



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL IRRIGATION ADMINISTRATION
CAMARINES SUR IMO – HEAD OFFICE

REQUEST FOR QUOTATION

August 28, 2024

Supply/Delivery of Office Supplies and Materials for NIA CSIMO, Sta. Lucia, Magarao, Camarines Sur
PR No.: CSIMO-AS-050-2024
Quotation/Bid No. **F501-CS-CSIMOHO-019-24**

The MANAGER
LUCKY EDUCATIONAL SUPPLY INC.
P. Burgos St. Cor. Barlin
Naga City, Camarines Sur

Sir/Ma'am;

Please quote your lowest price on a CHARGE BASIS for the job/items listed below the space provided and drop this FORM duly accomplished, SEALED and addressed to the BAC Chairperson at the bidding box located at NIA-CSIMO Head Office, Sta. Lucia, Magarao, Camarines Sur not later than **1:30 PM of September 5, 2024** with an ABC of **₱ 188,553.00** after which bids will be publicly opened using the RIRR of RA 9184 otherwise known as Government Procurement Act and the Philippine Bidding Documents (PBD). The articles/job shall be delivered within forty-five (45) calendar day from receipt of Purchase Order/Notice of Award.

We presume your offer is NEW as specified below unless otherwise indicated. Price quotation must be firm and valid for at least thirty (30) days from the opening of bids. NIA reserves the right to reject any or all bids, to waive any minor defect/s or informalities herein and to make such award most advantageous to NIA.

Your submitted price quotation shall be accompanied with updated PhilGEPS Registration Certificate, DTI/SEC (w/ Sec. Cert. for Corp), Mayor's Permit and Omnibus Sworn Statement which will be submitted in one (1) copy.

Failure to observe any of the above requirements shall be at the risk of the bidder and subject for disqualification.

Very truly yours,

JUNE IV C. MENDEZ
BAC Chairperson

ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
Envelope, long, brown, 500/box	box	1.00		
Ballpen 0.5, black, 50s	box	1.00		
Bond Paper, A4, 70gsm	ream	200.00		
Bond Paper, long, 70gsm	ream	145.00		
Stapler, heavy duty, with wire remover	unit	3.00		
Folder, Long, White	piece	200.00		
Staple Wire, No.35	box	48.00		
Tape, scotch/transparent, 24mm	roll	11.00		
Data File Box, black	box	20.00		
Ink, 003 Epson Black	bottle	50.00		
Ink, Epson 6641, Black	bottle	22.00		
Long Blue Carbon Paper	Box	10.00		
Record Book, 500 pages, 8.5x11	piece	30.00		
Pencil with eraser, No.2	box	4.00		
Scissor	piece	5.00		
Sign pen, 0.5 Black	piece	24.00		
Ruler 450 mm	piece	5.00		
Bond Paper, long, yellow, 70gsm	ream	15.00		
Calculator, 12 digits	unit	2.00		
TAPE, double sided, 1"	roll	15.00		
Photo Paper, glossy, 50's	pack	1.00		
Colored paper long Green	ream	5.00		
Ink, Epson 6642, Cyan	bottle	5.00		
Ink, Epson 6643, Magenta	bottle	4.00		
Ink, Epson 6644, Yellow	bottle	4.00		
Paper fastener 50 sets	box	20.00		
ERASER, Plastic/Rubber	piece	10.00		
Paper, Multi-purpose, A3, 70gsm	ream	50.00		
Puncher, 2-hole, heavy duty	unit	5.00		
Ring Binder, PVC, 14mm	unit	15.00		
Ring Binder, PVC, 51mm	piece	15.00		
Ring Binder, PVC, 32mm	piece	15.00		
PVC Binding Cover, Transparent, 100s	ream	1.00		
TOTAL AMOUNT (in figures)				
TOTAL AMOUNT (in words)				

After having carefully read and accepted the Request for Quotation including all supporting documents, we are submitting the above -mentioned price quotation.
NOTE: Subject to 5% VAT and 1% deduction per RA 9337 implemented on February, 2005

