



Republic of the Philippines  
NATIONAL IRRIGATION ADMINISTRATION  
REGIONAL OFFICE NO. V (BICOL REGION)

October 16, 2024

REQUEST FOR QUOTATION

Provision of meals for 50 participants, the National Regional Managers, Division Managers, IMO Managers, Section Chiefs, and selected employees from the NIA Regional Office and different IMOs, and hotel accommodation for the guests during THE ASSOCIATION OF THE REGIONAL DIRECTORS AND OPERATIONS MANAGERS (ARDOMA) OF THE PHILIPPINES CY 2024 Conference on November 7-9, 2024 at the Naga City.

PR No.: AFD-24-10-259

Quotation/Bid No. MOOE-RO-077-24

The MANAGER  
SUMMIT HOTEL  
Diversion Road, Naga City

Sir/Madam;

Please quote your lowest price on a CHARGE BASIS for the job/items listed below the space provided and drop this FORM duly accomplished, SEALED and addressed to the BAC Chairperson at the bidding box located at NIA Regional Office 5 Conference Room, Panganiban Drive, Naga City not later than 9:30 AM of October 22, 2024 with an ABC of ₱ 145,434.00 after which bids will be publicly opened using the RIRR of RA 9184 otherwise known as Government Procurement Act and the Philippine Bidding Documents (PBD). The articles/job shall be delivered within three (3) calendar days from receipt of Purchase Order/Notice of Award.

We presume your offer is NEW as specified below unless otherwise indicated. Price quotation must be firm and valid for at least thirty (30) days from the opening of bids. NIA reserves the right to reject any or all bids, to waive any minor defect/s or informalities herein and to make such award most advantageous to NIA.

Your submitted price quotation shall be accompanied with updated PhilGEPS Registration Certificate, Mayor's Permit and Omnibus Sworn Statement (GPPB-prescribed forms) which will be submitted in one (1) copy. Failure to observe any of the above requirements shall be at the risk of the bidder and subject for disqualification.

Very truly yours,

(SGD) DIOGEMMA C. RODRIGUEZ  
BAC Chairperson

ITEM & DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL PRICE
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Menu for Day 1 – Afternoon of Nov. 7, 2024 PM Snacks: Biko de Naga, Juice in a Glass Dinner: Sinigang Broth Soup, Bikol Express, Sinantolan, Steamed Rice, Chilled Mango Sago, Juice in a Glass				
Menu for Day 2 – Morning of Nov. 8, 2024 AM Snacks: Burger (Beef Patty, Cheese, Mayonnaise, Lettuce, Tomatoes, Onion), with Chips on the side, Juice in a Glass	Lot	1		
Inclusions for the meals and hotel accommodation on Nov. 7-8, 2024: -Exclusive use of venue -Free Flowing Coffee -Managed buffet and dining set-up -Complimentary Stage Set-up -Complimentary use of Projector and Screen -Complimentary use of 2 wireless microphones -Complimentary Wi-Fi to all Guests -Complimentary 10% Guaranteed Parking Slots -Tables and Chairs -Registration Table				
TOTAL AMOUNT (in figures)				
TOTAL AMOUNT (in words)				







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**REGIONAL OFFICE NO. V (BICOL REGION)**

After having carefully read and accepted the Request for Quotation including all supporting documents, we are submitting the above-mentioned price quotation.

NOTE: Subject to 5% VAT and 2% deduction per RA 9337 implemented on February, 2005

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Name & Signature of Owner/Authorized Representative

\_\_\_\_\_  
Name/Position in print of Owner/Representative

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Tel. No./Cellphone No. \_\_\_\_\_  
E-mail Address \_\_\_\_\_





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PR No.: AFD-24-10-259

Quotation/Bid No. MOOE-RO-077-24

The MANAGER  
PRIMUS HOTEL AND RESORT  
Km. 9, Pacol, Naga City

Sir/Madam;

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PR No.: AFD-24-10-259

Quotation/Bid No. MOOE-RO-077-24

The MANAGER  
MAYON BLUE LOTUS CORPORATION  
Yashano Mall, Diversion Road, Naga City

Sir/Madam;

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Date

Tel. No./Cellphone No. \_\_\_\_\_  
E-mail Address \_\_\_\_\_

Panganiban Drive, Naga City, Camarines Sur, Philippines  
Telephone Nos.: (054) 871-5611 • Telefax No.: (054) 871-5604  
Website: [www.region5.nia.gov.ph](http://www.region5.nia.gov.ph) • Facebook: [www.facebook.com/NIARegionV](http://www.facebook.com/NIARegionV)  
TIN: 000916415116  
NIA-RO V-AFD-ADM-INT-Form.35Rev03

Master Doc ID: \_\_\_\_\_

