



REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
REGION V

July 22, 2021

REQUEST FOR QUOTATION
Supply/Delivery of Office Supplies for use at NIA RO V, Naga City
PR No.: AFD-21-06-091
Quotation/Bid No. **MOOE-RO-039--21**

The MANAGER
LUCKY EDUCATIONAL SUPPLY
Barlin St., Naga City

Sir/Madam;

Please quote your lowest price on a CHARGE BASIS for the job/items listed below the space provided and drop this FORM duly accomplished, SEALED and addressed to the BAC Chairperson at the bidding box located at NIA Regional Office 5 Conference Room, Panganiban Drive, Naga City not later than **10:00 AM of July 26, 2021** with an ABC of **₱ 147,564.00** after which bids will be publicly opened using the RIRR of RA 9184 otherwise known as Government Procurement Act and the Philippine Bidding Documents (PBD). The articles/job shall be delivered within forty-five (45) calendar days from receipt of Purchase Order/Notice of Award.

We presume your offer is NEW as specified below unless otherwise indicated. Price quotation must be firm and valid for at least thirty (30) days from the opening of bids. NIA reserves the right to reject any or all bids, to waive any minor defect/s or informalities herein and to make such award most advantageous to NIA.

Your submitted price quotation shall be accompanied with updated PhilGEPS Registration Certificate, DTI/SEC (w/ Sec. Cert. for Corp), Income Tax Return, Mayor's Permit and Omnibus Sworn Statement which will be submitted in one (1) copy.

Failure to observe any of the above requirements shall be at the risk of the bidder and subject for disqualification.

Very truly yours,

(sgd) **DIOGEMMA C. RODRIGUEZ**
BAC Chairperson

ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
Supply/Delivery of Office Supplies for use at NIA RO V, Naga City				
1. AIR FRESHENER, 250ml	bottle	12		
2. BOOK PAPER A4, S-20	ream	300		
3. BOOK PAPER LONG SIZE, S-20	ream	230		
4. BOOK PAPER, YELLOW S-24, short	ream	24		
5. PENTEL PEN, Black (fine)	piece	24		
6. TAPE, Scotch 1"	roll	48		
7. SIGN PEN, 0.5, Black	piece	60		
8. TAPE, CORRECTION, 5m	roll	80		
9. FOLDER, LONG, KRAFT (brown)	ream	10		
TOTAL AMOUNT (in figures)				
TOTAL AMOUNT (in words)				

After having carefully read and accepted the Request for Quotation including all supporting documents, we are submitting the above-mentioned price quotation.

NOTE: Subject to 5% VAT and 1% deduction per RA 9337 implemented on February, 2005

Name & Signature of Owner/Authorized Representative

Name/Position in print of Owner/Representative

Signature

Date

Tel. No./Cellphone No. _____
E-mail Address _____
|



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The MANAGER
EVANESS-NAGA
Naga City

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The MANAGER
NEW MASTER SQUARE DEP'T. STORE
J. Hernandez St., Naga City

Sir/Madam;

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