

PHILIPPINE BIDDING DOCUMENTS
(As Harmonized with Development Partners)

**Procurement of
INFRASTRUCTURE
PROJECTS**

Government of the Republic of the Philippines

**CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND
CANALIZATION WORKS FOR LAJONG CIS AND QUIRORO CIS,
Juban, Sorsogon**

CLUSTER CIS-SOR-01-24

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Infrastructure Projects (hereinafter referred to also as the “Works”) through Competitive Bidding have been prepared by the Government of the Philippines for use by all branches, agencies, departments, bureaus, offices, or instrumentalities of the government, including government-owned and/or -controlled corporations, government financial institutions, state universities and colleges, local government units, and autonomous regional government. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

The PBDs are intended as a model for admeasurements (unit prices or unit rates in a bill of quantities) types of contract, which are the most common in Works contracting.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract; (ii) the eligibility requirements of Bidders; (iii) the expected contract duration; and (iv) the obligations, duties, and/or functions of the winning Bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Works to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Infrastructure Projects. However, they should be adapted as necessary to the circumstances of the particular Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, BDS, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawings, and Bill of Quantities are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.
- d. The cover should be modified as required to identify the Bidding Documents as to the names of the Project, Contract, and Procuring Entity, in addition to date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Terms, Abbreviations, and Acronyms

ABC – Approved Budget for the Contract.

ARCC – Allowable Range of Contract Cost.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

CDA – Cooperative Development Authority.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

Contractor – is a natural or juridical entity whose proposal was accepted by the Procuring Entity and to whom the Contract to execute the Work was awarded. Contractor as used in these Bidding Documents may likewise refer to a supplier, distributor, manufacturer, or consultant.

CPI – Consumer Price Index.

DOLE – Department of Labor and Employment.

DTI – Department of Trade and Industry.

Foreign-funded Procurement or Foreign-Assisted Project – Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PCAB – Philippine Contractors Accreditation Board.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria.

The IB should be incorporated into the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



Republic of the Philippine
DEPARTMENT OF AGRICULTURE
NATIONAL IRRIGATION ADMINISTRATION
SORSOGON-MASBATE IRRIGATION MANAGEMENT OFFICE

**Invitation to Bid for CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND
CANALIZATION WORKS FOR LAJONG CIS AND QUIRORO CIS, Juban, Sorsogon**

1. The *National Irrigation Administration-SMIMO, Buhatan, Sorsogon City*, through the *GAA/RRECIS & RESTOCIS CY 2024* intends to apply the sum of **P 40,088,992.66** being the Approved Budget for the Contract (ABC) to payments under the contract for the **CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND CANALIZATION WORKS FOR LAJONG CIS AND QUIRORO CIS, Juban, Sorsogon** with *Contract Reference No. CLUSTERCIS-SOR-01-24*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *National Irrigation Administration-SMIMO, Buhatan, Sorsogon City* now invites bids for the above Procurement Project. Completion of the Works is required **three hundred sixty (360) calendar days**. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
4. Interested bidders may obtain further information from *National Irrigation Administration-SMIMO, Buhatan, Sorsogon City* and inspect the Bidding Documents at the address given below from **8:00 AM of June 20, 2024 to 1:30 PM of July 10, 2024**.
5. A complete set of Bidding Documents may be acquired by interested bidders on **8:00 AM of June 20, 2024 to 1:30 PM of July 10, 2024** at the given address and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **P 25,000.00**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees to be presented in person only.
6. The *National Irrigation Administration-SMIMO, Buhatan, Sorsogon City* will hold a Pre-Bid Conference¹ on **June 28, 2024 at 10:00 AM** at *NIA-SMIMO, BAC Office, Buhatan, Sorsogon City*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address as indicated below, on or before **1:30 PM of July 10, 2024**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 16.
9. Bid opening shall be on **July 10, 2024 at 2:00 PM** at the given address below. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
10. The *National Irrigation Administration-SMIMO, Buhatan, Sorsogon City* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a pre-bid conference.

revised Implementing Rules and Regulations (IRR) of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

MARIDOL G. VALERIANO
Head BAC Secretariat
NIA-SMIMO
Buhatan, Sorsogon City
bac.smimo2022@yahoo.com

12. You may visit the following websites:

For downloading of Bidding Documents: *Log-in to PhilGEPS website.*

13. Interested bidders should submit the following:

- a. Letter of Intent
- b. Special Power of Attorney (SPA) or Secretary Certificate for Incorporated/Corporation for Representative with Valid Company ID.

June 14, 2024

SGD. Engr. SHERWIN ROIS R. NOPRE
BAC Chairperson

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, **CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND CANALIZATION WORKS FOR LAJONG CIS AND QUIRORO CIS, Juban, Sorsogon** with Project Identification Number ***CLUSTERCIS-SOR-01-24***.

The Procurement Project (referred to herein as “Project”) is for the construction of Works, as described in Section VI (Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for ***GAA/ RRECIS & RESTOCIS CY 2024*** in the amount of ***P 40,088,992.66***.

2.2. The source of funding is:

- a. GOCC and GFIs, the Corporate Operating Budget.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manual and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or invitation to bid by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have inspected the site and attached certificate of site inspection concurred by National Irrigation System (NIS) Head, determined the general characteristics of the contracted Works and the conditions for this Project, such as the location and the nature of the work; (b) climatic conditions; (c) transportation facilities; (c) nature and condition of the terrain, geological conditions at the site communication facilities, requirements, location and availability of construction aggregates and other materials, labor, water, electric power and access roads; and (d) other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, Coercive, and Obstructive Practices

The Procuring Entity, as well as the Bidders and Contractors, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current

prices using the PSA's CPI, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

A contract is considered to be "similar" to the contract to be bid if it has the major categories of work stated in the **BDS**.

- 5.3. For Foreign-funded Procurement, the Procuring Entity and the foreign government/foreign or international financing institution may agree on another track record requirement, as specified in the Bidding Document prepared for this purpose.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.2 of the 2016 IRR of RA No. 9184.

6. Origin of Associated Goods

There is no restriction on the origin of Goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than fifty percent (50%) of the Project.

The Procuring Entity has prescribed that:

- a. Subcontracting is not allowed.
- 7.1. Subcontracting of any portion of the Project does not relieve the Contractor of any liability or obligation under the Contract. The Supplier will be responsible for the acts, defaults, and negligence of any subcontractor, its agents, servants, or workmen as fully as if these were the Contractor's own acts, defaults, or negligence, or those of its agents, servants, or workmen.

8. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

9. Documents Comprising the Bid: Eligibility and Technical Components

- 9.1 The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.
- 9.2 If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. For Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019

dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

9.3 A valid PCAB License at least Small B in Irrigation and Flood Control, and in case of joint ventures, a valid special PCAB License, and registration for the type and cost of the contract for this Project. Any additional type of Contractor license or permit shall be indicated in the **BDS**.

9.4 A List of Contractor's key personnel (e.g., Project Manager, Project Engineers, Materials Engineers, and Foremen) assigned to the contract to be bid, with their complete qualification and experience data shall be provided. These key personnel must meet the required minimum years of experience set in the **BDS**.

9.5 A List of Contractor's major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership, certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be, must meet the minimum requirements for the contract set in the **BDS**.

10. Documents Comprising the Bid: Financial Component

10.1 The second bid envelope shall contain the financial documents for the Bid as specified in **Section IX. Checklist of Technical and Financial Documents**.

10.2 Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.

10.3 For Foreign-funded procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

11. Alternative Bids

Bidders shall submit offers that comply with the requirements of the Bidding Documents, including the basic technical design as indicated in the drawings and specifications. Unless there is a value engineering clause in the **BDS**, alternative Bids shall not be accepted.

12. Bid Prices

All bid prices for the given scope of work in the Project as awarded shall be considered as fixed prices, and therefore not subject to price escalation during contract implementation, except under extraordinary circumstances as determined by the NEDA and approved by the GPPB pursuant to the revised Guidelines for Contract Price Escalation guidelines.

13. Bid and Payment Currencies

13.1 Bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

13.2 Payment of the contract price shall be made in:

- a. Philippine Pesos.

14. Bid Security

- 14.1 The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2 The Bid and bid security shall be valid until **November 16, 2024**. Any bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one original copies of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission to the given website or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

The Bidders shall submit on the specified date and time and either at its physical address as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1 The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2 The preliminary examination of Bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Detailed Evaluation and Comparison of Bids

- 18.1 The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*" using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of 2016 revised IRR of RA No. 9184.
- 18.2 If the Project allows partial bids, all Bids and combinations of Bids as indicated in the **BDS** shall be received by the same deadline and opened and evaluated simultaneously so as to determine the Bid or combination of Bids offering the

lowest calculated cost to the Procuring Entity. Bid Security as required by **ITB** Clause 16 shall be submitted for each contract (lot) separately.

- 18.3 In all cases, the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184 must be sufficient for the total of the ABCs for all the lots participated in by the prospective Bidder.

19. Post Qualification

Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS), and other appropriate licenses and permits required by law and stated in the **BDS**.

20. Signing of the Contract

The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet (BDS)

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

For Procurement USE ONLY.
NIA Official Receipt #/Date: _____

ITB Clause																										
5.2	For this purpose, contracts similar to the Project refer to contracts which have the same major categories of work completed within five (5) years ago from the date of bid opening (July 10, 2019 to July 10, 2024), which shall be: CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND CANALIZATION WORKS FOR LAJONG CIS AND QUIRORO CIS, Juban, Sorsogon.																									
7.1	Subcontracting is not allowed.																									
9.3	Valid PCAB License for at least Small B in GE-2 Irrigation or Flood Control.																									
9.4	<p>The full-time key personnel both for Lajong CIS and Quiroro CIS must meet the required minimum years of experience set below:</p> <table><tr><th colspan="3">Full-Time Key Personnel</th><th>General Experience</th><th>Relevant Experience</th></tr><tr><td>1.</td><td>Project Engineer</td><td>1</td><td>RELEVANT EXPERIENCE IN CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND CANALIZATION WORKS</td><td>2 years</td></tr><tr><td>2.</td><td>General Foreman</td><td>2</td><td>RELEVANT EXPERIENCE IN CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND CANALIZATION WORKS</td><td>2 years</td></tr><tr><td>3.</td><td>Materials Engineer</td><td>1</td><td colspan="2">Duly Accredited by Authorized Agency</td></tr><tr><td>4.</td><td>Safety Officer</td><td>1</td><td colspan="2">with COSH Training/Seminar in DOLE</td></tr></table> <p>Conditions regarding Full-Time Key Personnel:</p> <p>1. All proposed full-time key personnel must be available starting on the bid submission date. If any of the proposed full-time key personnel is found to be committed to or deployed in any ongoing infrastructure project/contract, the said personnel shall not be considered. This becomes a ground for the bidder's ineligibility or disqualification/post disqualification. The relevant qualifications, experience and abilities of the key personnel must be equivalent or better than those of the personnel stated in the List of Contractor's Key Personnel that are within the conditions stated in Bid Data Sheet ITB Clause 5.2.</p> <p>2. For the purpose of procurement in NIA-SMIMO, the bidder may participate and submit the same set of full-time key personnel in the on-going procurement of NIA-SMIMO' infrastructure projects. If any of these infrastructure projects is awarded to the bidder (through the issuance of NOA), this means that its proposed full-time key personnel are already committed to the awarded project and are no longer available for the other procurement projects. This becomes a ground for the bidder's ineligibility or disqualification/post-disqualification when it comes to the other ongoing NIA-SMIMO' procurement activities that are participated in by the bidder.</p> <p>3. All full-time key personnel proposed during the procurement shall be the default full-time key personnel upon commencement of the contract.</p> <p>4. During contract implementation, any proposed replacement of key personnel shall be subjected to NIA-SMIMO' approval. The relevant qualifications, experience and abilities of the new key personnel must be equivalent or better than those of the personnel stated in the List of Contractor's Key Personnel that are within the conditions stated in Bid Data Sheet ITB Clause 5.2. Reasons for personnel replacement shall be limited to the following: illness, death or resignation, provided that the proposed replacement is duly supported by relevant document/s.</p> <p>(c) Duly signed Bio-Data of Contractor's Full-Time Key Personnel. For the Project Engineer, submit their valid PRC License. For Foreman and skilled workers (Skill as Steel Fabricator) general experience must be from the stated conditions of ITB Clause 5.2. For Materials Engineer, submit their valid PRC License as Civil Engineer and copy of accreditation from authorized agency. For the Safety Officer, submit the copy of Certificate of Training issued by or in coordination with Bureau of Working Conditions (BWC) or Department of Labor and Employment (DOLE).</p> <p>(d) List of contractor's equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration</p>	Full-Time Key Personnel			General Experience	Relevant Experience	1.	Project Engineer	1	RELEVANT EXPERIENCE IN CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND CANALIZATION WORKS	2 years	2.	General Foreman	2	RELEVANT EXPERIENCE IN CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND CANALIZATION WORKS	2 years	3.	Materials Engineer	1	Duly Accredited by Authorized Agency		4.	Safety Officer	1	with COSH Training/Seminar in DOLE	
Full-Time Key Personnel			General Experience	Relevant Experience																						
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4.	Safety Officer	1	with COSH Training/Seminar in DOLE																							