Name & Signature of Owner/Authorized Representative

Name/Position in print of Owner/Representative

Signature

Date

Tel. No./Cellphone No. _____
E-mail Address _____

Sta. Lucia, Magarao, Camarines Sur, Philippines
Telephone Nos.: (054) 871-5603 • Email: r5.camarinessur-imo@nia.gov.ph
Website: www.region5.nia.gov.ph • Facebook: www.facebook.com/NIARegionV
TIN: 000916415119
NIA-RO V-CSIMOHO-AFS-ADM-INT-Form34Rev02
Master Doc ID: _____





Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL IRRIGATION ADMINISTRATION
CAMARINES SUR IMO – HEAD OFFICE

August 28, 2024

REQUEST FOR QUOTATION

Supply/Delivery of Office Supplies and Materials for NIA CSIMO, Sta. Lucia, Magarao, Camarines Sur
PR No.: CSIMO-AS-050-2024
Quotation/Bid No. F501-CS-CSIMOHO-019-24

The MANAGER
EVANESS EDUCATIONAL SUPPLY AND GEN. MDSE
Bichara Complex, Abella St.,
Naga, Camarines Sur

Sir/Ma'am;

Please quote your lowest price on a CHARGE BASIS for the job/items listed below the space provided and drop this FORM duly accomplished, SEALED and addressed to the BAC Chairperson at the bidding box located at NIA-CSIMO Head Office, Sta. Lucia, Magarao, Camarines Sur not later than **1:30 PM of September 5, 2024** with an ABC of **₱ 188,553.00** after which bids will be publicly opened using the RIRR of RA 9184 otherwise known as Government Procurement Act and the Philippine Bidding Documents (PBD). The articles/job shall be delivered within forty-five (45) calendar day from receipt of Purchase Order/Notice of Award.

We presume your offer is NEW as specified below unless otherwise indicated. Price quotation must be firm and valid for at least thirty (30) days from the opening of bids. NIA reserves the right to reject any or all bids, to waive any minor defect/s or informalities herein and to make such award most advantageous to NIA.

Your submitted price quotation shall be accompanied with updated PhilGEPS Registration Certificate, DTI/SEC (w/ Sec. Cert. for Corp), Mayor's Permit and Omnibus Sworn Statement which will be submitted in one (1) copy.

Failure to observe any of the above requirements shall be at the risk of the bidder and subject for disqualification.

Very truly yours,

JUNE IVY C. MENDEZ
BAC Chairperson

ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
Envelope, long, brown, 500/box	box	1.00		
Ballpen 0.5, black, 50s	box	1.00		
Bond Paper, A4, 70gsm	ream	200.00		
Bond Paper, long, 70gsm	ream	145.00		
Stapler, heavy duty, with wire remover	unit	3.00		
Folder, Long, White	piece	200.00		
Staple Wire, No.35	box	48.00		
Tape, scotch/transparent, 24mm	roll	11.00		
Data File Box, black	box	20.00		
Ink, 003 Epson Black	bottle	50.00		
Ink, Epson 6641, Black	bottle	22.00		
Long Blue Carbon Paper	Box	10.00		
Record Book, 500 pages, 8.5x11	piece	30.00		
Pencil with eraser, No.2	box	4.00		
Scissor	piece	5.00		
Sign pen, 0.5 Black	piece	24.00		
Ruler 450 mm	piece	5.00		
Bond Paper, long, yellow, 70gsm	ream	15.00		
Calculator, 12 digits	unit	2.00		
TAPE, double sided, 1"	roll	15.00		
Photo Paper, glossy, 50's	pack	1.00		
Colored paper long Green	ream	5.00		
Ink, Epson 6642, Cyan	bottle	5.00		
Ink, Epson 6643, Magenta	bottle	4.00		
Ink, Epson 6644, Yellow	bottle	4.00		
Paper fastener 50 sets	box	20.00		
ERASER, Plastic/Rubber	piece	10.00		
Paper, Multi-purpose, A3, 70gsm	ream	50.00		
Puncher, 2-hole, heavy duty	unit	5.00		
Ring Binder, PVC, 14mm	unit	15.00		
Ring Binder, PVC, 51mm	piece	15.00		
Ring Binder, PVC, 32mm	piece	15.00		
PVC Binding Cover, Transparent, 100s	ream	1.00		
TOTAL AMOUNT (in figures)				
TOTAL AMOUNT (in words)				

After having carefully read and accepted the Request for Quotation including all supporting documents, we are submitting the above -mentioned price quotation.
NOTE: Subject to 5% VAT and 1% deduction per RA 9337 implemented on February, 2005

