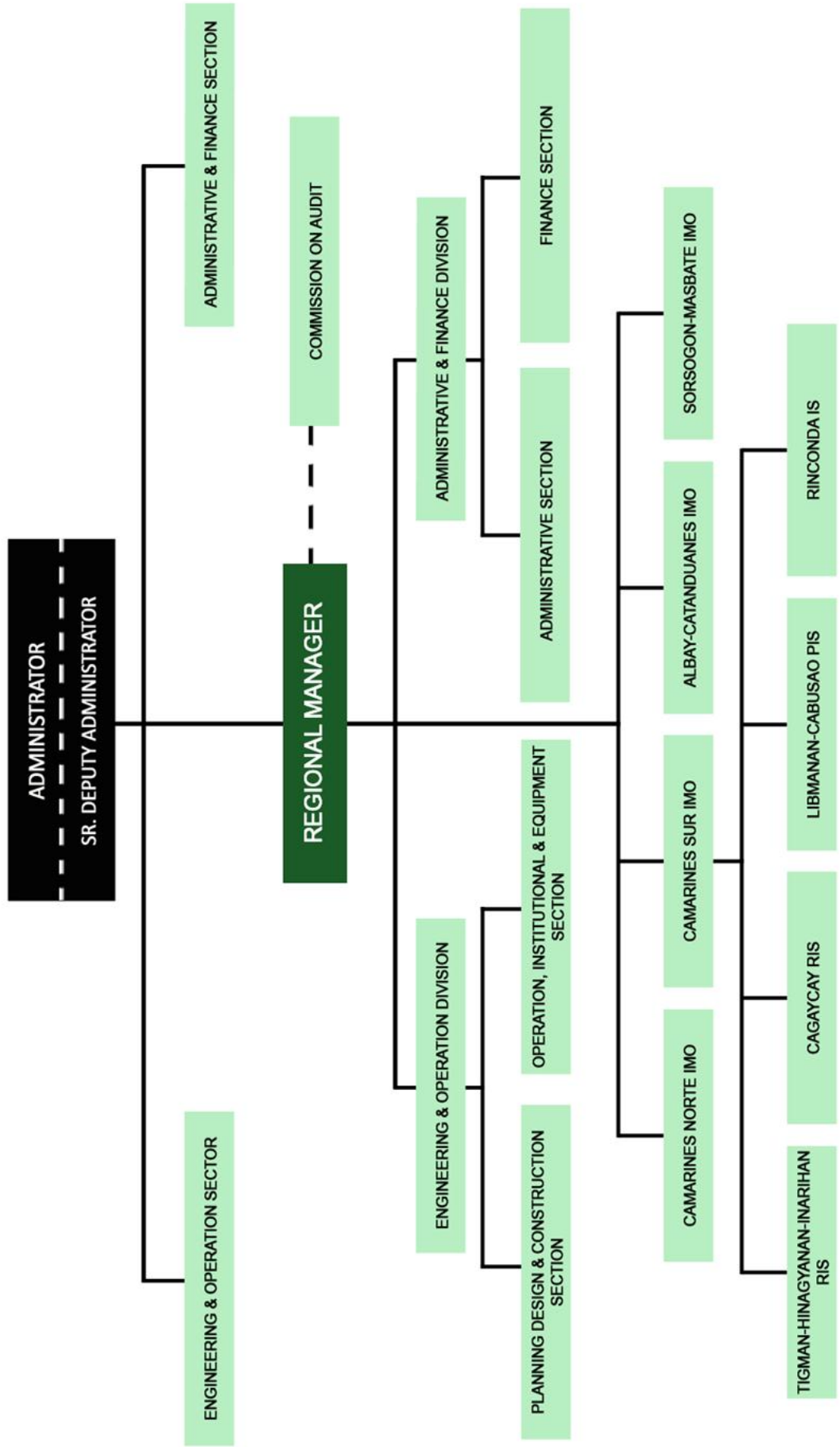
In Region 5, NIA has a total personnel complement of 247 as of December 31, 2014. Below, in tabulated form, is the breakdown. This number, however, does not include Contracts of Service and Job Orders. The implementation of the Rationalization Plan, in Region 5, has greatly affected our performance due to a very limited manpower.

TOTAL PERSONNEL COMPLEMENT

RESPONSIBILITY CENTER	MONTHLY COB								DAILY/CASUAL						TOTAL		GRAND TOTAL
	Rationalization Set – up																
	Au- thori- zed	PERM		TEMP		Sub - Total		COB		PROJECT		Sub - Total					
		M	F	M	F	M	F	M	F	M	F	M	F	M	F		
OFFICE OF THE REGIONAL IRRIGA- TION MANAGER	5	3	0	0	0	3	0	0	1	0	2	0	3	3		6	
ENGINEERING & OPERATION DIVISION	22	11	10	0	0	11	11	0	0	7	2	7	2	18	13	31	
ADMINISTRATIVE & FINANCE DIVISION	20	7	11	0	0	7	11	0	0	5	5	5	5	12	16	28	
CAMSUR – NORTE IMO	11	7	2	0	0	7	4	0	1	18	4	18	5	25	9	34	
RINCONADA INTEGRATED IS	20	8	4	3	1	11	6	0	0	7	2	7	2	18	8	26	
CAGAYCAY RIS	2	1	0	1	0	2	0	0	0	2	1	2	1	4	1	5	
TIGMAN – HINAGYANAN – INARIHAN RIS	16	9	2	3	0	12	2	1	0	4	3	5	3	17	5	22	
DAET – TALISAY – MATOGDON RIS	15	12	2	1	0	13	2	0	0	0	0	0	0	13	2	15	
LCPIS	4	3	0	1	0	4	0	0	0	0	0	0	0	4	0	4	
ALBAY – CAT – MAS – SORSOGON IMO	4	3	1	0	0	3	1	1	2	43	22	44	24	47	25	72	
SFSR RIS	2	1	0	1	0	2	0	0	0	0	0	0	0	2	0	2	
MNOH RIS	2	2	0	0	0	2	0	0	0	0	0	0	0	2	0	2	
TOTAL	123	67	36	10	1	77	37	2	4	86	41	88	45	165	82	247	
OTHERS (Specify)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
CARP – IC	15	0	0	0	0	0	0	0	0	0	0	0	0	4	8	12	
PIDP	2	0		0	0	0	0	0	0	0	0	0	0	1	0	1	
GRAND TOTAL	140	67	36	10	1	77	37	2	4	86	41	88	45	170	90	260	