	of the project. No duplication of major equipment requirements (Cargo Truck) on proposed technical documents (list of equipment pledge to the contract) and other on-going infrastructure projects;															
9.5	The minimum major equipment requirements for LAJONG CIS are the following:															
	<table><tr><td><u>Equipment</u></td><td><u>Capacity</u></td><td><u>Number of Units</u></td></tr><tr><td>Concrete Mixer</td><td>1 bagger</td><td>4.00</td></tr><tr><td>Cargo Truck</td><td>6-8 MT</td><td>4.00</td></tr><tr><td>Water Pump</td><td>10cm dia., 7.5 hp</td><td>2.00</td></tr><tr><td>Welding Machine</td><td>10 Hp</td><td>2.00</td></tr></table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>	Concrete Mixer	1 bagger	4.00	Cargo Truck	6-8 MT	4.00	Water Pump	10cm dia., 7.5 hp	2.00	Welding Machine	10 Hp	2.00
	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>													
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	Cargo Truck	6-8 MT	4.00													
	Water Pump	10cm dia., 7.5 hp	2.00													
	Welding Machine	10 Hp	2.00													
	The minimum major equipment requirements for QUIRORO CIS are the following:															
	<table><tr><td><u>Equipment</u></td><td><u>Capacity</u></td><td><u>Number of Units</u></td></tr><tr><td>Concrete Mixer</td><td>1 bagger</td><td>4.00</td></tr><tr><td>Cargo Truck</td><td>6-8 MT</td><td>4.00</td></tr><tr><td>Water Pump</td><td>10cm dia., 7.5 hp</td><td>2.00</td></tr></table>	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>	Concrete Mixer	1 bagger	4.00	Cargo Truck	6-8 MT	4.00	Water Pump	10cm dia., 7.5 hp	2.00			
	<u>Equipment</u>	<u>Capacity</u>	<u>Number of Units</u>													
Concrete Mixer	1 bagger	4.00														
Cargo Truck	6-8 MT	4.00														
Water Pump	10cm dia., 7.5 hp	2.00														
12	<i>No instructions</i>															
15.1	The bid security shall be in the form of a Bid Securing Declaration or any of the following forms and amounts: a. The amount of not less than ₱ 801,779.85 or <i>two (2%) of ABC</i> , if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; b. The amount of not less than ₱ 2,004,449.63 or <i>five percent (5%) of ABC</i>] if bid security is in Surety Bond.															
19	Other appropriate licenses and permit required by law, to wit: Certificate of Site Inspection concurred by EOD Section Chief and BIR Registration Certificate attached during bid opening. All notarized documents with documentary stamps.															
19.2	No Partial bids are allowed.															
20	Additional Contract Documents should be attached to the Technical Documents during bid opening with Specifications, General and Special Conditions of the Contract, Supplemental or Bid Bulletin, if any.															
21	Additional contract documents relevant to the Project that may be required by existing laws and/or the Procuring Entity, such as construction schedule and S-curve, manpower schedule, construction methods in narrative form, equipment utilization schedule, construction safety and health program approved by the DOLE, and other acceptable tools of project scheduling.															

For Procurement USE ONLY.
NIA Official Receipt #/Date: _____

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Contractor, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

2. Sectional Completion of Works

If sectional completion is specified in the **Special Conditions of Contract (SCC)**, references in the Conditions of Contract to the Works, the Completion Date, and the Intended Completion Date shall apply to any Section of the Works (other than references to the Completion Date and Intended Completion Date for the whole of the Works).

3. Possession of Site

- 4.1. The Procuring Entity shall give possession of all or parts of the Site to the Contractor based on the schedule of delivery indicated in the **SCC**, which corresponds to the execution of the Works. If the Contractor suffers delay or incurs cost from failure on the part of the Procuring Entity to give possession in accordance with the terms of this clause, the Procuring Entity's Representative shall give the Contractor a Contract Time Extension and certify such sum as fair to cover the cost incurred, which sum shall be paid by Procuring Entity.
- 4.2. If possession of a portion is not given by the above date, the Procuring Entity will be deemed to have delayed the start of the relevant activities. The resulting adjustments in contract time to address such delay may be addressed through contract extension provided under Annex "E" of the 2016 revised IRR of RA No. 9184.

4. The Contractor's Obligations

The Contractor shall employ the key personnel named in the Schedule of Key Personnel indicating their designation, in accordance with **ITB** Clause 10.3 and specified in the **BDS**, to carry out the supervision of the Works.

The Procuring Entity will approve any proposed replacement of key personnel only if their relevant qualifications and abilities are equal to or better than those of the personnel listed in the Schedule.

5. Performance Security

- 5.1. Within ten (10) calendar days from receipt of the Notice of Award from the Procuring Entity but in no case later than the signing of the contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR.

- 5.2. The Contractor, by entering into the Contract with the Procuring Entity, acknowledges the right of the Procuring Entity to institute action pursuant to RA No. 3688 against any subcontractor be they an individual, firm, partnership, corporation, or association supplying the Contractor with labor, materials and/or equipment for the performance of this Contract.

6. Site Investigation Reports

The Contractor, in preparing the Bid, shall rely on any Site Investigation Reports referred to in the SCC supplemented by any information obtained by the Contractor.

7. Warranty

- 7.1. In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.
- 7.2. The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity. Specific duration of the warranty is found in the SCC.

8. Liability of the Contractor

Subject to additional provisions, if any, set forth in the SCC, the Contractor's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Contractor is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

9. Termination for Other Causes

Contract termination shall be initiated in case it is determined *prima facie* by the Procuring Entity that the Contractor has engaged, before, or during the implementation of the contract, in unlawful deeds and behaviors relative to contract acquisition and implementation, such as, but not limited to corrupt, fraudulent, collusive, coercive, and obstructive practices as stated in ITB Clause 4.

10. Dayworks

Subject to the guidelines on Variation Order in Annex "E" of the 2016 revised IRR of RA No. 9184, and if applicable as indicated in the SCC, the Dayworks rates in the Contractor's Bid shall be used for small additional amounts of work only when the Procuring Entity's Representative has given written instructions in advance for additional work to be paid for in that way.

11. Program of Work

- 11.1. The Contractor shall submit to the Procuring Entity's Representative for approval the said Program of Work showing the general methods, arrangements, order, and timing for all the activities in the Works. The submissions of the Program of Work are indicated in the SCC.
- 11.2. The Contractor shall submit to the Procuring Entity's Representative for approval an updated Program of Work at intervals no longer than the period stated in the SCC. If the Contractor does not submit an updated Program of Work within this period, the Procuring Entity's Representative may withhold the amount stated in the SCC from the next payment certificate and continue to withhold this amount until the next payment after the date on which the overdue Program of Work has been submitted.

12. Instructions, Inspections and Audits

The Contractor shall permit the GOP or the Procuring Entity to inspect the Contractor's accounts and records relating to the performance of the Contractor and to have them audited by auditors of the GOP or the Procuring Entity, as may be required.

13. Advance Payment

The Procuring Entity shall, upon a written request of the Contractor which shall be submitted as a Contract document, make an advance payment to the Contractor in an amount not exceeding fifteen percent (15%) of the total contract price, to be made in lump sum, or at the most two installments according to a schedule specified in the SCC, subject to the requirements in Annex "E" of the 2016 revised IRR of RA No. 9184.

14. Progress Payments

The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer. Except as otherwise stipulated in the SCC, materials and equipment delivered on the site but not completely put in place shall not be included for payment.

15. Operating and Maintenance Manuals

- 15.1. If required, the Contractor will provide "as built" Drawings and/or operating and maintenance manuals as specified in the SCC.
- 15.2. If the Contractor does not provide the Drawings and/or manuals by the dates stated above, or they do not receive the Procuring Entity's Representative's approval, the Procuring Entity's Representative may withhold the amount stated in the SCC from payments due to the Contractor.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Works procured. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
2	<i>No instructions.</i>
4.1	<i>Upon receipt of NTP.</i>
6	<i>No instructions.</i>
7.2	<i>[In case of semi-permanent structures, such as buildings of types 1, 2, and 3 as classified under the National Building Code of the Philippines, concrete/asphalt roads, concrete river control, drainage, irrigation lined canals, river landing, deep wells, rock causeway, pedestrian overpass, and other similar semi-permanent structures:] Five (5) years.</i>
10	Dayworks are applicable at the rate shown in the Contractor's original Bid.
11.1	The Contractor shall submit the Program of Work to the Procuring Entity's Representative within <i>thirty (30) calendar day</i> of delivery of the Notice of Award.
11.2	The amount to be withheld for late submission of an updated Program of Work is 1% of contract amount.
13	The amount of the advance payment <i>shall not exceed 15% of the total contract price and schedule of payment</i>
14	<i>No instructions.</i>
15.1	The date by which "as built" drawings are required within 30 days after completion.
15.2	The amount to be withheld for failing to produce "as built" drawings and/or operating and maintenance manuals by the date required is 1% of contract amount.

Section VI. Specifications

Notes on Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying or conditioning their Bids. In the context of international competitive bidding, the specifications must be drafted to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of economy, efficiency, and fairness in procurement be realized, responsiveness of Bids be ensured, and the subsequent task of bid evaluation facilitated. The specifications should require that all goods and materials to be incorporated in the Works be new, unused, of the most recent or current models, and incorporate all recent improvements in design and materials unless provided otherwise in the Contract.

Samples of specifications from previous similar projects are useful in this respect. The use of metric units is mandatory. Most specifications are normally written specially by the Procuring Entity or its representative to suit the Works at hand. There is no standard set of Specifications for universal application in all sectors in all regions, but there are established principles and practices, which are reflected in these PBDs.

There are considerable advantages in standardizing General Specifications for repetitive Works in recognized public sectors, such as highways, ports, railways, urban housing, irrigation, and water supply, in the same country or region where similar conditions prevail. The General Specifications should cover all classes of workmanship, materials, and equipment commonly involved in construction, although not necessarily to be used in a particular Works Contract. Deletions or addenda should then adapt the General Specifications to the particular Works.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for goods, materials, and workmanship, recognized international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that goods, materials, and workmanship that meet other authoritative standards, and which ensure substantially equal or higher quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the SCC.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Contract to specific standards and codes to be met by the goods and materials to be furnished, and work performed or tested, the provisions of the latest current edition or revision of the relevant standards and codes in effect shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national, or relate to a particular country or region, other authoritative standards that ensure a substantially equal or higher quality than the standards and codes specified will be accepted subject to the Procuring Entity's Representative's prior review and written consent. Differences between the standards specified and the proposed alternative standards shall be fully described in writing by the Contractor and submitted to the Procuring Entity's Representative at least twenty-eight (28) days prior to the date when the Contractor desires the Procuring Entity's Representative's consent. In the event the

Procuring Entity's Representative determines that such proposed deviations do not ensure substantially equal or higher quality, the Contractor shall comply with the standards specified in the documents.

These notes are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final Bidding Documents.

SECTION XV

CONCRETE

1501 SCOPE

This Section covers all the materials as cement, aggregates, water, admixtures and proportioning, mixing, transporting, placing, finishing, curing and protecting of concrete, including supplies, equipment, tools and all other incidentals necessary for concrete works.

All the applicable provisions of the latest revision of the ACI Building Code (ACI-318-63) and American Society for Testing Materials (ASTM) shall govern in all cases not specifically provided for herein.

1502 CONCRETE COMPOSITION

Concrete shall be composed of portland cement, fine and coarse aggregates, water, and if necessary, admixtures or agents approved by NIA. The design of concrete mixtures and consistency shall be as specified in this Section.

1503 CEMENT

- a) **General.** The cement shall conform to the requirements of the standard specifications for Portland Cement (ASTM: C-150 Type 1). Special Cement may be used subject to the approval of the Engineer provided it meets the requirements of Portland Cement with regards to strength, soundness and setting time.
- b) **Storage.** Contractor shall, immediately upon delivery of cement to the jobsite, store the same in a dry, weathertight and properly ventilated structure with adequate provisions for the prevention of absorption of moisture. All storage facilities shall be subject to the approval of the Engineer and shall be such as to permit easy access for the inspection and identification. In order that cement may not become unduly aged after delivery, the Contractor shall use any cement of the same type, which has been stored at the site for 60 days or more before using cement of lesser storage age. Any cement stored at the project site over four months shall not be used unless retest proves it to be satisfactory. Sacked cement shall not be stocked higher than 14 sacks for storage for a period of not longer than 30 days and not higher than seven sacks for longer period.
- c) **Payment.** Payment for cement shall be considered included in the contract unit price for the various items of concrete in the Bill of Quantities for which cement is used.

1504 ADMIXTURES

In order to reduce the cement content and/or the amount of mixing water, and to improve the concrete workability, the Contractor may be allowed to use Admixtures and as such he shall submit to NIA for approval such Admixture he proposes to use. The Contractor shall be required to submit manufacturer's brochures and data sheets for review together with detailed proposals on how the admixtures will be used in the works. This information should be supported with mix designs and the results of trial mixes. All admixtures shall be used strictly in accordance with the manufacturer's recommendations. However no additional payment will be made by NIA to the Contractor in view of this as the cost thereof is considered included in the contract unit price for the different classes of concrete.

The following type of admixtures will be given consideration by the NIA provided that they conform to the provisions of this Paragraph:

- 1. Air entraining agent
- 2. Water reducing admixtures
- 3. Water reducing and retarding admixtures
- 4. Water reducing and accelerating admixtures

Admixtures shall be furnished in a powder or liquid form. If furnished in a solution it shall contain at least 50% solids and a mold inhibitor. The admixtures effect on the properties of Portland cement concrete mixtures shall meet the requirements of ASTM: C-494.