Name & Signature of Owner/Authorized Representative

Name/Position in print of Owner/Representative

Signature

Date

Tel. No./Cellphone No. _____
E-mail Address _____





Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL IRRIGATION ADMINISTRATION
CAMARINES SUR IMO – HEAD OFFICE

August 28, 2024

REQUEST FOR QUOTATION

Supply/Delivery of Office Supplies and Materials for NIA CSIMO, Sta. Lucia, Magarao, Camarines Sur
PR No.: CSIMO-AS-050-2024
Quotation/Bid No. **F501-CS-CSIMOHO-019-24**

The MANAGER
NAGA COMMERCIAL
J. Hernandez Ave.,
Naga City, Camarines Sur

Please quote your lowest price on a CHARGE BASIS for the job/items listed below the space provided and drop this FORM duly accomplished, SEALED and addressed to the BAC Chairperson at the bidding box located at NIA-CSIMO Head Office, Sta. Lucia, Magarao, Camarines Sur not later than **1:30 PM of September 5, 2024** with an ABC of **₱ 188,553.00** after which bids will be publicly opened using the RIRR of RA 9184 otherwise known as Government Procurement Act and the Philippine Bidding Documents (PBD). The articles/job shall be delivered within forty-five (45) calendar day from receipt of Purchase Order/Notice of Award.

We presume your offer is NEW as specified below unless otherwise indicated. Price quotation must be firm and valid for at least thirty (30) days from the opening of bids. NIA reserves the right to reject any or all bids, to waive any minor defect/s or informalities herein and to make such award most advantageous to NIA.

Your submitted price quotation shall be accompanied with updated PhilGEPS Registration Certificate, DTI/SEC (w/ Sec. Cert. for Corp), Mayor's Permit and Omnibus Sworn Statement which will be submitted in one (1) copy.

Failure to observe any of the above requirements shall be at the risk of the bidder and subject for disqualification.

Very truly yours,

JUNE IVY C. MENDEZ
BAC Chairperson

ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
Envelope, long, brown, 500/box	box	1.00		
Ballpen 0.5, black, 50s	box	1.00		
Bond Paper, A4, 70gsm	ream	200.00		
Bond Paper, long, 70gsm	ream	145.00		
Stapler, heavy duty, with wire remover	unit	3.00		
Folder, Long, White	piece	200.00		
Staple Wire, No.35	box	48.00		
Tape, scotch/transparent, 24mm	roll	11.00		
Data File Box, black	box	20.00		
Ink, 003 Epson Black	bottle	50.00		
Ink, Epson 6641, Black	bottle	22.00		
Long Blue Carbon Paper	Box	10.00		
Record Book, 500 pages, 8.5x11	piece	30.00		
Pencil with eraser, No.2	box	4.00		
Scissor	piece	5.00		
Sign pen, 0.5 Black	piece	24.00		
Ruler 450 mm	piece	5.00		
Bond Paper, long, yellow, 70gsm	ream	15.00		
Calculator, 12 digits	unit	2.00		
TAPE, double sided, 1"	roll	15.00		
Photo Paper, glossy, 50's	pack	1.00		
Colored paper long Green	ream	5.00		
Ink, Epson 6642, Cyan	bottle	5.00		
Ink, Epson 6643, Magenta	bottle	4.00		
Ink, Epson 6644, Yellow	bottle	4.00		
Paper fastener 50 sets	box	20.00		
ERASER, Plastic/Rubber	piece	10.00		
Paper, Multi-purpose, A3, 70gsm	ream	50.00		
Puncher, 2-hole, heavy duty	unit	5.00		
Ring Binder, PVC, 14mm	unit	15.00		
Ring Binder, PVC, 51mm	piece	15.00		
Ring Binder, PVC, 32mm	piece	15.00		
PVC Binding Cover, Transparent, 100s	ream	1.00		
TOTAL AMOUNT (in figures)				
TOTAL AMOUNT (in words)				

After having carefully read and accepted the Request for Quotation including all supporting documents, we are submitting the above -mentioned price quotation.
NOTE: Subject to 5% VAT and 1% deduction per RA 9337 implemented on February, 2005

Name & Signature of Owner/Authorized Representative

Name/Position in print of Owner/Representative

Signature

Date

Tel. No./Cellphone No. _____
E-mail Address _____

