

Republic of the Philippines
National Irrigation Administration
 Regional Office No. V (Bicol Region)
 Panganiban Drive, Naga City, Camarines Sur

March 15, 2023

REQUEST FOR QUOTATION

Supply/Delivery of Janitorial Supplies, Office supplies and Equipment for use at NIA- Regional Office V, Naga City
 PR No.: AFD-23-02-016
 Quotation/Bid No. **MOOE-RO-012-23**

The **MANAGER**
BONING'S TRADING
 Gen. Luna St., Naga City

Sir/Madam;

Please quote your lowest price on a CHARGE BASIS for the job/items listed below the space provided and drop this FORM duly accomplished, SEALED and addressed to the BAC Chairperson at the bidding box located at NIA Regional Office 5 Conference Room, Panganiban Drive, Naga City not later than **9:15 AM of March 23, 2023** with an ABC of **₱ 234,570.00** after which bids will be publicly opened using the RIRR of RA 9184 otherwise known as Government Procurement Act and the Philippine Bidding Documents (PBD). The articles/job shall be delivered within forty-five (45) calendar days from receipt of Purchase Order/Notice of Award.

We presume your offer is NEW as specified below unless otherwise indicated. Price quotation must be firm and valid for at least thirty (30) days from the opening of bids. NIA reserves the right to reject any or all bids, to waive any minor defect/s or informalities herein and to make such award most advantageous to NIA.

Your submitted price quotation shall be accompanied with updated **PhilGEPS Registration Certificate, Mayor's Permit and Omnibus Sworn Statement (GPPB-prescribed forms)** which will be submitted in one (1) copy.

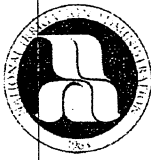
Failure to observe any of the above requirements shall be at the risk of the bidder and subject for disqualification.

Very truly yours,


DIOGEMMAL C. RODRIGUEZ
 BAC Chairperson

	ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
Supply/Delivery of Janitorial Supplies, Office supplies and Equipment for use at NIA- Regional Office V, Naga City					
1.	Detergent Powder, all purpose, 500g	pack	30		
2.	Scouring pad	Pc	10		
3.	Dishwashing liquid, 500ml	Pack	15		
4.	Toilet Tissue roll, 2-ply	Roll	50		
5.	Folder, kraft, long	Ream	2		
6.	Calculator, compact, 12 digits	Unit	3		
7.	Binding and punching machine, heavy duty	Unit	1		
8.	Puncher, paper, 2-hole, heavy duty	Unit	5		
9.	Puncher, paper, 3-hole, heavy duty	Unit	2		
10.	White board (4ft x 6ft)	Unit	1		
11.	Stapler, Heavy duty, 26/6	Unit	5		
12.	Disinfectant Spray, aerosol type	Can	10		
13.	Air Freshener, aerosol type	Can	10		
14.	Insecticide, aerosol type, odorless	Can	5		
15.	Toner cart, HP laser jet pro 79A	Pcs	2		
16.	Ink cart, Epson 003, yellow	Bot	15		
17.	Ink cart, Epson 003, black	Bot	10		
18.	Data file box	Pcs	100		
19.	Correction Tape, 6m	Pcs	50		
20.	Paper clip, vinyl/plastic coated, big	Box	30		





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National Irrigation Administration
 Regional Office No. V (Bicol Region)
 Panganiban Drive, Naga City, Camarines Sur

21.	Tape, transparent, 2"	Roll	30		
22.	Tape, masking, 2"	Roll	15		
23.	Paper fastener, plastic, long size	Box	15		
24.	Sign pen, black, 0.3	Pcs	24		
25.	Sign pen, black, 0.5	Pcs	96		
26.	Marker, whiteboard, black	Pcs	12		
27.	Marker, permanent, black, bullet type	Pcs	48		
28.	Clipboard, long	Pcs	3		
29.	Brother Ink BT5000 – cyan	Bot	2		
30.	Brother Ink BT5000 - Magenta	Bot	2		
31.	Brother Ink BT5000 - Yellow	Bot	2		
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37.	Canon G2020 ink – Gi 71 Cyan	Bot	2		
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39.	Canon G2020 ink – Gi 71 PG Black	Bot	3		
40.	Canon G2020 ink – Gi 71 Yellow	Bot	2		
41.	Pencil, #2, lead, with eraser	Box	2		
42.	Note pad, stick on, 3" x 3"	pad	75		
43.	Paper, Multi-purpose, A4, 70gsm	Ream	120		
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46.	Staple wire remover	Unit	5		
47.	Alcohol, ethyl, 68%-72%, 500ml	Bot	50		
48.	Sticker paper, long	Ream	3		
49.	Battery, dry cell, AAA, 2 pc per blister pack	Pack	6		
50.	Binder Folder, 3 hole, LD-300	Pcs	50		
TOTAL AMOUNT (in figures)					
TOTAL AMOUNT (in words)					

After having carefully read and accepted the Request for Quotation including all supporting documents, we are submitting the above-mentioned price quotation.

NOTE: Subject to 5% VAT and 1% deduction per RA 9337 implemented on February, 2005

 Name & Signature of Owner/Authorized Representative

 Name/Position in print of Owner/Representative

 Signature

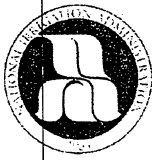
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Tel. No./Cellphone No. _____
 E-mail Address _____

Panganiban Drive, Naga City, Camarines Sur, Philippines
 Telephone Nos.: (054) 871-5611 • Telefax No.: (054) 871-5604
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 Regional Office No. V (Bicol Region)
 Panganiban Drive, Naga City, Camarines Sur

March 15, 2023

REQUEST FOR QUOTATION

Supply/Delivery of Janitorial Supplies, Office supplies and Equipment for use at NIA- Regional Office V, Naga City

PR No.: AFD-23-02-016

Quotation/Bid No. **MOOE-RO-012-23**

The MANAGER
TIGERTRON COMPUTER & SOLUTIONS
 CBD II, Brgy. Triangulo, Naga City

Sir/Madam;

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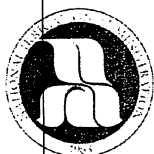

DIOGEMMA C. RODRIGUEZ
 BAC Chairperson

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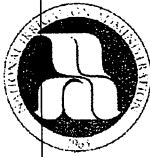
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MASTER SQUARE DEP'T. STORE
 J. Hernandez St., Naga City

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