Admixtures will be accepted on manufacturers certification of conformance with the specifications but permission to slip on certification shall in no way relieve the Contractor of responsibility for furnishing an admixture not meeting specification requirements. Where the Engineer has reason to believe that testing is necessary to prove compliance with the requirements of these specifications, it may order these admixtures to be sampled and tested anytime. The Contractor shall provide facilities satisfactory to the Engineer for readily procuring samples for test.

Air Entraining Agent. Concrete produced with water reducing agents shall contain four to six per cent of air entraining agent by volume. The air entraining agent shall conform to the requirements of ASTM: C 260, and shall be tested in accordance with ASTM: C 233. The total calculated air content of the concrete as discharged from the mixer shall be as follows:

Coarse Aggregates	Total Air - Per cent by
Maximum Size	Volume of Concrete
2 cm.	5 + 1
3.8 cm.	4 + 1

The agent in solution shall be maintained at uniform strength and shall be added to the batch in a portion of the mixing water. This solution shall be batched by means of a mechanical batcher capable of accurate measurement. When a retarder dispersing agent is used in the concrete, the portion of the mixing water containing the air-entraining agent shall be introduced separately into the mixer.

Water Reducing Agent or Water Reducing and Set Retarding Agent. The Contractor may be allowed to use an approved water reducing agent, or water-reducing and set retarding agent in concrete. The ASTM designations for these admixtures are Type A and Type D, respectively. The agent used shall be either suitable calcium, sodium or ammonium salts of lignosulfonic acids or of the nonlignin, hydroxylated carboxylic and acid groups. The agent shall be of uniform consistency and quality within each container and from shipment to shipment.

The amount of water reducing, or water reducing and set retarding agent to be used in each concrete mix shall in general be within the following limits:

Lignosulfonic Acid Type	-	0.27 to 0.37 percent of solid rystalline ligning, by weight, of cement.
Hydroxylated Carboxylic Acid Type	-	0.25 to 0.50 percent of liquid, by weight of cement.

Water Reducing and Accelerating Admixture. The ASTM designation for this admixture is Type E. Water reducing and accelerating admixture may be used by the Contractor for speeding up precasting and post-tensioning operations for precast and prestressed beams, girders, slabs and bearing pads, if approved.

1505 WATER

The water used in concrete, mortar and grout shall be free from objectionable quantities of silt, organic matter, alkali, salts and other impurities. The recommendation of the seventh edition of the U.S. Bureau of Reclamation Concrete Manual for mixing water shall be followed.

1506 FINE AGGREGATES

a) General. The term "Fine Aggregates" is used to designate aggregates in which the maximum size of particles is 5 millimeters. Fine aggregates for concrete, mortar and grout shall be provided by the Contractor and shall consist of natural sand, manufactured sand, or a combination of both. The different components shall be batched separately, or subject to the written approval of the Engineer, or blended prior to delivery to the batching plant.

As a means of providing moisture control, the Contractor may be required to stockpile the fine aggregates over porous storage to drain excessive water and to stabilize moisture content.

b) Quality. Fine aggregates shall conform to the requirements of ASTM C-33 and shall consist of hard, tough, durable, uncoated rock particles. The Contractor shall exercise every possible precaution in transporting, washing and screening operations to prevent contamination of sand particles. Fine aggregates shall conform to the following requirements:

1. **Grading** -It is assumed that the sand available in natural deposits will require processing to provide a suitable gradation. Regardless of the source, the fine aggregates shall be well graded from fine to coarse and the gradation as delivered to the mixers shall conform to the following requirements unless otherwise approved:

Sieve Designation	Percent by Weight
US Standard Square	Passing Individual
<u>Mesh</u>	<u>Sizes</u>
3/8" (9.50mm)	100
No. 4 (4.75mm)	95-100
No. 8 (2.36mm)	85- 95
No. 16 (1.18mm)	60- 85
No. 30 (600um)	25- 60
No. 50 (300um)	10- 30
No. 100 (150um)	2- 10

In addition to the grading limits shown above, the fine aggregates as delivered to the mixer shall have the fineness modulus of not less than 2.30 or more than 3.00. The grading of the fine aggregates also shall be controlled so that the fineness moduli of at least 9 to 10 test samples of the fine aggregates as delivered to the mixer shall not vary more than 0.10 from the average fineness modulus of all samples previously taken. The fineness modulus shall be determined by dividing by 100, the sum of the cumulative percentages retained on US standard sieves No. 4, 8, 16, 30, 50 and 100. At the option of the Contractor fine aggregates may be separated into two or more sizes or classifications, but the resulting sand when combined before entering the concrete mixer shall be of uniform grading within the limits specified above.

2. **Particle Shape**. The shape of the particles shall be generally spherical or cubical and reasonably free from flat or elongated particles. A flat or elongated particle is defined as a particle having a maximum dimension in excess of five times the minimum dimension. Rocks which breaks down into such shape, regardless of the type of processing equipment used, will not be approved for use in the production of fine aggregates.

3. **Deleterious Substances**. the maximum percentages of deleterious substances in the fine aggregates as delivered to the mixer shall not exceed the following values:

	Percent by
	<u>Weight</u>
Materials passing no. 200	3
Screen (Designation 16)*	
Shale(Designation 17)	1
Clay (designation 13)	1
Total of other deleterious substances	2

(such as alkali, mica, soft, flaky

particles and loam)

- * The designation in parenthesis refers to methods of testing described in the seventh (7th) edition of the US Bureau of Reclamation Concrete Manual and ASTM.

The sum of the percentages of all deleterious substances shall not exceed 5% by weight. Fine aggregates producing a color darker than the standard in the colometric test for organic impurity (USBR designation 14 or ASTM C-40) may be rejected. Fine aggregate having specific gravity (USBR Designation 9 or ASTM C-128, saturated surface dry basis) of less than 2.60 may be rejected. The fine aggregate may be rejected if the portion retained on No. 50 (300 um) screen, when subjected to five cycles of sodium sulphate test for soundness (USBR designation 19 or ASTM C-88) shows an average loss of more than 18% by weight. Fine aggregates delivered to the batching plant may be rejected if it contains more than 0.10% soluble sulphate for any one sample or more than 0.10 for an average of at least 9 out of 10 consecutive test samples of finished sand, when samples are taken hourly. The percent soluble sulphate in fine aggregates shall be determined in accordance with the method of test prescribed in subparagraph 4. below.

4. **Sampling** - Sampling of fine and coarse aggregates shall be done in accordance with paragraph 1509. The source from which fine and coarse aggregates is to be obtained shall be selected well in advance of the time when the materials will be required in the work. Unless otherwise specified, all test samples shall be taken under the supervision of the Engineer in sufficient time as approved to permit adequate testing and examination of results sufficiently in advance of the time for use in concrete. Routine control test and analysis of the fine and coarse aggregates at various stages in the processing operation shall be made. The approval of a source shall not be construed as containing approval of all materials from the source, and the Contractor will be held responsible for the specified quality of all such materials used in the work.

(c) **Storage** - Fine aggregates shall be stored in such a manner as to avoid the inclusion of any foreign materials in the concrete. The storage or stockpile shall be constructed so as to prevent segregation. Depositing of materials in storage and its removal there from shall be done in such a manner as to result in increasing the uniformity of the grading insofar as this is practicable. All fine aggregates shall remain in free drainage storage for at least seventy-two (72) hours prior to use. Sufficient live storage shall be maintained at all times to permit continuous placement of concrete.

(d) **Measurement and Payment** - Fine aggregates will not be measured for payment. The cost of excavation, stockpiling, transporting, processing, blending, handling and other costs for providing fine aggregates shall be considered included in the unit price bid for the various items in the Bill of Quantities for which fine aggregates are used.

1507 **COARSE AGGREGATES**

(a) **General** - The term "Coarse Aggregate" is used to designate aggregates of such sizes as to fall within the range of 0.5 cm. to 7.5 cm or any size or range of sizes within such limits. The coarse aggregates shall be reasonably well graded within the nominal size ranges hereinafter specified. Coarse aggregate for concrete shall be furnished by the Contractor and shall consist of crushed rock or mixture of natural gravel and crushed rock as provided in paragraph 1508. Coarse aggregate, as delivered to the batching plant shall have a uniform and stable moisture content. Any rewashing found necessary to provide clean aggregates shall be done prior to finish screening. Rewashing shall not be performed in finish screen.

(b) **Quality** - Coarse aggregates shall conform to the requirement of ASTM C-33 and shall consist of hard, dense, uncoated durable rock fragments.

1. **Grading** - The coarse aggregates shall be well graded from fine to coarse. It shall be separated into the following specific size groups. The grading of the aggregates within the separated size groups as delivered to the mixer shall be as follows:

S I Z E G R O U P S

Sieve Sizes	Per Cent by Weight Passing Individual Sizes				
US Std. Sq. Mesh	12.5 mm	18 mm	37.5mm	50mm	75mm

6"	(150 mm)	-	-	-	-
3"	(75mm)	-	-	-	100
2-1/2"	(63 mm)	-	-	100	90-100
2"	(50 mm)	-	100	95-100	35-70
1-1/2"	(37.5mm)	-	90-100	-	0-15
1"	(25 mm)	-	100	20-55	35-7
3/4"	(19 mm)	100	90-100	0-15	-
1/2"	(12.5mm)	90-100	-	-	10-30
3/8"	(9.5 mm)	40-70	20-55	0-5	-
No. 4	(4.75mm)	0-15	0-10	-	0-5

Coarse aggregates shall contain not more than 1.5 per cent of materials passing the No. 200 sieve by meshing, nor more than 5% of soft fragments.

It shall have an abrasion loss of not more than 45 per cent at 500 revolutions.

Unless otherwise directed, the maximum sizes of aggregates to be used in concrete for the various parts of the work shall be in accordance with the following:

<u>General Use</u>	<u>Maximum Aggregate Diameter</u>
Lean Concrete to control water Intrusion	37.5 mm
and other miscellaneous uses	
Concrete for Footings, Walls, Slabs	37.5 mm
Beams, 0.22 to 0.75 meters thick	
Concrete for thin walls, slabs, beams,	19 mm
less than 0.22 meters thick	
Concrete for reinforced concrete pipes	12.5 mm

In all cases, the diameter of the aggregate shall not exceed 1/2 the distance between the reinforcing steel bars of the members being placed.

2. Particle Shape - The particle shape of the crushed coarse aggregate shall be generally spherical or cubical and reasonably free from flat or elongated particles. A flat or elongated particle is defined as a particle having a maximum dimension in excess of five times the minimum dimensions. Rocks which breaks down into such shape will not be approved for the production of aggregate.

3. **Deleterious Substances** - The deleterious substances in any size of coarse aggregate, as delivered to the mixer, shall not exceed the following values:

	Per Cent
	<u>By Weight</u>
Material Passing No. 200	1/2
(Screen Designation 16)*	
Shale (Designation 18)	1
Clay Lumps (Designation 13)	1/2
Other deleterious substances	1

* The designations in parenthesis refers to methods of Testing described in the seventh edition of the U.S. Bureau of Reclamation Concrete Manual and ASTM.

The sum of the percentages of all deleterious substances in any size, as delivered to the mixer, shall not exceed 3% by weight. Coarse aggregate may be rejected if it fails to meet the following requirements:

- 1) **Petrographic Examination** - If more than 10% of poor aggregate particles can be identified in physical quality test and in case 20% of the particles would be classified with respect to the chemical quality (USBR Desig. 7 or ASTM C-295).
- 2) **Sodium-sulphate Test for soundness** (USBR Desig. 9 or ASTM C-88)- If the weighted average loss, after 5 cycles is more than 10% by weight.
- 3) **Specific Gravity** (USBR Desig. 10 or ASTM C-127) - If the specific gravity (saturated surface-dry basis) is less than 2.60.
- 4) **Sampling** - All sampling of coarse aggregates shall be in accordance with Paragraph 1509.

c) **Storage** - Coarse aggregate storage or stockpiles shall be built in such a manner as to avoid the inclusion of any foreign materials in the concrete and to prevent segregation and excessive breakage. Water sprayers shall be installed to keep that portion of the coarse aggregate stockpiles saturated which is intended for immediate use in the concrete. Sufficient live storage shall be maintained at all times to permit continuous placement of concrete.

d) **Measurement and Payment** - Coarse aggregates will not be measured for payment. The cost of excavation, stockpiling, processing, blending, handling and other cost for providing coarse aggregates shall be considered included in the unit price bid for the various items in the Bill of Quantities for which coarse aggregates are used.

1508 **PRODUCTION OF FINE AND COARSE AGGREGATES**

(a) **Source of Aggregates** - Fine and coarse aggregates for concrete, and fine aggregate for mortar and grout may be obtained by the Contractor from any approved source. Approval of deposit shall not be construed as constituting approval of all materials taken from the deposit, and the Contractor shall maintain the specified quality of all such materials used in concrete works. If the aggregates are to be obtained from deposits or quarry sources not previously tested and approved by NIA, Contractor shall submit, for preliminary test and approval, a representative, 90 kilograms (approximately 200 pounds) sample of the fine aggregate and of the 0.5 centimeters to 2 centimeter size of coarse aggregate and a 45 kilograms (approximately 100 pounds) sample of each of the other sizes of coarse aggregate proposed for use in the work, at least 90 days before the materials are required for use.

