



REPUBLIC OF THE PHILIPPINES  
NATIONAL IRRIGATION ADMINISTRATION  
REGION V

November 11, 2021

REQUEST FOR QUOTATION

Provision of Hotel Accommodation for 19 persons from NIA Central Office  
Top Management and 15 persons from NIA PAIS and Region 3  
During the Turnover of Leadership Ceremony on November 16-17, 2021  
At NIA RO V, Naga City  
PR No.: AFD-21-10-167  
Quotation/Bid No. **MOOE-RO-057-21**

The MANAGER  
VILLA CACERES HOTEL  
Magsaysay Avenue  
Naga City

Sir/Madam;

Please quote your lowest price on a CHARGE BASIS for the job/items listed below the space provided and drop this FORM duly accomplished, SEALED and addressed to the BAC Chairperson at the bidding box located at NIA Regional Office 5 Conference Room, Panganiban Drive, Naga City not later than **8:30 AM of November 15, 2021** with an ABC of **₱ 113,336.00** for Package 1 and **₱ 61,500.00** for Package 2 after which bids will be publicly opened using the RIRR of RA 9184 otherwise known as Government Procurement Act and the Philippine Bidding Documents (PBD). The articles/job shall be delivered within one (1) calendar day from receipt of Purchase Order/Notice of Award.

We presume your offer is NEW as specified below unless otherwise indicated. Price quotation must be firm and valid for at least thirty (30) days from the opening of bids. NIA reserves the right to reject any or all bids, to waive any minor defect/s or informalities herein and to make such award most advantageous to NIA.

Your submitted price quotation shall be accompanied with updated PhilGEPS Registration Certificate, DTI/SEC (w/ Sec. Cert. for Corp), Income Tax Return, Mayor's Permit and Omnibus Sworn Statement which will be submitted in one (1) copy.

Failure to observe any of the above requirements shall be at the risk of the bidder and subject for disqualification.

Very truly yours,

(sgd) **DIOGEMMA C. RODRIGUEZ**  
BAC Chairperson

ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
Provision of Hotel Accommodation for 19 persons from NIA Central Office Top Management and 15 persons from NIA PAIS and Region 3 During the Turnover of Leadership Ceremony on November 16-17, 2021 at NIA RO V, Naga City				
1. Provision of Hotel Accommodation for 19 persons from NIA Central Office Top Management during the Turnover of Leadership Ceremony on November 16-17, 2021 - 2 Rooms Executive - 3 Rooms Twin Bed - 8 Rooms Single Bed - Room Amenities and inclusions: ▪ Complimentary Breakfast, complimentary Bottled water, posture-pedic bed, in-room electronic safe, colored plasma TV w/ cable, fully airconditioned room, carpeted floors and plush furnishing, cordless electric kettle, bathroom w/ complete set of toiletries	Is	1		
2. Provision of Hotel Accommodation for 15 persons from NIA PAIS and Region 3 during the Turnover of Leadership Ceremony on November 16-17, 2021 - 7 Rooms Executive twin w/ extra Bed - Room Amenities and inclusions: ▪ Breakfast, free Wi-Fi, secured parking space, electronic key card access, free use of swimming pool, 24 hours rooms service & restaurant, cable tv and telephone, toilet & bath (hot & cold water system0	Is	1		
TOTAL AMOUNT (in figures)				
TOTAL AMOUNT (in words)				

After having carefully read and accepted the Request for Quotation including all supporting documents, we are submitting the above-mentioned price quotation.

NOTE: Subject to 5% VAT and 1% deduction per RA 9337 implemented on February, 2005

\_\_\_\_\_  
Name & Signature of Owner/Authorized Representative

\_\_\_\_\_  
Name/Position in print of Owner/Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Tel. No./Cellphone No. \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
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AVENUE HOTEL  
Magsaysay Avenue  
Naga City

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The MANAGER  
PRIMUS HOTEL & RESORT  
KM9 Pacol Road  
Naga City

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