Organizational Structure

NIA REGION 5





(The old building of NIA Region 5, located in Panganiban Drive, Naga City)



(The new building of NIA Region 5 for farmers—Center for Farmers Empowerment, located in Panganiban Drive, Naga City)

Directory



REGION 5 – BICOL REGION Panganiban Drive, Naga City ; Telefax. No. (054) 473-8967 / 0917-517-0757/ strive_nia5@yahoo.com.ph				
VICENTE R. VICMUDO, Ph.D. – Regional Manager				
OFFICE	OFFICE ADDRESS	TEL. NUMBER	NAME OF OFFICIAL	
Admin & Finance Division	Regional Office Compound Panganiban Drive, Naga City	(054) 473-2882 0917-821-4755	Maria S. Ilarde	
Engineering & Operations Division		(054) 472-2121 / (054) 473-8967 0916-714-5534	Wilfredo C. Papaya	
Albay – Catanduanes IMO (Interim)	Tuburan, Ligao City, Albay	(052) 485-1772 0917-556-0077	Cristeta E. Mesias	
South Quinale-Cabilogan San Juan- Mahaba Nasisi-Ogsong Hibiga RIS				
Camarines Norte IMO (Interim)	Lag-on, Daet, Camarines Norte	(054) 440-1204 0920-928-8172	Rogelio C. King	
Daet-Talisay-Matogdon RIS				
Camarines Sur IMO	Panganiban Drive, Naga City	(054) 472-3593 0917-506-4461	Edwin G. Ramos	
Cagaycay RIS	San Jose, Camarines Sur	(054) 454-2034 0921-956-3478	Emiliano C. Panganiban	
Libmanan-Cabusao PIS	Libmanan, Camarines Sur	(054) 511-9454 0928-591-3869	Nestor A. Cortes	
Rinconada Integrated IS	Sta. Elena, Iriga City	(054) 299-6228 0917-506-4461	Edwin G. Ramos	
Tigman-Hinagyanan-Inarihan RIS	Sta. Lucia, Magarao, Cam. Sur	(054) 881-8633 0928-591-3869	Nestor A. Cortes	
Sorsogon-Masbate IMO (Interim)	Buhatan, Sorsogon City	0928-482-8876 0947-520-9589	Alan N. Fabricante	
San Ramon-San Francisco RIS				
Masbate Sub-office	Brgy. Nursery, Masbate City	0917-243-5368	Carol Rañola	

Glossary



A

ADB	-	Asian Development Bank
ARCDP	-	Agrarian Reform Communities Development Project
ARISP	-	Agrarian Reform Infrastructure Support Project

B

BRBWMP	-	Bicol River Basin and Watershed Management Project
BSPP	-	Balikatan Sagip Patubig Project

C

CARE	-	Calamity Assistance Rehabilitation Efforts
CARP	-	Comprehensive Agrarian Reform Program
CIS	-	Communal Irrigation System
CRIS	-	Cagaycay River Irrigation System
CY	-	Calendar Year

D

DAR	-	Department of Agrarian Reform
DTRIS	-	Daet—Talisay River Irrigation System

G

GAA	-	General Appropriations Act
GIP	-	Groundwater Irrigation Project

H

HAS/has	-	hectares
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I

IA	-	Irrigators Association
IBRD	-	International Bank for Reconstruction and Development
ISF	-	Irrigation Service Fee

K

KM/km	-	kilometer
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L

LCDP	-	Libmanan—Cabusao Dam Project
LCPIS	-	Libmanan—Cabusao Pump Irrigation System
LEDAC	-	Legislative and Executive Agenda Development Council

M

MNOH RIS	-	Mahaba—Nasisi—Ogsong—Hibiga River Irrigation System
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N

NCIA	-	National Confederation of Irrigators Associations
NDC	-	National Development Corporation
NIA	-	National Irrigation Administration
NIS	-	National Irrigation Systems
NWRB	-	National Water Resources Board

O

OECE	-	Overseas Economic Cooperation Fund
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P

P.D.	-	Presidential Decree
PBRIS	-	Pili—Bulan River Irrigation System
PGMA	-	President Gloria Macapagal Arroyo
PIDP	-	Participatory Irrigation Development Project
PIP	-	Pump Irrigation Project

R

R.A.	-	Republic Act
REGIP	-	Repair and Establishment of Groundwater Irrigation Projects
RIIS	-	Rinconada Integrated Irrigation System
RRENIS	-	Repair/ Rehabilitation of Existing National Irrigation Systems
RRRNAIS	-	Repair/ Rehabilitation/ Restoration of NIA Assisted Irrigation Systems

T

THIRIS	-	Tigman—Hinagyanan—Inarihan River Irrigation System
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U

USAID	-	United States Agency for International Development
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W

WB	-	World Bank
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NIA *in Action*