(b) **Developing Aggregate Deposit.** The Contractor shall carefully clear the area, from which aggregates are to be taken, of trees, roots, brush, sod, soil, unsuitable sand and gravel or aggregates, and other objectionable matter. The portion of the deposit used shall be located and operated so as not to detract from the usefulness of the deposit or of any adjacent property and so as to preserve, insofar as practicable, the future usefulness or value of the deposit. Waste materials removed from aggregate borrow areas shall be disposed of in approved locations.

(c) **Processing Raw Materials.** The Contractor shall employ processing equipment which will ensure well-shaped particle in all aggregate sizes and a minimum of particle which are flat or elongated. Processing of raw materials shall include screening, washing, and blending if necessary to produce fine and coarse aggregate meeting the requirements of Paragraphs 1506 and 1507. Processing of aggregates produced from any source shall be done at an approved site. Water used for washing aggregates shall conform to Paragraph 1505. To utilize the greatest practicable yield of suitable materials in the portion of the deposit being worked, the Contractor may crush oversize material and any excess materials of the size of coarse aggregate to be furnished, until the required quantity of each size has been secured, provided, that the crushed aggregates shall be blended uniformly with the uncrushed aggregates. Crushing and blending operations shall at all times be subject to approval by the Engineer.

Aggregates, as delivered to the mixers, shall consist of clean, hard and uncoated particles. When required, dust shall be removed from the coarse aggregate by adequate washing.

(d) **Moisture Control.** The free moisture control of the fine aggregate and smallest size group of coarse aggregate as delivered to the mixers shall be controlled so as not to exceed the value of 6.0 and 1.5, respectively, expressed as a percentage by weight of the saturated, surface dry aggregates. The percent variation of free moisture content in fine aggregate and the smallest size of coarse aggregate shall not exceed 0.5% and 2.0%, respectively, during any one hour of mixing plant operation. The free moisture of the other sizes of coarse aggregates shall be the least amount when delivered to mixers and variations shall be the least practicable under all job conditions. Sand shall have a uniform and stable moisture content. Under no conditions shall the other sizes of coarse aggregates be delivered to the mixing plant bins dripping wet. The Contractor may accomplish the required moisture control by use of free drainage storage, mechanical dewatering devices, or any other satisfactory means of dewatering.

1509 AGGREGATE SAMPLING AND TESTING

Sampling of the aggregate materials approved for use in the work shall be done by the contractor in accordance with ASTM Sampling Method at 10 days in advance of the time when placing of concrete is expected to begin. Aggregate studies and tests will be made by the contractor at its own expense. It shall be the responsibility of the Contractor to designate the source(s) of aggregates early enough to give NIA sufficient time to obtain the necessary samples and have them subjected to tests.

The samples of aggregates shall be obtained and tested in accordance with the following ASTM standard methods:

Sampling aggregate	- C 75
Sieve Analysis	- C 136
Amount of material finer than 200 sieve	- C 117
Organic impurities	- C 40
Mortar Strength	- C 87
Soundness	- C 88
Soft Particles	- C 235
Abrasion	- C 131
Clay lumps	- C 142

No aggregate shall be used until official advice has been received that it has satisfactorily passed all tests, at which time written authority shall be given for its use. Material from source which has been previously tested and shown satisfactory compliance with all the requirements given herein may be used without further testing upon written permission of NIA. Test reports for previous tests must be available before approval can be given.

During construction, aggregates will be sampled as delivered to the mixer to determine compliance with specification provisions. Test shall be made in accordance with the applicable ASTM Standards. Routine control test and analysis of aggregates at various stages in processing, transporting, stockpiling, retraining, and batching, if used will be made by the contractor. The Contractor shall provide such facilities as may be considered necessary for the ready procurement of representative test samples. All test will be made by the contractor under the supervision of NIA.

(a) **Classification and Design Mixtures.** The mixture for all classes of concrete shall be designed by the Contractor and approved by NIA to obtain the compressive strength at the age of 28 days as specified below:

Class	Minimum Strength (kg/cm ²)	Maximum Aggregate Size (mm)	Minimum Cement (kg/m ³)	Maximum Water/Cement Ratio
X	300	19	375	0.55
Y	210	12.5	350	0.60
AA	210	19	325	0.60
A	210	37.5	300	0.60
B	170	50	250	0.70
C	170	75	225	0.70
Z	140	75	200	0.85
Blinding (Concrete)	70	37.5	150	no limit

(b) **Aggregate Content.** - Concrete mixtures shall be designed to use the largest size and the maximum amount of coarse aggregate as practicable for the intended use of the concrete.

(c) **Consistency.** - The amount of water to be used in the concrete shall be regulated as required to secure concrete of the proper consistency and to adjust for any variation in the moisture content or grading of the aggregates as they enter the mixer.

It shall be such consistency that it will flow around reinforcing steel bar but individual particles of the coarse aggregate when isolated shall have coating of mortar containing its proportionate amount of sand. The consistency shall be gauged by the ability of the equipment to properly place it and not by the difficulty in mixing or transporting. Addition of water to compensate for stiffening of the concrete before placing will not be permitted. Uniformity in concrete consistency from batch to batch will be required.

The slump of the concrete at the time of placing shall not exceed 5 centimeters in heavy concrete sections and at top of walls, piers and parapets, 10 centimeters for pumped or air placed concrete, and 7.5 centimeters for concrete elsewhere.

The Engineer reserves the right to require a lesser slump whenever concrete of lesser slump can be consolidated readily into place by means of the vibration specified in Paragraph 1517.

(d) Notwithstanding the approval by NIA of the design mixtures and the above specified minimum cement content for different classes or gradation of aggregates, the Contractor shall be responsible that all the concrete meet the desired strength.

1511 MEASUREMENT OF MATERIALS

All materials from which the concrete will be manufactured shall be mechanically measured by weight, except as otherwise specified and/or authorized by the Engineer and admixture solutions which may be measured by volume.

Measuring devices shall be suitably designed and constructed for the purpose and shall be weighing separately the cement, fine and coarse aggregates. The accuracy of all weighing devices shall be such that successive quantities can be measured to one per cent of the

desired weights. Cement in standard bags (40 kilograms) need not be weighed. The water measuring devices shall be of such type and make to be readily controlled to obtain an accuracy of one-half per cent of the desired quantity of water.

Whenever volumetric proportioning and measurement is permitted due to failure or malfunction of weighing devices the equivalent volumetric proportions of weighed representative samples of the concrete ingredients shall be computed taking into consideration bulking effect of cement and variations of moisture content of the aggregates.

When sack or bag cement is used, the quantities of aggregates for each batch shall be for one or more full sack of cement. No batch requiring a fractional sack of cement will be tolerated.

1512 MIXING AND DELIVERY

Ready-mixed concrete shall be mixed and delivered to the point designated by the Engineer by means of one of the following combination of operations:

- Mixed completely in a stationary mixer and the mixed concrete transported to the point of delivery in a truck mixer operating at agitator speed or in no agitating equipment when approved by the Engineer. (Known as central-mixed concrete).
- Mixed completely in a truck mixer at the batching point or while in transit. (Known as transit-mixed concrete).
- Mixed completely in a truck mixer at the point of delivery following the addition of mixing water. (Known as truck-mixed concrete).

Truck mixers and truck agitators shall be operated within a capacity not to exceed 63 or 80 percent, respectively of the gross volume of the drum and at a speed of rotation for mixing or agitating as designated by the manufacturer of the equipment. A truck mixer or truck agitator used for transporting concrete that has been completely mixed in a stationary mixer shall be operated within the limits of capacity and speed of rotation designated by the manufacturer for agitating, except that the agitator capacity shall in no event exceed 80 percent of gross drum volume.

When a stationary mixer is used for the complete mixing of the concrete, the mixing time for mixers having a capacity of 10 cubic yards (7.6 m³) or less shall be not less than 60 seconds. For mixers of more than 10 cubic yards (7.6 m³) capacity, the mixing time shall be determined by the Engineer. The time is valid provided mixer efficiency tests prove the concrete is satisfactory for uniformity and strength. Mixing time shall be measured from the time all cement and aggregates are in the drum. The batch shall be so charged into the Mixer that some water will enter in advance of cement and aggregates, and all water shall be in the drum by the end of the first one-fourth of the specified mixing time.

When a truck mixer is used for complete mixing, each batch of concrete shall be mixed for not less than 70 nor more than 100 revolutions of the drum or blades at the rate of rotation designated by the manufacturer of the equipment on the metal plate on the mixer as mixing speed. Additional mixing, if any, shall be at the speed designated by the manufacturer of the equipment as agitating speed. All materials including mixing water shall be in the mixer drum before actuating the revolution counter for determination of the number of revolutions of mixing.

When a truck mixer or truck agitator is used for transporting concrete that has been completely mixed in a stationary mixer, mixing during transport shall be at the speed designated by the manufacturer of the equipment as agitating speed.

When a truck mixer or truck agitator is used for transporting concrete, the concrete shall be delivered to the site of the work and discharge shall be completed within 1 hour after the addition of the cement to the aggregates. Each batch of concrete delivered at the job site shall be accompanied by a time slip issued at the batching plant, bearing the time of charging of the mixer drum with cement and aggregates. In hot weather or under conditions contributing to quick stiffening of the concrete, or when the temperature of the concrete is 30°C (85°F) or above, the time between the introduction of the cement to the aggregates and discharge shall not exceed 45 minutes. When a truck mixer is used for the complete mixing of the concrete, the mixing operation shall begin within 30 minutes after the cement has been added to the aggregate.

- The concrete when discharged from truck mixers or truck agitators, shall be of the consistency and workability required for the job. The rate of discharge of the plastic concrete from the mixer drum shall be controlled by the speed of rotation of the drum in the discharge direction with the discharge gate fully open. If additional mixing water is required to maintain the specified slump and is added with the permission of the Engineer, a minimum of 20 revolutions of the truck mixer drum at mixing speed shall be required before discharge of any concrete.

When approved by the Engineer, central-mixed concrete which is designated for the purpose may be transported in suitable non-agitating equipment.

When non-agitating equipment is used for transportation of concrete the following requirements shall apply.

- Bodies of equipment shall be smooth, water-tight, metal containers equipped with gates that will permit control of the discharge of the concrete. Covers meeting the approval of the Engineer shall be provided for protection against the weather.

- The concrete shall be delivered to the site of the work in a thoroughly mixed and uniform mass and discharged with a satisfactory degree of uniformity. Slump tests of representative samples taken during the discharge shall not differ by more than 2 inches (50.8 mm). Discharge shall be completed within 30 min. after introduction of the mixing water to the cement and aggregates.

Concrete delivered in outdoor temperatures lower than 5°C (40°F) shall arrive at the work having a temperature not less than 15.6°C (60°F) nor greater than 32.2°C (90°F).

The volume of concrete mixed or transported shall not be less than 15 percent of the gross volume of the drum.

1513 RE-TEMPERING

Concrete, mortar and grout mixers which have developed initial set shall not be used. Concrete, mortar and grout which have partially hardened shall not be retempered or remixed.

1514 SAMPLING AND TESTING OF CONCRETE

The Contractor shall provide the required samples of Concrete to be furnished by the Contractor without cost to NIA. Sampling will, in all cases be performed by the contractor under the direct supervision of the Engineer and Contractor shall provide without cost to NIA all available tools and labor as may be required. Concrete sampling shall be carried on during concrete operations at the rate of one standard sample for each 75 cubic meters of concrete or fraction thereof placed during each continuous placing operation but in no case shall there be less than one sample for each day concreting. Each standard sample shall consist of three standard cylinders (6-inch diameter by 12-inches high.) The Contractor shall keep a record of the samples and the portion of the structures and volume represented which shall be available to NIA on demand.

Sampling shall conform to ASTM Designations C-172, preparation, storage and curing to ASTM Designation C-31 and testing to ASTM Designation C-39. NIA shall have the sample tested by an approved testing laboratory at the expense of the Contractor.

1515 CONVEYING AND PLACING CONCRETE

(a) **General.** Approval of the Engineer shall be obtained before starting any concrete pour. Concrete placement will not be permitted when, in the opinion of the Engineer, conditions prevent proper placement and consolidation. Before concrete is placed, all saw dust, chips, and other construction debris and extraneous matters will be removed from the interior of forms, struts, stays, and braces, serving temporarily to hold the forms in correct shape and alignments, pending the placing of concrete at their location, shall be removed when the concrete placing has reached an elevation rendering their services unnecessary as may be. These temporary members shall be entirely removed from the forms and not to be buried in concrete. Surfaces of existing concrete left after partial demolition against which new concrete is to be placed, shall be cleared thoroughly of all loose concrete coatings or concrete dust by brushing or other effective means followed by thorough washing or jetting. Such surfaces shall be kept moist for at least 24 hours before pouring the new concrete.

Concrete shall be placed only in the presence of the Engineer or his duly authorized representatives. Any and all concrete placed in the absence of the Engineer or his duly authorized representatives will not be considered for measurement and payment, and shall be removed at the discretion of the Engineer with the Contractor assuming all losses.

Concrete shall be conveyed from mixer to forms, as rapidly as practicable, by methods which will prevent segregation, or loss of ingredients. In case of circular siphons, pumpcrete shall be used. There shall be no vertical drop greater than 1.50 meters except where suitable equipment is provided to prevent segregation and where specifically authorized by the Engineer. Belt conveyors, clutch or similar continuously exposed flow, will not be permitted.

(b) **Concrete on Earth Foundation.** All concrete shall be placed upon clean and dump surfaces free from standing or running water. Prior to placing concrete, the earth foundation shall be satisfactorily compacted in accordance with these Specifications.

(c) **Concrete on Rock or Other Concrete.** Rock surface or hardened concrete upon or against which concrete is to be placed shall be clean, free from oil, standing or running water, mud, drummy rock objectionable coatings, debris, loose and semi-detached or unsound fragments. Fault, fissures and seams in rock shall be cleaned to a satisfactory depth and to firm rock on the sides. Immediately before concrete is placed, all surfaces shall be cleaned thoroughly by the use of high velocity, air water jets, wet sand blasting or other satisfactory means. When required by the Engineer, roughening by grooving with pneumatic tool, of existing concrete surfaces against which concrete is to be placed may be required. All surfaces shall be wetted before placing concrete and approximately horizontal surface shall be covered immediately, before the concrete is placed, with a layer of mortar not to exceed 15 millimeters in thickness and of the same cement-sand ratio as used in the concrete.

(d) **Lift in Concrete.** The permissible depth of concrete placed in one lift will be as shown in the detailed Drawings or as directed for each structure by the Engineer. Unless otherwise authorized or shown, lifts of mass concrete shall not exceed 1.5 meters in height, and a minimum of 72 hours shall elapse between the placing of each successive lifts. Lifts of three meters will be permitted in piers and walls. Height of lift specified herein will not apply where the use of slip form has been approved. All concrete, when placed and vibrated shall be approximately horizontal layers not to exceed 50 centimeters in thickness unless otherwise specifically authorized. The placement of concrete surfaces shall not have reached their initial set before additional concrete is placed thereon. Slabs shall generally be placed in one lift unless the depth is so great that this procedure will produce objectionable results.

(e) **Consolidation of Concrete.** Consolidation of concrete shall be by the use of mechanical vibratory equipment. The vibrating equipment shall be of the internal type and shall at all times be adequate in number of units and the power of each unit shall be capable to properly consolidate all concrete. The frequency of vibration shall not be less than 6,000 revolutions per minute. Form or surface vibrators shall not be used, unless otherwise specified in other Sections of this Technical Specifications. The duration of vibration shall be limited to that necessary to produce satisfactory consolidation without causing objectionable segregation. In consolidating each layer of concrete the vibrating head shall be allowed to penetrate under the action of its own weight and revibrate the concrete in the upper portion of the underlying layer.

At least one spare vibrator in working order shall be available at any location where concrete is being placed.

(f) **Finishing of Concrete Lift Surfaces.** The manipulation of the concrete adjacent to the surface of the lift in connection with completing lift placement shall be the minimum necessary to produce not only the degree of consolidation desired in the surface layer of concrete but also a surface with the desired degree of roughness for bond with the next lift. Surface vibration or excessive surface working will not be permitted. All unfinished top surface not covered by forms and which are not to be covered by additional concrete or backfill, shall be carried slightly above grade, as directed, and struck off by board finish.

(g) **Placing Concrete Through Reinforcement.** In placing concrete through reinforcement, care shall be taken so that no segregation of the coarse aggregate occurs. On the bottom of beams and slabs, where the congestion of steel near the forms makes placing difficult, a layer of mortar of the same cement-sand ratio as used in the concrete shall be first deposited to cover the surface.

(h) **Depositing Concrete in Water.** When specifically authorized, concrete may be deposited in water. The methods and equipment used shall be subject to approval of the Engineer.

1516 FORMS

(a) **General.** Forms shall be used wherever necessary to confine the concrete during vibration and to shape it to the required lines. Forms shall have sufficient strength to withstand the pressure resulting from placement and vibration of the concrete, and shall be maintained rigidly in position. The strength and rigidity of the forms shall be such that formed surfaces will conform to specification requirements relating to surface irregularities and tolerances for concrete construction. Forms shall be tight to prevent loss of mortar from the concrete.

Chamfer strips shall be placed in the corners of forms for exposed exterior corners so as to produce beveled edges. Interior corners and edges of formed joints shall not be beveled unless the requirement therefore is shown on the Drawings.

The tolerance limits specified in Paragraph 1521 and the surface irregularity limits specified in Paragraph 1521 are the maximum permissible limits of misalignment or irregularity surface which may occur despite workmanlike effort to construct and maintain the forms to the specified surfaces. These limits pertain only to inadvertent and occasional irregularities, even though these irregularities are within the maximum permissible limits, will be rejected. Accordingly, these limits shall not be construed to be tolerances for aligning forms or determining acceptability of form materials.

Stub walls shall not be used, except that stub walls shall be used for walls having fillets at the bottom.

Concrete in such stub walls shall be re-vibrated after adjacent floor concrete is placed.

Forms for finishes F2 and F3 shall be constructed with grade strips at the horizontal construction joints, unless the use of groove strips is specified on the Drawings. Such forms shall be removed and reset from lift to lift, they shall be continuous from lift to lift. Sheathing of reset forms shall overlap the previous lift by not less than 25 mm. Forms shall be tightened against the concrete so that the forms will not spread and permit abrupt irregularities or loss of mortar or paste. Supplementary bolts or form ties shall be used as necessary to hold the reset forms against the concrete.

Forms for all wall openings shall be constructed so as to facilitate loosening.

(b) **Form Sheathing and lining.** Wood sheathing or lining shall be of such kind of quality and shall be so treated or coated that there will be no chemical deterioration or discoloration of the formed concrete surfaces. The type and condition of form sheathing

and lining, and the fabrication of forms for finishes F2, F3 and F4 shall be such that the form surfaces will be even and uniform. The ability of forms to withstand distortion caused by placement and vibration of concrete shall be such that formed surfaces will conform with applicable requirements of these specifications pertaining to finish of formed surfaces. Where finish F3 is specified, the sheathing or lining shall be placed so that the joint marks on the concrete surfaces will be in general alignment, both horizontally and vertically.

Plywood used for sheathing or lining shall be high density overlaid plywood specially manufactured for use in construction concrete forms as approved. Materials used for form sheathing or lining shall conform with the following requirements, or other materials producing equivalent results as approved by the Engineer.

Req'd Finish of Formed
Surface

	<u>Wood Sheathing or Lining*</u>	<u>Steel Sheathing or Lining**</u>
F1	Any grade, surfaced on 2 edges (S2E) with no limits to defects except imposed by other requirements of these specifications.	Steel Sheathing permitted Steel Lining permitted
F2	Selected lumber, surfaced on side and two edges (SIS2E) or plywood sheathing or lining.	Steel Sheathing permitted Steel Lining permitted
F3	Selected lumber, surfaced on four sides (S4S) or plywood sheathing or lining.	Steel Sheathing permitted Steel lining not permitted
F4	For plane surfaces, selected lumber surfaced on four sides (S4S) T & G or plywood. For warped surfaces, the lumber shall be free from knots and other imperfections and which can be cut and bent accurately to the required curvatures without splintering or splitting.	Steel sheathing permitted.

* The lumber shall be free from warp and knotholes and shall have no knots larger than five centimeters in diameter. All knots shall be sound and tight. There will be no pitch pockets, barbs or lack of wood on the face of the lumber against which concrete is to be placed.

** Steel sheathing denotes steel sheets not supported by a backing of wood boards.

(c) **Form Ties.** Embedded ties for holding forms shall remain embedded and, except for F1 finish, shall terminate within the concrete approximately two diameters or twice the minimum dimensions of the tie from the formed faces of the concrete. Embedded ties for F1 finish shall terminate within the concrete or shall be cut-off flush with the faces of the concrete, at the Contractor's option.

The ties shall be so constructed that ends and end fasteners can be removed by unskilled workmen without causing spalling at the faces of the concrete.

(d) **Cleaning and Oiling of Forms.** The surfaces of the forms in contact with the concrete shall be free from encrustations of mortar, grout or other foreign material when the concrete is placed. The surfaces of the forms to be in contact with the concrete shall be coated with an approved coating which will enable the ready release of the forms and will not contaminate the concrete surfaces. Except as provided below, forms for surfaces which are to be painted shall be coated with straight, refined, pale, paraffin mineral oil, or other approved coating, and the coating for steel forms shall consist of refined mineral oil suitably compounded for the purpose.

(e) **Forms of Curved Surfaces.** Curved surfaces have been dimensioned at several sections. The Contractor shall interpolate intermediate sections as necessary and shall construct the forms so that the curvature will be continuous between sections. Where necessary to meet requirements for curvature, the form lumber shall be built up to laminated splines cut to make tight, smooth form surfaces. The forms shall be constructed so that the joint marks on the concrete surfaces generally will follow the line of water flow. After the forms have been constructed, all surface imperfections shall be corrected, and all surface irregularities at packing faces of form materials shall be dressed to the specified curvature.

(f) **Forms for Slopes or Battered Surfaces.** Forms for sloped or battered surfaces shall be built so that the sheathing can be placed board-by-board immediately ahead of concrete placement so as to enable ready access for placement, vibration, and inspection of the concrete. The sheathing shall be built so that the sheathing can be removed board-by-board from the bottom to top.

(g) **Forms for Open Channel Transitions.** When warped surfaces of transitions are not backformed, natural or compacted earth shall be shaped to the specified surface and covered immediately with a plaster coat of cement-sand mortar at least 0.95 centimeter.

Forms for the warped surfaces shall be tied securely to the floor slab and braced against spreading. In the upper surface, forms shall be butt and removed as specified in sub-paragraph (j), so as to enable ready access for placement, vibration, inspection, and repair and finishing of the concrete.

(h) **Forms for Bridges.** Forms for girders and slabs shall be cambered as specified by the Engineer.

Forms shall be constructed so that form marks will conform to the general lines of the structure. Column form marks shall be spaced symmetrically.

Form bolts or clamps shall be used to fasten forms. The use of ties consisting of twisted wire loops will not be permitted. Bolts or clamps shall be positive in action and shall be of sufficient strength and number to prevent displacement of the forms. They shall be of such type that they can be entirely removed or cut back one inch or more below the finished surface of the concrete leaving no metal within one inch of the concrete surface. All forms for the outside surfaces shall be constructed with rigid wales at right angles to the studs and all form clamps shall extend through and fasten such wales.

Forms for exposed surfaces shall be constructed of plywood or material which will produce an equivalent surface. Form panels shall be furnished and placed in uniform widths of not less than 90 centimeters and in uniform lengths of not less than 1.8 meters, except where the dimensions of the member formed are less than the specified panel dimensions. Plywood panels shall be placed with the grain of the outer piles perpendicular to the studding of joists, unless otherwise permitted by the Engineer. Where form panels are attached directly to the studding or joists, the panels shall not be less than 1.6 centimeters thick, and the studding or joists, shall be spaced not more than 30 centimeters center to center. Form panels less than 1.6 centimeters thick, which otherwise conform to the requirements specified in this Paragraph, may be used with a continuous backing of surfaced material 1.9 centimeters thick. Form panels more than 1.6 centimeters thick attached to studding or joists spaced at 30 centimeters center to center may be used, provided the deflection of the panel between studding or joists does not exceed that of a 1.6 centimeters panel attached to a studding or joists spaced at 30 centimeters center to center. All form panels shall be placed in a neat, symmetrical pattern subject to the approval of the Engineer.

(i) **Falsework for Bridges and Other Superstructures.** False work for the support of a bridge or other superstructure shall be designed and constructed to support the loads that would be imposed where the entire structure placed at one time.

Suitable jacks, wedges or camber strips shall be used in connection with falsework or centering to set the forms to the required grade or camber and to take up any settlement in the formwork either before or during the placing of concrete.

(j) **Forms for Large Circular Siphons.** The Contractor shall submit to NIA a detailed Drawings for a collapsible steel forms to be used as inner forms of the monolithic barrels. The length of one section of the barrels is at every 9.15 meters bar length intervals as shown on the Drawings. The outer forms intervals as shown on the Drawings. The outer forms of the concrete barrels shall be made with butt joints throughout and form surfaces to be in contact with concrete shall be smooth and true. All forms shall be sufficiently tight with suitable gaskets provided at all form joints and gates to prevent leakage of mortar. Forms shall be braced and sufficiently stiff to withstand, without detrimental deformation, all operations incidental to the proper placement of concrete within the forms. All forms shall be cleaned and oiled before pouring concrete.

(k) **Removal of Forms.** Forms shall be removed as soon as possible to enable the earliest practicable repair of surface imperfections, but in no case shall they be removed before approval of the Engineer. Any needed repair or treatment shall be performed at once, and be followed immediately by the specified curing. Forms shall be removed with care so as to avoid injuring of the concrete and any concrete so damage shall be repaired.

In field operation that are not controlled by beam or cylinder test the removal of forms and supports shall be governed by the following:

<u>Type of Structure</u>	<u>Time of Removal After the Last Pouring</u>
Arch, beam, girders and slabs	14 days
Slab in close span of less than three meters	7 days
Side forms for beams, railings parapets, balustrade, walls and columns	Not less than 12 hours and more than 48 hours

1517 **CONSTRUCTION JOINTS**

(a) **General.** After the top surface of a lift is finally compacted, it shall be immediately and carefully protected from direct rays of the sun, pedestrian traffic, materials being placed thereon, running water, heavy rains, or any activity upon the surface that in any manner will affect the setting of the concrete. Unless otherwise specified, vertical and horizontal joints on exposed faces shall be chamfered as shown on standard detailed drawings and formed to produce a uniform and neat appearance.

(b) **Cleaning.** Horizontal construction joints on lifts with relatively open and accessible surfaces may be prepared for receiving the next lift by either wet sand blasting or by cutting with an all-water jet, as specified below. If the surface of the lift is congested with reinforcements, or is relatively inaccessible or, if for any other reason the Engineer considers it undesirable to disturb the surface of a lift before final set has taken place, surface cutting by means of air-water jets will not be permitted and the use of wet sand blasting or light brush hammering will be required. After approved cleaning, the surface of the construction joints shall be kept continuously wet for at least 12 hours immediately prior to placing concrete. A mortar coating of approximately one centimeter in thickness shall be applied to all approximately horizontal surfaces immediately prior to the placing of the next lift of concrete. The mortar shall have the same cement sand ratio as the concrete. Any free water on the joint surface shall be removed prior to placing the mortar. The Contractor shall ensure that the surface of any horizontal joints (and the formwork in general) is completely clean of any dust, weed, wood showings or other deleterious material prior to the placing of concrete.

1. **Air-Water Cutting** - Air-Water cutting of construction joint shall be performed after initial set has taken place but before the concrete has obtained its final set. The surface shall be cut with a high pressure air-water jet to remove all laitance and expose clean, sound aggregate, but not to undercut the edges of the larger particles of aggregate. After cutting, the surface shall be washed and rinsed as long as there is a trace of cloudiness of the wash water.

2. **Wet Sandblasting**. When employed in the preparation of construction joints, wet sandblasting shall be performed immediately before placing the following lift. The operation shall be continued until all unsatisfactory concrete and laitance, coatings, stain, debris, and other foreign materials are removed. The surface of the concrete shall then be washed thoroughly to remove all loose materials.

3. **Cleaning Vertical Construction Joint**. The vertical construction joints shall be cleaned by wet sand blasting or by brush manner.

1518 **REPAIR OF CONCRETE**

No repair of work or plaster finish of formed concrete in structures will be permitted, unless otherwise provided in these Specifications or directed by the Engineer in writing. All defective concrete shall be removed and replaced with the Contractor assuming all expenses and losses. Plastering without permission will be assumed as defective works. If directed, the Contractor shall notify the Engineer of the start of the repair work at least 24 hours in advance thereof and shall repair concrete only in the presence of the Engineer or its authorized representative, unless inspection of such repair work is waived.

Drypack shall be used for filling holes having at least one surface dimension smaller, if any greater than the hole depth; for narrow slots cut for repair of cracks for grout pipe recesses; and for tie-rod fastener recesses as specified. Drypack shall not be used for filling behind reinforcement or for filling holes that extend completely through a concrete section. Mortar filling, placed under impost by use of a mortar gun, maybe used for repairing defects on surfaces designated to receive F1 and F2 finishes where the defects are too wide for drypack filling and too shallow for concrete filling and no deeper than the far side of the reinforcement that is nearest the surface. Concrete filling shall be used for holes extending entirely through concrete sections; for holes in which no reinforcement is encountered and which are greater in area than 900 square centimeters and deeper than 20 cm.; and for holes in reinforced concrete which are greater in area than 400 square centimeters and which extends beyond reinforcement.

Workmanship methods, preparation of concrete for repair, materials, and curing shall be as directed. Only workmen skilled in the repair of concrete shall perform such work. Repairs of defective concrete shall be made within 48 hours after removal of forms.

Surfaces to which concrete is to be bonded shall be clean and dry when coated with epoxy.

Surfaces of concrete to be repaired with sealing compound method shall be cured by the water curing method for one day before application of the sealing compound. All repair shall be sound and free from shrinkage cracks and drummy areas after they have been cured and have dried 30 days.

Surfaces of repairs which will be exposed to view shall blend inconspicuously with surrounding concrete surfaces.

Fins and encrustations shall be removed from surfaces which will be exposed to view

1519 FINISHES AND FINISHING

(a) **General.** Allowable deviations from established lines, grades and dimensions are set forth in Paragraph 1521. These allowable deviations are defined as "tolerance" and are to be distinguished from surface irregularities in finish as described herein. The class of finish and the requirements for finishing concrete shall be as specified in this Paragraph.

Finishing of concrete surfaces shall be performed only by skilled workmen. The Contractor shall advise the Engineer as to when concrete will be finished. Unless inspection is waived in each specific case, finishing of concrete shall be performed only in the presence of the Engineer. Concrete surfaces will be tested by the Engineer to determine that surface irregularities are within the limits hereinafter specified.

Surface irregularities are classified as "abrupt" or "gradual". Offsets caused by displaced or misplaced form sheathing or lining or form sections or by loose knots in forms or otherwise defective form lumber will be considered abrupt irregularities, and will be tested by direct measurements. All other irregularities will be considered to be gradual irregularities, and will be measured as the departure from the testing edge of an approved template held parallel to and in contact with the surface. The template shall consist of a straight-edge or the equivalent thereof for curved surfaces.

(b) **Formed Surfaces.** The classes of finish for formed concrete surfaces are referred to by symbols F1, F2, F3 and F4 faces. Grinding will not be required on formed surfaces except as necessary to reduce protrusions to specified limits. Recesses from removal of form ties shall be filled with dry pack or epoxy mortar at the Contractor's option: except that filling recesses in Finish F1 surfaces will be required only if the recesses are deeper than 2.5 centimeters in walls, less than 30 centimeters thick or if unfilled, recesses would reduce the required cover over reinforcements.

The filled recesses shall blend inconspicuously with the surrounding concrete surfaces or concrete that will be exposed to view.

The classes of finish and their application are as follows:

Finish F1 - Finish F1 applies to formed surfaces where fill material or concrete is to be placed. The surfaces require no treatment after form removal except for repair of defective concrete and specified curing. Correction of surface irregularities will be required only for depressions which exceed 2.5 centimeters, when measured as described in sub-paragraph (a).

Abrupt irregularities on surfaces to which pre-molded joint filler is to be applied shall not exceed 0.30 centimeter.

Finish F2 - Finish F2 applies to all formed surfaces not permanently concealed by fill materials or concrete, or not required to receive Finish F3. Surface irregularities, measured as described in sub-paragraph (a) shall not exceed 0.60 centimeter for abrupt irregularities and 1.20 centimeters for gradual irregularities.

Finish F3 - Finish F3 applies to formed surfaces of the stoplog guides, exposed faces of abutments, wing walls, girders, curbs, parapet railings, and decorative features on bridges. Surface irregularities, measured as described in sub-paragraph (a) above, shall not exceed 0.60 centimeter for gradual irregularities and 0.30 centimeter for abrupt irregularities, except that abrupt irregularities will not be permitted at construction joints.

Finish F4 - Finish F4 applies to formed surfaces for which accurate alignment and evenness of surfaces are of paramount importance from the standpoint of eliminating destructive effects of high velocity flows. Formed surfaces to receive an F4 finish includes formed surfaces exposed to high velocity flowing water.

Except as hereinafter provided, abrupt irregularities on surfaces to receive F4 finish, when measured as described in sub-paragraph (a), shall not exceed 0.60 centimeter for irregularities parallel to the direction of the flow and 0.30 centimeter for irregularities not parallel to the direction of the flow. Gradual irregularities on surfaces to receive an F4 finish shall not exceed 1.60 centimeters.

Abrupt irregularities on formed surfaces exposed to high velocity flows shall be eliminated by grinding on a bevel of 1:20 ratio of height to length.

The Contractor will not be entitled to any extra payment or compensation for reducing or eliminating irregularities on formed concrete surfaces which do not meet specification limits.

(c) Unformed Surfaces - The classes of finish for unformed concrete surfaces are referred to by symbols U1, U2, U3, or U4. Exterior surfaces will be sloped for drainage where shown on the Drawings or as directed by the Engineer. Exterior surfaces which otherwise would be level shall be sloped for drainage. Unless the use of other slopes or level surfaces is indicated on the Drawings or directed by the Engineer narrow surfaces, such as tops of walls and curbs, shall be sloped approximately 3 centimeters per meter of width; broader surfaces, such as walks, roadways, platforms, and decks shall be sloped approximately 2 centimeters per meter. These classes of finish and their applications are as follows:

Finish U1 - Finish U1 (screeded finish) applies to unformed surfaces that will be covered by fill material or by concrete. Finish U1 is also used as the first stage of finishes U2 and U3. Finishing shall consist of sufficient leveling and screening to produce even uniform surfaces. Surface irregularities, measured as described in sub-paragraph (a) shall not exceed 0.60 centimeter.

Finish U2 - Finish U2 (floated finish) applies to unformed surfaces not permanently concealed by fill material or concrete, or not required to receive finishes U3 and U4. Finish U2 is also used as the second stage of finish U3. Floating may be performed by use of hand or power driven equipment. Floating shall be started as soon as the screeded surface has stiffened sufficiently, and shall be the minimum necessary to produce a surface that is free from screed marks and is uniform in texture. If finish U3 is to be applied, floating shall be continued until a small amount of mortar without excess water is brought to the surface, so as to permit effective trowelling. Surface irregularities measured as described in sub-paragraph (a), shall not exceed 0.60 centimeter.

Finish U3 - Finish U3 (trowelled finish) applies to inside floors of buildings. When the floated surface has hardened sufficiently to prevent excess of fine material from being drawn to the surface, steel trowelling shall be started. Steel trowelling shall be performed with firm pressure, so as to flatten the sandy texture of the floated surface and produce a dense uniform surface, free from blemishes and trowel marks. Surface irregularities, measured as described in sub-paragraph (a), shall not exceed 0.60 centimeter.

Finish U4 - Finish U4 applies to canal lining. The finished surface shall be equivalent in evenness, smoothness and freedom from rock pockets and surface voids to that obtainable by effective use of a long-handled steel trowel. Light surface fitting and light trowel marks will not be considered objectionable. Surface irregularities measured as described in sub-paragraph (a), shall not exceed 0.60 centimeter for bottom slabs and 1.20 centimeter for side slopes.

(d) Moisture Control for Unformed Surfaces - In warm, dry or windy weather the moisture control measures specified herein shall be taken to inhibit loss of moisture from the surface of the concrete. Such surfaces shall be fog-sprayed, covered completely with white

polyethylene sheet, or otherwise treated as approved. The curing specified in Paragraph 1520 shall be started as soon as the concrete hardens, however, the surface of the concrete shall be kept wet during the change in curing methods.

If surfaces are fog sprayed, the fog spray shall maintain a sheet of moisture on the concrete but shall not displace cement or create a wet surface during finishing operations. Surfaces shall be fog sprayed during and immediately following finishing operations, and fog spraying shall be interrupted only to enable finishing operations. Such interruptions shall be of minimum duration and shall occur only in the immediate area being finished.

Plastic shrinkage cracks which occur before the concrete hardens shall be closed. Shrinkage cracks shall be closed by working; cracks shall not be sealed by trowelling only.

1520 CURING

(a) General

All concrete except interior surfaces, shall be cured for a period of not less than 14 consecutive days.

All horizontal slabs or surfaces shall be cured by water curing in accordance with sub-paragraph (c) and all inclined or vertical surfaces of concrete shall be applied with membrane curing immediately after removal of forms to prevent dehydration in accordance with sub-paragraph (b) except that membrane curing shall not be allowed for mass concrete and for construction joints. Contractor shall have all equipment needed for adequate curing and protection of the concrete on hand and ready for use before actual concrete placement begins. The curing medium and method or the combination of mediums and methods used shall be subject to the approval of the Engineers.

(i) Floors, stair threads, and horizontal construction joints shall be cured for 14 days by a covering of damp sand or curing mats, except that curing of construction joints surfaces may be discontinued in less than 14 days when the surfaces are to be covered with fresh concrete. The sand or curing mats shall not be kept so wet as to allow water to drain from it and stain concrete walls. The sand or curing mats shall be removed after the expiration of the curing period.

(ii) Interior Surfaces

Concrete surfaces of interior walls, including ceilings and surfaces of construction joints and vertical construction joints will require no curing other than resulting from forms being left in place for at least two days. Interior walls shall be washed during and after completion of concrete operations at higher elevations. The washing shall be sufficient to keep the walls free from drips or runs of material that would cause streaking or staining of the concrete. Stair risers and large repairs on interior walls shall be cured for at least four days by damp mats but the mats shall not be wet enough to cause dripping of water on completed concrete. Small repairs and filled core holes on interior walls shall be cured for at least four days by masking tape or similar covering.

(b) Membrane Curing Method.

The concrete shall be sprayed uniformly with sealing compound in accordance with the manufacturer's written recommendation, copies of which shall be furnished to the Engineer for approval in advance of the material being used. The sealing compound shall conform to AASHTO Designation: M-148, Type II. The component shall be of uniform consistency and quality within each container of each shipment and from shipment to shipment. Sealing compound used in confined spaces shall not be toxic to workmen. The Contractor shall furnish a manufacturer's certificate of compliance for the compound prior to its use on the work. The certificate shall identify the batch and include certified test results covering all requirements of the specifications for the sealing compound material.

Sealing compound shall be applied to unformed concrete surfaces immediately upon completion of moisture control measures taken as specified in Paragraph 1519 (d). Where such measures are not required, sealing compound shall be applied as soon as the concrete is hard enough to preclude damage from application of the sealing compound. The Engineer will require that the side slopes and bottom of the canal lining be sprayed separately unless the surfaces are ready, simultaneously, to receive the sealing compound.

Sealing compound shall be applied to formed concrete surfaces immediately upon removal of the forms as specified in Paragraph 1516. The moisture control measures shall be taken until the forms have been removed. Formed surfaces shall be sprayed with water immediately after the forms have been removed until the surfaces are saturated. The sealing compound shall be applied as soon as the surface film or water has disappeared but while the surface is still damp.

Sealing compound shall be applied in one coat to provide a continuous uniform membrane. Special care shall be taken to ensure coverage of edges, corners, and rough spots of formed surfaces. The compound shall be agitated continuously in the spray pressure tank.

Concrete repair work shall be performed after the sealing compound has been applied and is dry to touch. In the event that application of sealing compound is delayed or interrupted, water shall be applied as approved, until application of sealing compound is started or resumed.

Any membrane that is damaged or is determined to be defective within 28 days after application shall be repaired or replaced without delay, as approved. If the Contractor's operations require traffic on coated surfaces, the membrane shall be protected from damage.

Payment for membrane curing shall be included in the contract unit price for concrete in the Bill of Quantities where they are required.

(c) Water Curing

Water curing shall start as soon as practicable after placement of the concrete and shall continue until completion of the specified curing period or until covered with fresh concrete. Concrete, if cured by water, shall be kept wet by ponding method or by covering with an approved water saturated materials, or by a system of perforated pipes, mechanical sprinklers, porous hose, or by any other methods approved by the Engineer which will keep all surfaces to be cured continuously (not periodically) wet.

Water used for curing shall be free of chemicals which may have an adverse effect on the concrete. For example, water containing sulfates or chlorides is not acceptable.

1521 TOLERANCES FOR CONCRETE CONSTRUCTION

(a) **General.** Permissible surface irregularities for the various classes of concrete surface finish, specified in Paragraph 1519 are defined as "finishes", and are to be distinguished from tolerances that are consistent with modern construction practice, yet governed by the effect that permissible deviations will have upon the structural action or operational function of the structure. Deviations from the established lines, grades and dimensions will be permitted to the extent set forth herein.

Where tolerances are not stated in the Specifications or Drawings for any individual structure or feature thereof, permissible deviations will be interpreted in conformity with the provisions of this paragraph. Concrete work that exceeds the tolerance limits specified will be rejected and shall be corrected or removed and replaced, as ordered.

(b) Tolerance for Canal Structure

1. Concrete canal lining:

Departure from established alignment

- 5 cm. on tangents

- 10 cm. on curves

Departure from established profile grade

- 2.50 cm.

Reduction in thickness of lining:

10 per cent of the specified thickness; provided that the average of all thickness measurements made in 40 meters of lining shall be not less than the specified thickness, and provided further that the quantity of concrete actually used in 40 meters of lining shall be not less than the theoretical quantity, based on the lines shown on the Drawings.

Variation from specified width of section at any depth - 3 cm.

Variation from established depth of lining - 3.7 cm.

Variation in surface:

Invert, in 3 meter - 0.60 cm.

Side slopes, in 3 meter	-	1.20 cm.
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2. Bridges, inlets, chutes and structures:

Departure from established alignment	-	1.20 cm.
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Departure from established grades	-	1.20 cm.
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Variation from the plumb or the specified batter in the lines

and surfaces of columns, piers, walls and in arises:

Exposed in 3 meters	-	1.20 cm.
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Backfilled in 3 meters	-	2.00 cm.
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Variation in cross-sectional dimensions of columns, walls,

piers, slabs, beams and similar parts

Minus	-	0.60 cm.
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Plus	-	1.20 cm.
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3. Bridge Slabs:

Variation in thickness of slab:

Minus	-	0.30 cm.
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Plus	-	0.60 cm.
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Variations from specified width over curbs	-	0.60 cm.
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Variations from specified grade of top of curb in

cambered position	-	0.60 cm.
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4. Foundations:

Variations in dimensions in plan:

Minus	-	2.50 cm.
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Plus	-	5.00 cm.
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Variations from established grade:

Minus	-	1.20 cm.
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Plus	-	2.00 cm.
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Misplacement of eccentricity:

2 percent of the footing width in the direction

of misplacement but not more than	-	5.00 cm.
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5. Bridge Seats:

Variation of any one bearing from established elevation	-	0.30 cm.
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Difference in elevations of bearings for adjacent spans, maximum	-	0.60 cm.
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Difference in elevations of bearings for zone span on any one pier, maximum	-	0.30 cm.
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Horizontal misplacement for any one bearing, maximum	-	0.70 cm.
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Variation in the sizes and locations of slabs and wall openings	-	1.20 cm.
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Skills and side walls for radial gates and similar watertight joints:		
Variation from the plump level	not greater than	
	0.30 cm. in 3 meters	

6. Stop Log Slots:

Variation from a common plane between the sealing surfaces of each pair of related stop log slots shall be no greater than	-	0.15 cm.
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Variation of widths of stop log guides:		
Minus	-	0.30 cm.
Plus	-	0.60 cm.

(c) Tolerances for Cast-In-Place Concrete Pipe:

Departure from established alignment or from established grade	-	2.50 cm.
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Variation in thickness at any point:	Minus 2-1/2% or 0.60 cm. whichever is greater	
	Plus 5% or 1.20 cm. whichever is	

	greater	
Variation from inside diameter	-	0.5%
Variation in surface invert	-	0.60 cm.
		in 3 meters

(d) Tolerances for Placing reinforcement steel:

Variation from indicated protective cover:

For 5 cm. cover	-	0.60 cm.
For 7.5 cm. cover	-	1.20 cm.
Variation from indicated spacing	-	2.50 cm.

1522 FAILURE TO CURE

The Engineer shall have the authority to suspend the work whole or in part, by written order, for such period as he may deem necessary for failure on the part of the Contractor to perform proper curing of the concrete work and to withhold payment for the corresponding work pending results of test, that shall subsequently be made on these concrete works. The Contractor shall immediately secure core samples of such members and from parts of the structure as shall be designated by the Engineer and shall have them tested in a Testing Laboratory approved by the NIA. If the results of tests are found satisfactory, payment of the concrete in question shall be made and the work ordered resumed, but if the results of test are unsatisfactory to meet the structural requirements, the Contractor shall remove, wholly or partly, the concrete work in question at the discretion and upon written order of the Engineer and the Contractor shall replace such parts at his own expense.

1523 FAILURE TO MEET CONCRETE REQUIREMENTS

All concrete designed, prepared and placed by the Contractor for bridges that fails to meet the specified strengths shall be removed and replaced by the Contractor at his own expense. For other structures, concrete that fails to meet the specified strengths may be accepted provided the Contractor shall pay as liquidated damages the amount based on the following schedule:

Percent (%) lower than	Reduction in Price
<u>the specified strength</u>	<u>per cu.m. of Concrete</u>
Up to -5	less 10% of contract unit price
Above -5 to -10	less 20% of contract unit price
Above -10 to -20	less 30% of contract unit price

Concrete for all structures other than bridges which are more than twenty percent (20%) lower than the specified strength shall be removed and replaced by the Contractor at his own expense.

1524 PROTECTION OF CONCRETE WORKS

The Contractor shall protect all concrete against injury until final acceptance by the NIA. Final acceptance shall be construed to mean acceptance of the whole work after the Contract has been completed or satisfactory terminated.

SECTION XX

CONCRETE CANAL LINING

2001 SCOPE

The work under this Section shall include the trimming of foundations and the construction of the canal lining with the necessary construction joints as specified herein. the work shall also consist of furnishing and installation of asphalt impregnated building paper or its equivalent and flap valve weeps and complete accessories, all in accordance with the drawings and these specifications or as directed by the Engineer. The building paper shall only be used if it is necessary to prevent concrete from penetrating into any under drainage.

2002 METHOD OF CONSTRUCTION

1. Trimming Foundation for Canal Lining

Trimming work will consist of excavation and removal of earth materials bounded by the exposed upper and underside surfaces of the canal lining including the portion where gravel blanket is to be laid except on portion where filter drain is to be constructed.

The Contractor must exercise extra care in order that trimming work will not extend beyond the neat lines of the underside of the canal lining. Over excavation or trimming work will not be permitted. In case of slight over excavation, backfilling with soil is not permissible but instead, the Contractor will be obliged to backfill with concrete (as part of the lining) with no additional cost to NIA.

Any under excavation of the earthworks should not be permitted since this will result in either the lining closing them of the canal being undersized.

Where canal lining is to be constructed over a gravel blanket, the gravel blanket foundation shall be prepared in conformity with the applicable provisions of Section XIV, ROADS.

2. Pouring of Concrete

Concrete for canal lining shall conform to the provisions of Section XV. The surface of the lining shall be finished as specified for finish under Finish U4 in Paragraph 1519, Section XV, Concrete.

Pouring of concrete shall only be done after finishing the installation of asphalt impregnated building paper or equivalent as shown on the Drawings. Likewise, on portion where flap valve weeps are to be installed, pouring of concrete shall only be done after the installation of flap valve weeps have been completed and acceptably laid in accordance with the Drawings and as directed by the Engineer.

When concrete lining operations are stopped for the day because of equipment breakdown or delayed by other causes. the end of fresh concrete shall be bulkheaded to a vertical surface and a construction joint be provided.

Construction joints in canal lining shall be provided at spaces shown on the Drawings and shall be constructed in accordance with Paragraph 1517, Section XV, Concrete.

2003 METHOD OF MEASUREMENT

Concrete canal lining will be measured in cubic meters in placed and computed based on the neat lines and dimensions shown in the Drawings, unless otherwise specified.

2004 BASIS OF PAYMENT

Payment of concrete for canal lining measured as provided above will be made on the contract unit price per cubic meter, which price and payment shall constitute full compensation for furnishing all materials, labor, supplies, tools, equipment and all incidentals and subsidiary works necessary for the successful completion of the work described under this Section.

The price and payment for canal lining shall also include the cost incurred in the furnishing and installation of flap valve weeps with complete accessories and asphalt impregnated building paper or equivalent whenever shown on the Drawings.

SECTION IV

CANAL EXCAVATION

401 SCOPE

The work under this Section shall consist of excavating and removal of all classes of materials in canal prism including placing into canal embankments with excavated suitable materials, stockpiling of excavated materials suitable for embankment and backfilling, and trimming of side slopes inside canal prism and canal beds except on portion of the canal where concrete lining is required (trimming of the foundation bed will be considered included under Section XX, Concrete Canal Lining) all in accordance with the Drawings and these Specifications or as directed by the Engineer.

All excavations shall be true to lines, grades, slopes and profiles shown on the Drawings or as required by the Engineer.

402 CLASSIFICATION

All excavated materials under this Section will be classified as follows:

1. **Rock Excavation** - For purposes of classification of excavation, rock is defined as sound and solid masses or formation, layers or ledges of mineral matter in place of such hardness and texture that:

- a) Cannot be effectively loosened or broken down by ripping in a single pass with a latest model tractor mounted hydraulic ripper equipped with one digging point of standard manufacturer's design adequately sized for use with and propelled by a crawler-type tractor above 305 HP.
- b) In the areas where it is impracticable to classify the use of the ripper described above, rock is defined as sound and solid material of such hardness and texture which cannot be loosened or broken by a 2.72 kg. (6 pound) drifting pick.
- c) Can only be loosened or broken by a special equipment such as jack hammer and pencil hammer attached to an excavator.

All formation of materials as defined above whose volume is one (1) cubic meter or more will be classified as rock.

2. **Common Excavation** - Excavation of any materials and boulders (whose volume is less than one cubic meter) that can be ripped to be loosened by, a dozer of equal or below 305 HP capacity.

403 CONSTRUCTION REQUIREMENTS

(a) Explosives and Blasting

1) Explosives

Caps or other exploders or fuses shall in no case be stored in the same place in which dynamite or other explosives are stored, transported or kept. The location and design of powder magazines, the methods of transporting explosives and the precautions taken to prevent accidents shall be in accordance with the provisions of all laws, orders, regulations and decrees that are in force in the Philippines or may be issued from time to time by the Government.

The Contractor shall maintain an inventory for storage and withdrawal of powder stocks and detonators. The NIA shall be notified immediately of any loss or theft of explosives. The Contractor shall provide such reasonable and adequate protective subversive action or sabotage to any property. Only reliable personnel shall be permitted to store and handle explosives.

Explosives, if used, shall be of such quantity and power and shall be used in such locations so as to minimize opening of seams and disturbing of material outside the prescribed limits of excavation. As excavation approaches its final limits, the depth of holes for blasting and the quantity of explosives used for each hole shall be reduced so that the underlying or adjacent material will not be disturbed or shattered. Whenever further blasting might injure the surface of the final excavation, as determined by the Engineer, the use of explosives shall be discontinued.

The cost of furnishing, hauling, storing and handling all explosives shall be included in the contract unit price of the work for which they are required.

2) Blasting

Blasting will be permitted only when proper precautions are taken for the protection of persons, the works, and public or private property. The Contractor shall satisfactorily cover all shots in deep cut excavations and shall take extra precautions on all blasting work as maybe required by the NIA. The Contractor shall blast to the extent necessary and in such

a manner that the excavation will not be unduly large or irregular, nor unduly disturb the ground and make it unstable, nor shatter the rock, if encountered, upon or against which concrete is to be placed, nor injure concrete already placed or existing structures at the site or in the vicinity thereof. Whenever, in NIA's opinion, the Contractor's operations are liable to result in unduly large excavations or unstable ground, as to injure the rock, concrete or structures, the Contractor shall drill shorter holes and use lighter charges. Approval by the NIA of any of the Contractor's blasting operations shall not relieve the Contractor of his responsibility under this paragraph.

The Contractor shall submit his drilling and blasting operations for approval of the Engineer before commencing with his blasting works. No blasting operations shall be undertaken without the approval of the Engineer.

When concrete is to be placed upon or against rock, the excavation shall be of sufficient depth to provide for the minimum thickness of concrete at all points and any deviation from the required minimum thickness of concrete shall be avoided as much as possible. The surface on which concrete will be laid shall be trimmed and thoroughly cleaned as directed by the Engineer.

When excavation of rock materials reaches the surface upon or against which concrete is to be placed, blasting shall be stopped and the remaining mass of rock shall be carefully removed by means of jack-hammer or any appropriate hand tool. The point beyond which blasting will not be allowed shall be determined by the Engineer. All damages to the rock foundation caused by improper blasting operation shall be repaired by the Contractor at his own expense in a manner acceptable to the Engineer.

(b) Sections and Slopes

Excavation sections, profiles and slopes shall be cut true and straight in conformity with the lines and grades shown on the Drawings within the following tolerances, measured normal to the excavated surfaces:

Item	Tolerances
1. Side slopes above minimum elevation of operating roads	+ 30 cms.
2. Profile of operating roads, access roads and protection dike	+ 9 cms.
3. Profile of invert of canals	+ 3 cms.
4. Side slopes inside canal prism for canals and laterals	+ 15 cms.
5. Side slopes outside canal prism for canals and laterals	+ 15 cms.

The extreme of the above tolerances shall not be continuous over a distance of 40 meters measured at any place, in any direction, parallel to the excavated surface.

(c) Excavation Beyond Established Lines

Precautions shall be taken to preserve, in an undisturbed condition, materials beyond the designated limits of excavations as shown on the Drawings except unsuitable materials ordered removed by the Engineer. Materials loosened beyond the excavation limits as a result of excavation operations shall be considered defective work and shall be compacted or removed and replaced with compacted embankment at the Contractor's expense, as directed by the Engineer.

404 METHOD OF CONSTRUCTION

Canal excavation shall include all excavation works in the canal prism whether common, indurated or rock materials, except additional excavations at structure sites which is specified to be done and measured for payment under excavation for structure.

The Contractor shall only excavate after the area of operation is acceptably cleared and grubbed in accordance with Section II, "Clearing and Grubbing". Excavation of all canals shall be in accordance with the cross section, lines and grades shown on the Drawings. On portion of the canal where concrete lining is required, canal excavation shall not extend beyond the neat lines of the underside face of the canal lining as shown on the Drawings. The Contractor must exercise care not to extend his excavation beyond the limits called for in the Drawings. Excavation operations shall be such that all materials suitable for embankment or back filling and filling shall be separated from objectionable materials which are to be wasted. All surfaces from excavation shall be trimmed to the required slopes and grades within the specified tolerances under paragraph 403 (b). Blasting if permitted by the NIA, shall be in accordance with paragraph 403 (a), "Explosives and Blasting".

In sections of deep cut in which the canal section is continuous with the roadway section and its side slopes, excavation for roadway shall be included under this Section. If slides occur on excavated slopes or if run-off flows deposit additional materials in excavations before acceptance of the works, the removal of said slides and/or deposits shall be at the expense of the Contractor.

Large canals like main canals should preferably be excavated with the use of motorized scrapers, excavating in successive layers of about 30 centimeters followed subsequently by trimming of the side slopes using a Grader. Medium sized canals like laterals should preferably be excavated by initially using a D-6 or D-7 Bulldozer for the upper layers and then excavating the bottom layers and side slopes with the use of a Backhoe. Should the Contractor proposes to do excavation works by some other means, prior approval of the Engineer must be secured.

405 FINISHING CANAL AND ROADWAYS

Upon completion of all construction operations, the canal section, including slopes of canal embankments, and roadway embankments, shall be finished as specified and shown on the Drawings. Canal beds, canal embankments and side slopes shall be trimmed and shaped to the finished cross-section to produce smooth surfaces and slopes, and uniform cross-sections.

Stockpiling of materials on finished canal sections, roadways and embankments shall not be permitted. All finished works and surfaces shall be cleaned of all dirt and foreign materials.

The Contractor shall also be required to clear the entire right-of-way and areas outside the limits of the right-of-way for all excess of objectionable materials, if such excess or objectionable materials are the result of the Contractor's operation as determined by the Engineer.

All weeds and other objectionable growth, roots, excess earth, debris, loosened rock larger than 7.5 centimeters shall be removed and disposed off in approved sites outside the right-of-way as specified or directed by the Engineer.

The entire canal sections including roadways, side slopes and structure approaches shall be left in a neat and presentable condition.

406 METHOD OF MEASUREMENT

Canal Excavation will be measured for every cubic meter of material excavated from the canal prism. Measurement shall be made in its original position after undertaking clearing and grubbing including stripping operations and computed by the Average-End Area method for every 20-meter section of finished canal within the paylines or neat lines shown on the Drawings, acceptably excavated and formed into embankments or used for structure backfill, or wasted as directed.

Hauling of excavated materials within the free haul distance of 200 meters for disposal to waste areas and trimming of side slopes in canal prism and canal beds except on portion of the canal where concrete lining is required, are considered subsidiary works under canal excavation, thus, shall be paid under this Section and the cost thereof shall be considered included in the contract unit price for Canal Excavation. Hauling beyond the free haul distance of 200 meters (for waste materials only) and spreading of excavated materials into canal and roadway embankments and structure backfill shall be paid under Sections IX & XII, respectively. Hauling or overhauling for disposal of excavated materials into canal embankments is a subsidiary work for Embankment Construction and Compaction, thus, it will not be measured for payment and the cost thereof is considered included in the contract unit price for Embankment Construction and Compaction.

407 BASIS OF PAYMENT

The volume measured as provided above shall be paid per cubic meter, which price and payment shall constitute full compensation for furnishing all materials, supplies, labor, equipment, tools and all incidentals necessary for the successful completion of the work described under this Section and for all subsidiary works except for hauling of excavated materials beyond the free haul distance of 200 meters for disposal to waste areas which shall be paid under Section IX, OVERHAUL, and except for trimming of side slopes on portion of canals where concrete lining is required which shall be considered as a subsidiary work under Section XX, Concrete Canal Lining.

Section VII. Drawings

[Insert here a list of Drawings. The actual Drawings, including site plans, should be attached to this section, or annexed in a separate folder.]

Section VIII. Bill of Quantities

Notes on the Bill of Quantities

Objectives

The objectives of the Bill of Quantities are:

- a. to provide sufficient information on the quantities of Works to be performed to enable Bids to be prepared efficiently and accurately; and
- b. when a Contract has been entered into, to provide a priced Bill of Quantities for use in the periodic valuation of Works executed.

In order to attain these objectives, Works should be itemized in the Bill of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bill of Quantities should be as simple and brief as possible.

Daywork Schedule

A Daywork Schedule should be included only if the probability of unforeseen work, outside the items included in the Bill of Quantities, is high. To facilitate checking by the Entity of the realism of rates quoted by the Bidders, the Daywork Schedule should normally comprise the following:

- a. A list of the various classes of labor, materials, and Constructional Plant for which basic daywork rates or prices are to be inserted by the Bidder, together with a statement of the conditions under which the Contractor will be paid for work executed on a daywork basis.
- b. Nominal quantities for each item of Daywork, to be priced by each Bidder at Daywork rates as Bid. The rate to be entered by the Bidder against each basic Daywork item should include the Contractor's profit, overheads, supervision, and other charges.
- c.

Provisional Sums

A general provision for physical contingencies (quantity overruns) may be made by including a provisional sum in the Summary Bill of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a provisional sum in the Summary Bill of Quantities. The inclusion of such provisional sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises. Where such provisional sums or contingency allowances are used, the SCC should state the manner in which they will be used, and under whose authority (usually the Procuring Entity's Representative's).

The estimated cost of specialized work to be carried out, or of special goods to be supplied, by other contractors should be indicated in the relevant part of the Bill of Quantities as a

particular provisional sum with an appropriate brief description. A separate procurement procedure is normally carried out by the Procuring Entity to select such specialized contractors. To provide an element of competition among the Bidders in respect of any facilities, amenities, attendance, etc., to be provided by the successful Bidder as prime Contractor for the use and convenience of the specialist contractors, each related provisional sum should be followed by an item in the Bill of Quantities inviting the Bidder to quote a sum for such amenities, facilities, attendance, etc.

Signature Box

A signature box shall be added at the bottom of each page of the Bill of Quantities where the authorized representative of the Bidder shall affix his signature. Failure of the authorized representative to sign each and every page of the Bill of Quantities shall be a cause for rejection of his bid.

These Notes for Preparing a Bill of Quantities are intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They should not be included in the final documents.



REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
SORSOGON MASBATE IMO

For Procurement USE ONLY.
NIA Official Receipt #/Date: _____

BILL OF QUANTITIES/BID PROPOSAL SHEET
CR NO. *CLUSTERCIS-SOR-01-24*

Date: _____

I HEREBY propose to undertake the **CLUSTER 1- CONSTRUCTION OF CANAL STRUCTURES AND CANALIZATION WORKS FOR LAJONG CIS AND QUIRORO CIS, Juban, Sorsogon** under **GAA/RRECIS & RESTOCIS CY 2024** fund, per your invitation to bid posted **June 20, 2024** with an ABC of **₱ 40,088,992.66** and schedule of public bidding on **July 10, 2024 at 2:00 PM** following the one envelope systems, with the detailed items of work and unit costs as follows:

Scope of Work	Unit	Quantity	Unit Cost	Total Cost
CONTRACT WORKS				
I. CIVIL WORKS				
LAJONG CIS				
1. CANAL STRUCTURES				
a. Class "A" Concrete	cu.m.	21.78		
b. RSB	kgs.	942.42		
c. Trash Rack	cu.m.	2.00		
d. Waterstop	l.m.	8.32		
e. Structures Excavation	cu.m.	37.47		
f. Structures Backfill	cu.m.	19.12		
2. CANALIZATION WORK				
a. Class "B" Concrete	cu.m.	650.05		
b. RSB	kgs.	28,04.46		
c. Gravel Blanket	cu.m.	129.72		
d. Concrete Demolition	cu.m.	114.50		
e. Common Excavation	cu.m.	1,507.83		
f. Common Backfill	cu.m.	389.25		
3. PROJECT BILLBOARD	L.S.	1.00		
4. CONSTRUCTION SAFETY AND HEALTH PROGRAM	L.S.	1.00		
QUIRORO CIS				
1. CANAL STRUCTURES				
a. Class "A" Concrete	cu.m.	60.83		
b. Class "B" Concrete	cu.m.	2.38		
c. RSB	kgs.	8,212.09		
d. Structures Excavation	cu.m.	99.81		
e. Structures Backfill	cu.m.	42.31		
f. Cofferdam & Dewatering	cu.m.	46.35		
g. PVC Waterstop	l.m.	156.64		
h. Concrete Demolition	cu.m.	37.93		
2. CANALIZATION WORK				
a. Class "B" Concrete	cu.m.	775.994		
b. RSB	kgs.	36,747.93		
c. Gravel Blanket	cu.m.	118.65		
d. Concrete Demolition	cu.m.	264.05		
e. Common Excavation	cu.m.	821.00		
f. Common Backfill	cu.m.	119.36		
3. PROJECT BILLBOARD	L.S.	1.00		
4. CONSTRUCTION SAFETY AND HEALTH PROGRAM	L.S.	1.00		
GRAND TOTAL				
Total Amount (in figures)				
Total Amount (in words)				

In support of my bid, enclosed in the first envelope is, in cash/manager’s check/bank guarantee/surety bond in the amount of _____(P_____) which is two percent (2%)/five percent (5%) of the total Approved Budget Ceiling (ABC) or Bid Securing Declaration.

Further enclosed herein, are the following documents to wit:

- 1. Bid Prices in the Bill of Quantities
- 2. Detailed estimates including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rental used in coming up with the bid.

I further certify to complete the contract works within _____ calendar days.

Signature

Business Name

Name and Signature

Address

For Procurement USE ONLY.
NIA Official Receipt #/Date: _____

Section IX. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- ☐ (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
or
- ☐ (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document;
and
- ☐ (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
and
- ☐ (e) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- ☐ (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules;
and
- ☐ (h) Philippine Contractors Accreditation Board (PCAB) License;
or
Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; **and**
- ☐ (i) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- ☐ (j) Project Requirements, which shall include the following:
 - a. Organizational chart for the contract to be bid;
 - b. List of contractor’s key personnel (*e.g.*, Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data;
 - c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**
- ☐ (k) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- ☐ (l) The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**
- ☐ (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC).

Class "B" Documents

- ☐ (n) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

II. FINANCIAL COMPONENT ENVELOPE

- ☐ (o) Original of duly signed and accomplished Financial Bid Form; **and**

Other documentary requirements under RA No. 9184

- ☐ (p) Original of duly signed Bid Prices in the Bill of Quantities; **and**
- ☐ (q) Duly accomplished Detailed Estimates Form, including a summary sheet indicating the unit prices of construction materials, labor rates, and equipment rentals used in coming up with the Bid; **and**
- ☐ (r) Cash Flow by Month (below 180 days)

